

## Coahoma Community College

### QEP Meeting

January 23, 2018

Ms. Glynda Duncan and Mr. Tony Brooks met with the Career and Technical Division on January 23, 2018 at 3:00 p.m. in the McLaurin Building on the campus of Coahoma Community College to discuss the Quality Enhancement Plan (QEP).

Ms. Duncan gave highlights of the QEP Plan. The objective of the QEP is to improve student learning. This is a five-year plan that will be done in phases. Data and minutes from meetings must be documented to show that we are doing what we are supposed to be doing. The team will be here in 2020. Therefore, we must have all the parts in place – that means teamwork. Planning and organizing is everything.

Mr. Brooks talked about accreditation and what it means to carefully prepare for this visit and not take it lightly. We have to submit the plan six weeks before the team arrives. Our goal is to submit six months before time just in case if errors are to be corrected. Whatever plan the school puts in place, it must have student learning outcomes (SLO). Mr. Brooks also stated, “We need data in a timely manner in order to achieve our goals and to stay on target.”

We hope to have chosen a topic by March 2018 and develop the QEP by August 2018. We need to choose a plan where student learning outcomes will be measurable. We need faculty and staff who are willing to work to help make the team vital and resourceful.

Ms. Duncan and Mr. Brooks agreed that we want to have an exceptional plan.

The meeting adjourned at 3:40 p.m.

Kimberly Hollins, Secretary