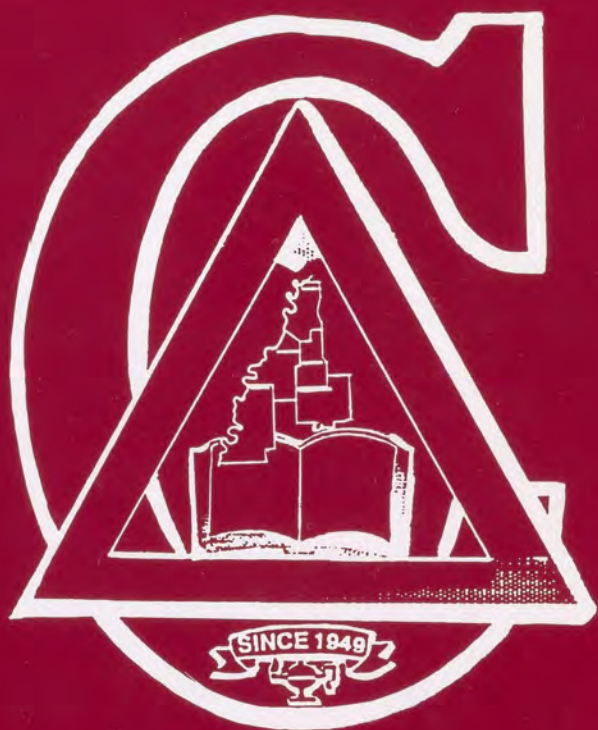


**COAHOMA
COMMUNITY
COLLEGE**



"PROMOTING QUALITY AND EXCELLENCE"

CATALOG

1995-1997



VOLUME XXVI

NUMBER 1

TABLE OF CONTENTS

**BULLETIN
OF
COAHOMA COMMUNITY COLLEGE**

**CLARKSDALE, MISSISSIPPI 38614
CATALOG EDITION
1995-97**

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The College Reserves the Right to Amend or
Change Policies and Procedures
Herein When Necessary

TABLE OF CONTENTS

1. Boards, Administrative Officers, Faculty and Staff.....	4
2. General Information.....	18
3. Academic Requirements and Regulations.....	45
4. Student Development Services.....	63
5. Programs of Studies.....	72
6. Course Descriptions.....	109
7. Index.....	141

SECTION ONE

BOARDS, ADMINISTRATIVE OFFICERS,
FACULTY, AND STAFF



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- VIVIAN M. PRESLEY.....President
B. S., M.Ed., Ed.S., Ed.D., Mississippi State University
- CHARLES F. REID.....Acting Academic Dean
B. S., Morehouse College; M.Ed., Ed.S., Delta State University
- BARBARA D. BOOKER.....Assistant Superintendent for the High School and
Special Assistant to the President
A. A., Hinds Community College; B. S., Alcorn State University;
M. A., Fisk University; Additional Study, Jackson State University,
Delta State University, University of Southern Mississippi
- HAZELTINE WOODS FOUCHE.....Director of Institutional Advancement/
Federal Programs
B.S., Mississippi Valley State University; M.Ed., Mississippi College;
Ph.D., Kansas State University
- CHARLES A. BARNES.....Upward Bound Director
B. S., Jackson State University; M. S., Jackson State University;
Additional Study, Jackson State University
- PATRICIA BROOKS.....Director of Financial Aid
B. A., Mississippi Valley State University
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A.A., Coahoma Junior College; B. A., Jackson State University;
M.Ed., Ed.S., University of Mississippi; Additional Study,
University of Mississippi
- WILLIE FRENCH, JR.....Director of Vocational-Technical Education
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University; M.Ed., Jackson State University
- CLAUDIA M. GOODEN.....Director of Student Affairs
B. S., Jackson State University; M.Ed., Delta State University;
Additional Study, Delta State University
- GEORGE A. GREEN.....Director of Athletics and Instructor in Mathematics
B. S., Alcorn State University; M.Ed., Mississippi State University;
Additional Study, Delta State University
- RITA S. HANFOR.....Director of Admissions and Records and Veterans Coordinator
B. S., Alcorn State University; M.Ed., Delta State University;
Additional Study, University of Mississippi

- WILLIAM HOUSTON.....Director of Safety and Chief Security Officer
Certificate Mississippi Law Enforcement Training Academy
- JESSIE M. JAMES.....Assistant Director of Vocational-Technical Education
A. A., Coahoma Community College; B. S., Alcorn State University;
M.Ed., University of Wisconsin; Additional Study, Mississippi
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- JOHN M. MAYO.....Director of Institutional Image/Public Information
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B.A., The University of Mississippi; M.Ed., Delta State University
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A. A., Coahoma Junior College; B. S., Tennessee A & I State
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Study, University of Mississippi, Texas Southern University
- YVONNE M. STANFORD.....Director of Library and Learning Resources
B.S., Delta State University; M.L.S., Louisiana State University;
Additional Study, Delta State University, Mississippi State
University, Louisiana State University Medical Center
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- JIMMY WILEY.....Director of Continuing Education
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Vanderbilt University, Northwestern University

FACULTY

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B. S., University of Charleston; Teacher Certification,
University of St. Thomas; Additional Study, Memphis State
University, Mississippi Valley State University
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B. S., Alcorn State University; M.Ed., Delta State University,
Additional Study, Memphis State University, The University
of Mississippi, Mississippi State University, University of
Southern Mississippi

- LARRY D. BARRETT.....Instructor in Residential Carpentry
A.A.S., Mississippi Delta Junior College
- JEAN F. BRANDON.....Instructor in VIDS Lab
B.A., Blue Mountain College; M.Ed., Delta State University
- OSWALD G. BROWN.....Industrial Electricity
B.S., Mississippi Valley State University
- CHARLES N. BUTLER.....Guidance Counselor
B.S., Jackson State University; M.Ed., Delta State University
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B.S., Tuskegee University
- MAURICE CAMPBELL.....Instructor in Auto Body & Fender Repair
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University
- CLEMONTINE B. CATCHINGS.....Instructor in Chemistry
A.A., Natchez Junior College; B.S., Tougaloo College; M.Ed.,
Tuskegee Institute; Additional Study, University of Mississippi,
Atlanta University, Delta State University
- WILLY E. CHERRY.....Counselor
A.A., Coahoma Junior College; B.S., M.Ed., Delta State University;
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- VICTORIA H. COURY.....Instructor in Nursing/JTPA
B.A., Delta State University; B.S., University Mississippi School
of Nursing; M.A., Mississippi University for Women; Additional
Study, Delta State University, Mississippi State University, St. Joseph
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- GLYNDA J. DUNCAN.....Public Relations/Instructor in Journalism
B.A., University of Arkansas; M.Ed., Delta State University;
Additional Study, Mississippi Writing/Thinking Institute
- MAUDY W. EDWARDS.....Instructor in Clerk-Cashier Training
A.A., Coahoma Junior College; B.S., Mississippi Valley State
University; Additional Study, Mississippi State University,
Delta State University, Grambling State University
- CEDERICK L. ELLIS.....Instructor in Computer Science
A.A., Coahoma Community College; B.S., Delta State University;
Additional Study, Delta State University

- MELVIN EUBANKS.....Head Football Coach and Instructor in Science
B.S., Alcorn State University
- SHIRLEY FERGUSON.....Instructor in Cosmetology
A.A., Coahoma Junior College
- ARTIS FERGUSON.....Instructor in Auto Body & Fender Repair
Study, Mississippi Valley State University, Alcorn State University
- PATRICIA FURDGE.....Instructor in Science
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Study, Delta State University, Mississippi Valley State University,
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License/Instructor License
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- MILDRED CANNON.....Secretary to President
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Additional Study, Coahoma Community College
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Certificate, A.A., Coahoma Community College
- CHRISTOPHER NEAL.....Campus Engineer
B.S.E.E., Mississippi State University
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A.A., Coahoma Community College; Additional Study,
Delta State University
- REGINALD H. NOLEN.....Admissions Recruiter/Counselor
A.A., Coahoma Community College; B.S., Jackson State University
- MAMIE REE PAYNE.....Director of Housing
B.S., Alcorn State University
- MAXINE G. POINTER.....Systems Operator/Telecommunications Manager
Study, Coahoma Junior College, Alcorn State University
- BOBBY POUNDER.....ABE Instructor
B.S., Delta State University
- JOYCE M. PRYOR.....Library Aide
A.A.S., Coahoma Junior College;
- DELORES ROBINSON.....Single Parent/Displaced Homemaker Coordinator
A.A., Coahoma Junior College; B.S., Alcorn State University;
Additional Study, Delta State University, Mississippi Valley
State University, Mississippi State University

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A.A., A.A.S., Coahoma Junior College; Additional Study,
Jackson State University
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- NANCY STUBBS.....Secretary, Upward Bound
B.S., Mississippi Valley State University
- MAJORIE TAYLOR.....Industrial ABE Specialist
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- LEELA D. VASAMSETTI.....Lab Assistant, Science and Math
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- LENAGENE G. WALDRUP.....Tech Prep Coordinator
B.S., M.E., Ed.D., Delta State University; Additional Study,
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Mississippi College, Belhaven, University of Mississippi
- ROBBIE WALLACE.....Accounts Payable
B.A., Mississippi Valley State University
- ZENOLIA H. WASHINGTON.....Secretary, Financial Aid
A.A., Coahoma Junior College; Additional Study, Rust College
- ARTHUR B. WHITE.....Recreation Manager of Student Union
B.S., Mississippi Valley State University
- SHELIA R. WILLIAMS.....Secretary, Admissions and Records
A.A., Coahoma Community College; Additional Study,
Delta State University
- SHELIA WINTERS.....Accounts Payable
A.S., Coahoma Junior College
- SAMELLA WILSON.....Accountant
- CATHA YOUNGBLOOD.....Communications Clerk

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1995-96 Academic Calendar

Fall Semester 1995

August	18	Friday	Faculty Orientation
August	20	Sunday	Dormitories and Cafeteria Open
August	21	Monday	Orientation & Registration
August	22	Tuesday	Orientation & Registration
August	23	Wednesday	Classes and Late Registration Fee Begin
September	4	Monday	Labor Day Holiday
September	5	Tuesday	Regular Class Schedules Resume
September	15	Friday	Last Day to Register or Add Courses
October	18-20	Wednesday-Friday	Mid-Term Examinations
November	23-24	Thursday-Friday	Thanksgiving Holidays
November	27	Monday	Regular Class Schedules Resume
December	1	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of previous semester
December	11-13	Monday-Wednesday	Final Examinations
December	14	Thursday	Final Grades due in Admissions and Records Office
December	15	Friday	Christmas Holidays Begin

Spring Semester 1996

January	5	Friday	Faculty Orientation
January	7	Sunday	Dormitories and Cafeteria Open
January	8	Monday	Orientation & Registration
January	9	Tuesday	Orientation & Registration
January	10	Wednesday	Classes and Late Registration Fee Begin
January	15	Monday	Martin Luther King's Birthday Holiday
January	16	Tuesday	Regular Class Schedules Resume
January	19	Friday	Last Day to Register or Add Courses
March	6-8	Wednesday-Friday	Mid-Term Examinations
March	11-15	Monday-Friday	Professional Meetings & Spring Holidays
March	18	Monday	Regular Class Schedules Resume
April	5-8	Friday & Monday	Easter Holidays
April	9	Tuesday	Regular Class Schedules Resume
April	19	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of Previous Semester

1995-96 Academic Calendar

May	1-3	Wednesday-Friday	Final Examinations for graduating students
May	6	Monday	Final Grades due in Admissions and Records Office for graduating students
May	6 - 8	Monday-Wednesday	Final Examinations for non-graduating students
May	10	Friday	Final Grades due in Admissions and Records Office for non-graduating students
May	11	Saturday	Graduation Exercises

COAHOMA COMMUNITY COLLEGE
Clarksdale, Mississippi

1996-97 Academic Calendar

Fall Semester 1996

August	16	Friday	Faculty Orientation
August	18	Sunday	Dormitories and Cafeteria Open
August	19	Monday	Orientation & Registration
August	20	Tuesday	Orientation & Registration
August	21	Wednesday	Classes and Late Registration Fee Begin
September	2	Monday	Labor Day Holiday
September	3	Tuesday	Regular Class Schedules Resume
September	13	Friday	Last Day to Register or Add Courses
October	16-18	Wednesday-Friday	Mid-Term Examinations
November	28-29	Thursday-Friday	Thanksgiving Holidays
December	2	Monday	Regular Class Schedules Resume
December	6	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of previous semester
December	9-11	Monday-Wednesday	Final Examinations
December	12	Thursday	Final Grades due in Admissions and Records Office
December	13	Friday	Christmas Holidays Begin

Spring Semester 1997

January	3	Friday	Faculty Orientation
January	5	Sunday	Dormitories and Cafeteria Open
January	6	Monday	Orientation & Registration
January	7	Tuesday	Orientation & Registration
January	8	Wednesday	Classes and Late Registration Fee Begin
January	20	Monday	Martin Luther King's Birthday Holiday
January	21	Tuesday	Regular Class Schedules Resume
January	24	Friday	Last Day to Register or Add Courses
March	5-7	Wednesday-Friday	Mid-Term Examinations
March	10-14	Monday-Friday	Professional Meetings & Spring Holidays
March	17	Monday	Regular Class Schedules Resume
March	28-31	Friday & Monday	Easter Holidays
April	1	Tuesday	Regular Class Schedules Resume
April	18	Friday	Last Day to Officially Drop a Course Without Receiving a Grade and to Remove Incompletes of Previous Semester

1996-97 Academic Calendar

April	30-	Wednesday	Final Examinations for graduating students
May	1-2	Thursday-Friday	Final Examinations for graduating students
May	5	Monday	Final Grades due in Admissions and Records Office for graduating students
May	5-7	Monday-Wednesday	Final Examinations for non-graduating students
May	9	Friday	Final Grades due in Admissions and Records Office for non-graduating students
May	10	Saturday	Graduation Exercises

SECTION TWO

GENERAL INFORMATION



HISTORY OF COAHOMA COMMUNITY COLLEGE

Establishing Coahoma County Agricultural High School in 1924, Coahoma County became the first county in Mississippi provide an agricultural high school for Negroes under the then existing "separate but equal" doctrine of education. The junior college curriculum was added in 1949, and the name of the institution was changed to Coahoma Junior College and Agricultural High School.

During the first two years (1949-1950), the junior college program was conducted by one full-time college director-teacher and a sufficient number of part-time teachers from the high school division. A full-time dean and college faculty were employed the third year.

During the first year of operation (1949), Coahoma Junior College was supported entirely by county funds. In 1950 Coahoma Junior College became the first educational institution for Negroes to be included in Mississippi's system of public junior colleges and to be eligible to share in funds appropriated by the Mississippi Legislature for the support of public junior colleges. Counties, other than Coahoma, that supported the college were Bolivar, Quitman, and Sunflower.

In 1965 Coahoma Junior College opened its doors to all students without regard to race, color, sex, national origin or disability.

During its history Coahoma Community College and Agricultural High School has been headed by eight superintendents and four presidents: M. L. Strange, 1924-25; J. M. Mosley, 1925-29; J. W. Addison, 1929-37; J. B. Wright, 1937-45; B. F. McLaurin, 1945-66; J. E. Miller, 1966-79; McKinley C. Martin, 1980-92; and the incumbent Vivian M. Presley 1992 to present. With her appointment as superintendent/president January 6, 1992. Dr. Vivian Presley became the first female to head Coahoma Community College and Agricultural High School, and the first woman to head a community/junior college in the state of Mississippi.

With the approval of the Board of Trustees of Coahoma Junior College and the State Board for Community and Junior Colleges, Coahoma Junior College's name was changed to Coahoma Community College effective July 1, 1989.

In the spring of 1995, after many years of not having an official district, a bill was introduced into and passed by the Mississippi Legislature and signed by the Governor giving Coahoma Community College a district. Effective July 1, 1995 the Coahoma Community College district became Bolivar, Coahoma, Quitman, Tallahatchie and Tunica Counties.

MISSION STATEMENT OF COAHOMA COMMUNITY COLLEGE

Authorized under the status of the state of Mississippi and presently administered under the authority of the State Board for Community and Junior Colleges, Coahoma Community College was established in 1949. Coahoma Community College is a comprehensive community college offering a wide range of

programs. The College serves students primarily from Coahoma, Bolivar, Quitman, and Sunflower counties but also attracts students from other counties and other states in the United States of America.

The College maintains two-year curricula leading to the Associate of Arts and the Associate in Applied Science degrees. The College also maintains programs of vocational and technical training leading to certificates as well as short-term training to upgrade job skills.

Consistent with its mission statement, the College has adopted the following goals:

1. To provide the first two years of university parallel programs for students who wish to earn a four year degree.
2. To work with colleges and universities in order to facilitate matriculation in university programs in general education, university parallel programs and 2 + 2 relations.
3. To provide vocational and technical training for students who wish to enter the job market upon completion of a training program.
4. To provide the hands-on opportunities for students in order that they may be better prepared to select a vocation and may be better prepared to enter a vocation.
5. To provide lifelong opportunities through credit and non-credit programs.
6. To foster career enhancement through short-term training programs.
7. To seek an active partnership with industry and business both locally and nationally.
8. To support economic development and entrepreneurship in the community.
9. To develop a student service program which will help students develop intellectually, socially, and personally.
10. To develop special programs which meet the needs of gifted students, non-traditional students, and academically disadvantaged students.
11. To serve as a center of cultural enrichment for the community.
12. To strengthen existing links between the College and secondary schools.
13. To provide adequate human, physical, and financial resources which enhance the education and community services programs.

14. To support planning and evaluation processes which strengthen the effectiveness of college programs.
15. To improve the level of education in the community through the support of literacy programs.

LOCATION OF SCHOOL

Coahoma Community College, located in Coahoma County, Mississippi, about four miles north of the city of Clarksdale, is easily accessible from four major highways: U. S. 61, U.S. 49, Miss. 6 and Miss 1. The ninety-nine acre campus lies in an agrarian setting along with Clarksdale-Friars Point road near the Mississippi River which forms the western boundary of Coahoma County. Bordered on the east by a quiet and picturesque little lake, the school site is conducive to wholesome recreation as well as to serious study.

COAHOMA COMMUNITY COLLEGE POLICIES

Coahoma Community College shall not use my federal appropriated funds to pay persons for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with making any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement nor shall federal funds be used for any partisan political activity.

Coahoma Community College shall comply with all conditions of the Davis-Bacon Act when federal funds are used for construction.

Coahoma Community College shall adhere to the federal rules and regulations relative to the handling of excess federal funds for each of the institution's federal programs to ensure that the College is in compliance with the cash management requirements of each federal program.

Coahoma Community College shall comply with applicable federal financial reporting as dictated by the rules and regulations of each specific federal program.

ACCREDITATION

Coahoma Community College is accredited by the Southern Association of Colleges and Schools to award associate degrees and the Accrediting Commission of the State of Mississippi. The College holds membership in the Southern Association of Junior Colleges, American Association of Junior Colleges, Association of Mississippi Colleges and Mississippi Junior College Association.

TERMINAL FUNCTIONS

The administration realizes that many students receive no further organized training beyond the junior college level. For this reason, several of the programs offered at Coahoma Community College are of direct vocational or technical nature. Upon completion of these programs, students are better able to earn a living.

HIGH SCHOOL AND COLLEGE

Coahoma Agricultural High School is located on the community college campus. It has its own facilities, instructional and administrative personnel, and program of student activities. It serves students in grades nine through twelve.

The community college provides educational opportunities in four areas: general studies, business and commerce, vocational-technical education, and adult and continuing education. Transfer curricula in the academic programs parallel similar curricula at Mississippi's publicly-supported four-year colleges and universities. The students who desire to pursue degrees at such institutions may transfer without loss of credit.

BUILDINGS

J. W. ADDISON ADMINISTRATION BUILDING

Originally constructed in 1963 and enlarged in 1969, this building is the center for the administrative activities of the campus. It houses the president's office, business office, and other administrative offices.

ZEE A. BARRON STUDENT UNION

Named in honor of one of the former organizers of the school, Zee A. Barron, this modern air conditioned building houses facilities for various types of student activities such as bowling, billiards, ping pong, student government, student health care, bookstore, student affairs to include counseling, student publications and lounging, as well as food service. This building, which is the center of students activities, was constructed in 1975.

THE BLACKBURN ANNEX

This modern computer-equipped building which is named in honor of Samuel Blackburn houses a farm equipment shop, a shop for diesel mechanics, classroom space, and an agricultural industrial technical program.

ROSIE BROWN SANDY BAYOU BUILDING

Sandy Bayou was constructed on the campus as a county elementary school and was considered as part of the Coahoma Community College and Agricultural

High School Complex. Because of declining enrollment, the school was closed. In 1976 the college purchased the facility to be used as a classroom building. This building was dedicated in memory of one of its most outstanding teachers and administrators, Rosie Brown.

L. L. BRYSON HALL

Named in honor of one of the early school board members, L. L. Bryson; this is a modern one-story men's dormitory. It was constructed in 1958.

CAIN VOCATIONAL BUILDING

Named in honor of Joseph & Hettie Cain, this facility was dedicated in 1985. The facility houses programs in high school building trades and printing. The building was renovated in 1991 to house the Print Shop that was initiated through Xerox, the U.S. Department of interior and Coahoma Community College.

CONSUELLA CARTER MUSIC HALL

This building was named in honor of Consuella Carter, a former band director and music instructor at Coahoma Community College. This modern air conditioned facility houses the band, choir, and rooms for teaching music. It was constructed in 1966.

MARTIN CENTER FOR LIFE LONG LEARNING

This building was originally constructed in 1928 as the college dining hall. An addition was made in 1969, and it was renovated in 1975 to serve as the central location for the Division of Continuing Education. In 1987 it was named in honor of McKinley C. Martin, former president/superintendent of Coahoma Community College and Agricultural High School.

CHRISTINE J. CURRY BUSINESS AND COMMERCE HALL

This building was constructed in 1965 as a business building. An addition was made in 1969. It now houses the Business offerings and is named in honor of Christine J. Curry, a long time head of the Business Department.

DICKERSON-JOHNSON LIBRARY CENTER

The library was named in honor of the school's first librarian, Ethel Dickerson, and Lillian R. Johnson who helped organize the college.

Located in the center of the academic cluster, the library contains a well-selected collection of books, periodicals (print and non-print), audio-visual equipment and materials, and CD-ROM data bases. The library is currently working in conjunction with other community college library and learning and resources centers to affect full automation of services. The library contains a well selected collection of books,

bound periodicals, and audio-visual materials. It has the capacity for housing more than 60,000 volumes.

The facility has over 28,000 square feet which includes a media center, seminar room, Delta Heritage room and various offices. The Admissions & Records office, the Financial Aid Office, and Computer Center are located on the first floor.

The professional reading room is designed to be used by the faculty and the administration. Professional magazines, journals and newspapers are provided for their use. The room is also for small professional meetings. This building was constructed in 1973.

LEE FLOWERS VOCATIONAL BUILDING

This facility was named in honor of Lee Flowers, a deceased instructor in the building trades. The facility was originally constructed in 1962 to house classrooms, shops and laboratories for brick masonry. After the building sustained heavy damages from a tornado in 1984, it was completely renovated in 1986 to a two-story structure. The first floor is designed for intensive business courses which includes laboratories for typewriting, accounting, and computer training.

FRIENDS HALL

This three-story air conditioned facility was constructed in 1983. It provides housing for 120 male students and includes lounging areas, lobbies, and kitchenettes.

FRANK W. GAMBRELL, JR. RESIDENTIAL CENTER

Named in honor of Frank W. Gambrell, a deceased faculty member and academic dean, this facility was constructed during the 1977-78 school year. This modern three-story air conditioned building provides for 120 female students. It also includes lounging areas, lobbies and kitchenettes.

MATRONS RESIDENCE HALL

This newly remodeled building contains a spacious lobby, a well equipped kitchen, and rooms large enough to accommodate a female student and her child. This building is being dedicated to the many courteous and worthy matrons who have helped to guide female students to finer womanhood.

Some of the matrons were E. Nichols, L. Lucas, A. B. Wilson, E. Oliver, N. Harris, D. Micou, E. Thomas, E. Fulcher, and L. Miller. From time to time, various faculty members served as matrons on a part-time basis.

B. F. MCLAURIN VOCATIONAL-TECHNICAL CENTER

Named in honor of the first president of the school, B. F. McLaurin, this modern air conditioned building houses facilities for drafting and design, electronics, auto mechanics, diesel mechanics, carpentry, machine shop, welding, and offices. It was constructed in 1969.

SEZZIE MCLAURIN RESIDENTIAL HALL

Named in honor of the deceased wife of the first president, this facility was constructed during the 1983-84 school year. This modern two-story air-conditioned building provides housing for 60 female students. It also includes lounging areas, lobbies and kitchenettes.

JAMES E. MILLER STADIUM

This athletic stadium which is the home of the "TIGERS" football team is named in honor of the second president, James E. Miller. The James E. Miller stadium was constructed in 1979 and has a seating capacity of 2,500.

MARION M. REID GYMNASIUM

Named in honor a deceased faculty member and registrar, Marion M. Reid; this facility is used for athletic activities, assemblies, and class instruction. It was constructed in 1960, and renovated in 19986 after the building sustained heavy damages from a tornado in 1984.

TRUSTEE CENTER FOR PHYSICAL OPERATIONS

This facility was named in honor of all present and past members of the Board of Trustees. It houses shipping and receiving, buildings and grounds, a general maintenance shop, a bus shop, and general warehouse for shipping and receiving.

MARY G. WHITESIDE ACADEMIC HALL

Named in honor of a deceased faculty member, Mary G. Whiteside, who as registrar and academic dean. This two-story building was originally constructed in 1958. Additions were made in 1961 and 1968. This building houses, in addition to general classrooms, office of the Vice President for Instruction and Community Service Programs, Dean of General Studies, Director of Federal Programs, and various other offices.

IRMA GAMBRELL CHILD CARE CENTER

This facility is named in honor of Irma Gambrell, a long time employee and loyal supporter of the College. The facility was originally constructed to house vocational programs for the high school. After the building sustained heavy

damages from a tornado in 1984, it was completely renovated in 1988 to house the child care training center.

THE BARRON-MILLER CENTER FOR FINE ARTS

The Barron-Miller Center for Fine Arts was originally constructed in 1965 as a small gymnasium to be used primarily by Coahoma Agricultural High School. The facility was used for physical education classes, small assemblies and basketball practice when originally constructed. The facility was renovated in 1990-91 to be used primarily by Coahoma Community College as a facility for art classes, performing arts and small assemblies. The attractive two-story building houses the Henry Dorsey Studio; the Thomas A. Richardson Studio; the Georgia A. Lewis Theater; the Eddie Mae Jackson Drama Laboratory; and the Mirian Green Writer and Artist Laboratory.

THE MARVIN F. SIGMON JR. VOCATIONAL/TECHNICAL BUILDING

The Sigmon Vocational/Technical Building was constructed to house the Auto Body and Fender Repair Vocational Program and the Industrial Electricity Vocational Program. The building is constructed with metal framing and brick veneer.

The Auto Body and Fender Repair Shop and the Industrial Electricity Shop both consist of air conditioned classrooms and labs, equipped with the latest in modern furniture and tools. The classrooms also have view windows to the practice labs where the lecture/related (learning) can be observed during the after lab practices. This building is named in honor of Marvin Sigmon, Jr. who has served on the Board of Trustees for Coahoma Community College and Agricultural High for more than 30 years and as president of the Board for a number of years.

THE PINNACLE

The Pinnacle was constructed in 1992-93. This modern air conditioned 38,000 square foot facility houses four classrooms, several offices, athlete dressing rooms, a permanent stage area, and an arena floor area for sporting events. The arena seats more than 4000, houses a press box that doubles as a control and sound booth located on the west side, and a video taping area located on the south side. The building is also used for cultural events for the College and the community.

CONTINUING EDUCATION AND COMMUNITY SERVICES

PHILOSOPHY

Coahoma Community College promotes the philosophy that lifelong learning is essential to individual growth and social well being. Thus, this division serves as the means by which the College enriches, expands, and extends its primary mission of teaching and service. The overall goal of this unit is to extend the

resources of the College to a wide range of individuals, special interest groups, and target audiences not otherwise reached by on-going programs. Accordingly, these activities are designed with both the letter and spirit of the mission statement of the institution in mind: providing "...opportunities for individuals to engage in carefully planned experiences which aim to cultivate and develop their inherent capacities in order that they will achieve the finest development of which they are capable." Simultaneously each effort to the division is predicted on an identified need of an individual, group, or other agencies and institutions.

OBJECTIVES

The Division of Continuing Education and Community Services is charged with maintaining the following objectives:

1. To sponsor non-traditional, non-degree, CEU (Continuing Education Unit) short courses and to assist in offering traditional, degree-oriented programs of study when and wherever needed in response to student needs.
2. To assist in offering educational activities at locations and times most convenient to interested parties, whether they occur on campus, in centers, inresidential areas or in places of business, industry and commerce.
3. To extend the educational resources of the College through-out the community, involving groups and agencies in meaningful problem-solving efforts.
4. To establish advisory groups representative of the general community relative to continuing education programs.
5. To implement public service programs.
6. To help meet unique needs of special clientele.
7. To help ensure that all students, regardless of educational preparation, have the opportunity to participate in meaningful learning experiences.
8. To help individuals recognize the importance of education as a means of fulfilling personal needs and attaining goals through-out a lifetime of learning.
9. To help provide appropriate educational resources and guidance and to assist as many individuals as possible in registering for learning experiences.

10. To coordinate the various resources and services to the college in a conscientious effort to stimulate learning in socially deprived areas of the community.
11. To promote continuing education, community development and community involvement at every level of living throughout the College's service area.

TIMES AND PLACES

The Continuing Education and Community Services staff places a high priority on activities which involve all segments of the community, regardless of age, social, ethnic, or economic background. Learning opportunities can be arranged at times and places most convenient to all students. In this way, the College seeks to overcome traditional classroom schedules and limited systems of instruction. Classes and topics can be arranged to suit individual needs and purposes, and instruction can occur almost anywhere, anytime.

FLEXIBILITY OF PROGRAMMING

To fulfill its mission, the Division of Continuing Education and Community Services offers an extremely flexible program when making scheduling arrangements. Activities may take the form of formal classes in either regular, extended, concentrated or abbreviated format. Classes may be held day or night, as lecture courses or as seminars. Some activities may be treated as short-term learning experiences; wherein particular or special interests groups may wish to schedule such activities as workshops, institutes or conferences according to need. Individually designed training sessions can be planned also for organizations, and in-service training programs can be arranged for the benefit of industrial, business and medical practitioners. Recertification training projects are possible as well. Finally, some activities may be completely informal in nature, such as community service forums or luncheons which bring various groups and persons into dialogue. In short, personnel in the area of Continuing Education and Community Services stress innovation and creativity in organizing educational activities to suit the needs of area citizens.

ALUMNI ASSOCIATION

The Alumni Association of Coahoma Community College is an organization of former students, both graduates and non-graduates. The purpose of the association is to serve and extend the programs of the College; to promote a spirit of fellowship and cooperation among its members; and to solicit their help in the future development of the College.

PUBLIC RELATIONS

The program of public relations at Coahoma Community College endeavors to foster and maintain public goodwill toward the institution by evaluating public attitudes, identifying the policies of the College with the public interest, and carrying out other activities to earn public understanding and acceptance. Specifically, the public relations office seeks to (1) interpret the College's philosophy and objectives; (2) advertise the public services of the College; (3) enlist the support of the public; (4) aid graduates of the College in transferring to the upper division of four-year institutions and/or in finding employment; (5) make contact with promising prospective students.



SCHEDULE OF STUDENT EXPENSES

DISTRICT STUDENTS are those who live in counties that give financial support to Coahoma Community College. They are COAHOMA, BOLIVAR, QUITMAN, TALLAHATCHIE, AND TUNICA.

NON-DISTRICT STUDENTS are those whose homes are in the state of Mississippi, but in counties other than the supporting counties.

OUT-OF-STATE are those whose legal residence is outside the state of Mississippi.

DAY STUDENTS

	<u>District /Non-District</u>	<u>Out-of-State</u>
Matriculation Fee	\$ 400.00	\$ 400.00
Publication Fee (once per year)	60.00	60.00
Activity Fee	25.00	25.00
Out-of-State Fee	_____	<u>950.00</u>
TOTAL FIRST SEMESTER	\$ 485.00	\$ 1,435.00
TOTAL SECOND SEMESTER	\$ 425.00	\$ 1,375.00

BOARDING STUDENTS

Matriculation Fee	\$ 400.00	\$ 400.00
Publication Fee (once per year)	60.00	60.00
Activity Fee	25.00	25.00
Out-of-State Fee		950.00
Board Fee	569.25	569.25
Room Fee	<u>515.00</u>	<u>515.00</u>
TOTAL FIRST SEMESTER	\$ 1,569.25	\$2,519.25
TOTAL SECOND SEMESTER	\$ 1,509.25	\$2,459.25

EVENING STUDENTS

	<u>On-Campus</u>	<u>Off-Campus</u>
Matriculation Fee	\$ 400.00	\$ 480.00
Evening Registration Fee	25.00	25.00
Off-Campus Fee		35.00
Activity Fee	25.00	25.00
Publication Fee (once per year)	60.00	60.00

OTHER COSTS

Late Registration Fee	\$ 25.00
Room Deposit/Key Deposit	100.00
Schedule Change (per course)	5.00
Audit Fee	20.00 (per semester hour)
Transportation Fee (Bus)	100.00 (per semester)
Science Majors Lab Fees	25.00
Fees for Students enrolled in science courses	8.00

SUMMER SCHOOL FEES

Registration Fee, Per Summer Term	\$ 25.00
Fee, Per Semester Hour	65.00
Activity Fee, Per Summer Term	12.50
Off-Campus Fee, Per Term	35.00

GRADUATION FEES

A graduation fee of \$45 is charged to all students who are graduating. This includes the cost of the degree/certificate and cap/gown rental.

A student's account must be cleared in the Business Office before he/she can graduate or have his/her transcript released.

NOTE: All fees are subject to change.

REFUND POLICIES

If a class fails to develop or is terminated by order of the administration, all fees assessed and paid will be refunded.

No refund of student fees will be made unless the student officially withdraws at the **OFFICE OF ADMISSIONS**. All refunds will be calculated on the following schedule:

	<u>Regular Terms</u>	<u>Summer Terms</u>
First Week of Classes	100%	100%
Second Week of Classes	75%	0%
Third Week of Classes	50%	0%

DELINQUENT ACCOUNTS

The college reserves the right to withhold readmission of a student until all delinquent funds owed to the college have been paid. Transcripts of credit are not issued for students whose accounts are delinquent. Regular student account balances are collected by the Business Office, and if not paid when due, shall constitute a delinquent accounts.

BOOKS AND SUPPLIES

Textbooks for courses in the college division may be purchased from the college bookstore. The cost of books range from \$125 to \$200 and upwards per year. School supplies, paper, pencils, ink pens, and other supplies are available in the bookstore.



STUDENT FINANCIAL AID

General Information

For many students, the cost of education beyond high school may be prohibitive. Coahoma Community College students are assisted through various types of financial aid, which may take the form of scholarships, grants, loans and/or part-time employment.

Financial assistance is provided to students who have met the admission requirements of the college. Aid recipients who have attended other colleges prior to attending Coahoma Community College must submit a financial aid transcript from those colleges.

TO APPLY FOR FINANCIAL AID

All financial assistance is awarded on an annual basis and no award implies automatic renewal from year to year. The Free Application for Federal Student Aid (FAFSA) and a new institutional financial aid application must be submitted each year.

PRIORITY DEADLINES

Academic Year (Fall and Spring)	April 1
Spring Only	November 1
Summer Only	April 15

Applications will continue to be accepted after these dates and will be considered according to the availability of funds.

SOURCES OF FINANCIAL AID

Federal Pell Grant--A federal student aid program designed to provide a foundation of gift aid to students who demonstrate financial need. All undergraduate students enrolled for their first undergraduate degree are eligible to apply for Pell Grant. The formula for determining need is developed by the Department of Education and approved by Congress. To be eligible for the Federal Pell Grant, students must be a U. S. citizen (or an eligible non-citizen), be enrolled in an eligible program. Pell Grant awards may range from \$400 to \$2,300 per year.

Federal Supplemental Educational Opportunity Grant (FSEOG)--A federally sponsored program to provide gift aid for those students with exceptional financial need, as determined by the financial aid administrator. These grants are renewable each year provided the students show satisfactory academic progress. SEOG awards may range from \$100 to \$4,000 per year.

State Student Incentive Grant (SSIG)--This grant is available to Mississippi residents only. Recipients must show a financial need, be enrolled full-time in an eligible program and must make satisfactory academic progress. SSIG awards are based on availability of funds, as determined by the financial aid administrator. SSIG awards may range from \$200 to \$1,500 per year.

Federal Work Study Program (FWS)--Part-time jobs are available on campus for students demonstrating financial need who must earn part of their educational expenses. Students will work in a variety of departments around the college. The amount of a student's FWS award depends upon available funds and the student's financial need.

Federal Community Service Work Study Program (FCSWS)--A component of FWS designed to encourage students to participate in community service activities. These part-time positions will be related to improving the quality of life for community service residents, or to solve particular problems related to their needs.

Job Location and Development--The college maintains a program to assist students in finding part-time jobs in the local community. It is primarily intended to assist students who are unable to obtain the CWS jobs. Students will be paid by the businesses hiring them.

Federal Perkins Loan Program--The Perkins Loans (formerly NDSL) are reserved for the neediest students. Undergraduate students may borrow up to \$3,000 per year with an aggregate limit of \$15,000. Repayment will begin six or nine months after a student ceases to be enrolled at least half-time.

Federal Stafford Student Loan Program (Subsidized and Unsubsidized)--Banks, credit unions, savings and loan associations and similar agencies make loan funds available for educational purposes.

Williams D. Ford Direct Loan Program Federal Direct Subsidized/Unsubsidized and Federal Direct Plus--Loan capital is provided directly to students and parents borrowers by the Federal Government rather than through private lenders as in the Federal Family Education Loan Program.

The Federal Student Loan Program enables a student to meet his educational expenses by borrowing from an eligible lender at a low interest rate. Borrowers must be enrolled at least half-time (6 hours) in an eligible program of study.

Freshman students may borrow up to \$2,625 and sophomore students may borrow up to \$3,500 per year. Students must show eligibility by filing the Free Application for Federal Student Aid.

A student may borrow up to an aggregate loan amount of \$23,000 maximum if the student has not successfully completed a program of undergraduate education.

Repayment will begin six months after a student ceases to be enrolled at least half-time. Applications are available at various lending institutions.

Federal Parent Loan for Undergraduate Students (PLUS)--The Federal PLUS loan program is non-need based source of loan funds for parents of dependent undergraduates. Parents can borrow for each undergraduate dependent child, not to exceed the cost of attendance minus financial aid. Repayment will begin 60 days after the loan is disbursed.

SATISFACTORY PROGRESS FOR FINANCIAL AID

All students must make satisfactory progress toward the completion of a chosen academic or vocational-technical program to remain eligible to receive any federal financial aid. Students must maintain a grade point average according to the formula below to be considered making satisfactory progress:

- a. minimum cumulative grade point average of 1.0 after one semester;
- b. minimum cumulative grade point average of 1.5 after two semesters;
- c. minimum cumulative grade point average of 2.0 after three semesters;
- b. minimum cumulative grade point average of 2.0 after for all remaining semesters.

Students must pass at least 12 hours of the total number of hours attempted. Courses may be repeated once. For computational purposes, the "N" and "I" grades count the same as an "F", zero quality points.

To receive financial aid from any Federal Aid Program, students must make satisfactory progress forward completion of their chosen academic or vocational-technical program.

Students must maintain the grade point average and program completion rates listed below to be considered making satisfactory progress:

<u>Credits Attempted</u>	<u>Minimum GPA</u>
6 - 18	1.0
19 - 36	1.5
37 - 54	2.0
55 - 72	2.0
73 - Above	2.0

ELIGIBILITY TIME FRAMES

Full-time students (minimum 12 hour) are expected to complete their educational program within eight semesters. Evening and part-time students are expected to complete their educational program within ten semesters. This time allotment will allow for student's changing his/her major twice, completion of non-credit remedial courses, repetition of courses failed or withdrawal. Receipt of any financial aid beyond this time will require approval of the Financial Aid Committee.

STANDARD OF SATISFACTORY PROGRESS

Satisfactory progress determination will be based on:

- * the number of credit hours attempted;
- * minimum cumulative grade point average for total credits attempted;
- * program completion within the specified time frame.

FINANCIAL AID PROBATION

A student will be placed on financial aid probation if the minimum grade point average or completion rate is not achieved; a warning letter will be mailed from the Director of Financial Aid. The student will also be considered on temporary academic probation and will receive a warning letter from the Academic Dean.

CONDITIONAL FINANCIAL AID PROBATION (for ONE semester ONLY)

If the student's cumulative grade point average or completion rate does not meet the minimum by the end of the semester following placement on financial aid probation, he/she will be placed on conditional financial aid probation; a second warning letter will be mailed by the Director of Financial Aid. The Director may impose conditions for the student to continue receiving financial aid such as proof that the student is seeking counseling, tutorial help, or other forms of assistance from appropriate staff members. The Director will determine the conditions on a case-by-case basis.

The student will be considered on academic probation. A second warning letter will be sent by the Academic Dean.

FINANCIAL AID SUSPENSION

If, after the semester on conditional financial aid probation, the cumulative grade point average or completion rate remains below the minimum standard, the student will be placed on financial aid suspension.

A student on financial aid suspension is not eligible to receive any federal Title IV financial aid.

DEVELOPMENTAL COURSES

If enrolled in at least twelve (12) hours of developmental courses, a student will be granted extra time on financial aid probation of conditional financial aid probation, up to two additional semesters.

WITHDRAWAL, "N" AND "F" GRADES

Students receiving "N" and "F" grades will be treated the same as students receiving "W" grades. The student will be placed on probation. If the student does not attain the prescribed GPA after two probationary semesters, the student will be placed on financial aid suspension.

REINSTATEMENT AFTER FINANCIAL AID SUSPENSION

Students may re-establish their eligibility for financial aid if they are recommended for readmission by the Academic Dean.

Students re-admitted must raise their cumulative grade point average and completion rate to the minimum level by the end of the semester of readmittance. All time frame requirements will still apply.

APPEAL PROCESS

Students may appeal probation or suspension decisions by writing the Financial Aid Committee. The request should include all pertinent facts with proper documentation and should be submitted to the Director of Financial Aid. A hearing with the Financial Aid Committee may be scheduled at the discretion of the Director of Financial Aid.

GENERAL INFORMATION

Transfer students are considered in good academic standing at the time they enroll at the college. The time frames will begin once the student is enrolled.

Individual mitigating circumstances will be reviewed to determine if a student not meeting the satisfactory progress requirements may still be considered to be making satisfactory progress. This review may be undertaken without the formal appeal procedure, and may result in continuation of financial aid eligibility.

Students are allowed to change majors twice without affecting the time frame. The change may be across or within college divisions. Any probation or suspension determination will remain in effect during the change of major.

FINANCIAL AID REQUIREMENTS

What Is Financial Aid?

Financial aid is help, usually in the form of grants, scholarships, loans, wages, benefits, stipends and deferments. It may pay for tuition and fees, and may also include assistance for room, board, books, transportation and personal expenses.

Grants--Are awards that you do not pay back.

Scholarships--Are awards based on academic excellence or special skills.

Work Programs--Allow you to work and earn money to help pay for college.

Loans--Are borrowed money that you must repay with interest.

How Eligibility Is Determined

Coahoma Community College uses the Free Application for Federal Student Aid to assess the financial condition of financial aid applicants. Information is analyzed according to the requirements of the U.S. Congress and federal, state, and institutional guidelines. Such items as income, assets, family size, marital status, number of family members in college and family medical and dental expenses are used to determine eligibility.

Results of the needs analysis process indicate the amount the student and his or her family can contribute toward the student's education.

Students Eligibility Requirements

- * Generally, have financial need.
- * Have a high school diploma, a GED, or the ability to benefit.
- * Be enrolled as a regular student in an eligible program. Eligible program includes a degree or certificate program.
- * Be enrolled at least half-time--except for the campus based programs.
- * Be a U.S. citizen or eligible non-citizen.
- * Make satisfactory academic progress as outlined in this publication.
- * Not be in default on any educational loan nor owe a refund or repayment on an educational grant.

- * Sign a statement of education purpose/certification statement on refunds and defaults.
- * Sign an Anti-Drug Abuse Act Certification.
- * Sign a statement of registration status with Selective Service, if applicable.

Points To Remember

- YOU must initiate the Application for Financial Aid.
- YOU should be aware that applications are processed throughout the year.
- YOU must reapply for financial aid for each academic year. Aid for the summer is awarded separately.
- YOU should apply BEFORE April 1 and be guaranteed your share of available funds if eligible.
- YOU must apply for the Pell Grant to be considered for other aid.
- YOU must apply for financial aid in order to get College Work-Study.
- YOU must report changes in address or status promptly.
- YOU must respond to your award offer as soon as it is received.
- YOU must be at least a part-time student to receive and continue to receive financial aid.
- YOU must be an eligible student enrolled in an eligible program seeking a degree or certificate to receive aid. YOU must maintain satisfactory progress to continue eligibility.

SCHOLARSHIPS OPERATION GUIDELINES

Students will not receive two institutional scholarships during one academic year for any institutional program with the exception of the CCC Ambassador Scholarship program. When a student qualifies for more than one scholarship from the institution, the financial aid director may list two institutional scholarships as long as the combined total of the awards does not exceed the value of the largest scholarship.

Outside scholarships which are not funded by the institution may be added to the total award for the student as long as regulations governing federal financial aid are not violated.

Students must be enrolled full-time to be eligible for any institutional scholarship.

SCHOLARSHIPS

Scholarships are presented on the basis availability and students' eligibility. Scholarships are made possible through the generosity of individuals, corporations, and organizations.

Information regarding scholarship applications may be secured from Financial Aid.

SCHOLARSHIP POLICIES

1. Any student on a scholarship who fails to maintain a full -time status (minimum of 12 semester hours) will be ineligible for a academic scholarship in the future.
2. Any student who drops out of school forfeits his\her chances of eligibility then and in the future. The student cannot resume the scholarship if he\she returns to Coahoma Community College.
3. Any student expelled because of disciplinary action forfeits his\her scholarship and will not be eligible for another scholarship.
4. If a student ceases to attend class and does not withdraw officially he\she will forfeit his\her scholarship then and in the future.
5. Any student who officially withdraws from school will not be required to pay back his\her tuition but must leave any remaining portion of the money in the scholarship account. Official withdrawal papers will be submitted to the Financial Aid Office.
6. If a student officially withdraws, he\she may be granted special approval by the Scholarship Committee College (See policy #11).
7. A student's scholarship applies directly to institution fees only (tuition, room educational supplies, and other related fees). Students do not receive cash refunds from scholarships.
8. A student may receive a scholarship for four semesters if he\she maintain full- time status (completing 12 or more hours).
9. If a student fails to attend school in consecutive fall/spring semesters (excluding summer school), he\she will forfeit his\her scholarship.
10. Any student receiving a scholarship should be contacted by the donor and must be present at the scholarship awards program. If the student is

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COAHOMA COMMUNITY COLLEGE AWARDS AND SCHOLARSHIPS DESCRIPTIONS

THE ELIZABETH MAYNARD AWARD. Elizabeth Maynard, a resident of Flowers Manor, has been giving a cash award each year to CCC for the past 55 years, the longest established award in the school's history. Mrs. Maynard explained that the award began the year of her father's death in 1937. "I have always been interested in education, and I wanted to do something to benefit the college."

Although Coahoma Junior College was not established until 1949, Mrs. Maynard's award was given to Coahoma Agricultural High School students who would go on to enroll in other two- or four-year colleges. Once the college was established in 1949, the annual award was given to a CCC college student.

THE DELTA SIGMA THETA SORORITY assists CCC in providing each year in two scholarship awards. The first award is the Fannie Lue Hamer Memorial Scholarship which is awarded by the Clarksdale-Marks Alumnae Chapter of the sorority. Each year the scholarship goes to a sophomore who possesses scholarship, good moral character, and an interest in the institution. The Delta Sigma Theta Award goes to a sophomore who exhibits scholastic achievement, good moral character, and versatility.

THE BEN-GLO SCHOLARSHIP is an annual gift given by a private foundation established by the Daugherty Family in honor of Benjamin Allen Daugherty and Gloria Daugherty Strange. The award is given to two students interested in Audiovisual Education or shows some promise in that field or an athlete in need of financial assistance. Need is the main criteria for selection as well as scholarship. The award can be given to entering students at CCC, continuing students at CCC, or graduating students furthering their college careers at a four-year educational institution.

THE MARION M. REID AWARD is a cash award given to a freshman from Coahoma County with good academic potential, leadership ability, and one who participates in civic activities and expresses a desire to continue his/her formal education beyond two years of college.

THE ALPHA PHI ALPHA FRATERNITY, INC. SCHOLARSHIP is an award given to a freshman with good academic potential, leadership ability, community involvement, and will be returning to CCC as a sophomore. The student must maintain a "B" average and desires to continue his/her formal education beyond two years of college.

THE FRANK W. GAMBRELL JR. MEMORIAL SCHOLARSHIP is named for a former CCC instructor and is awarded to a freshman Science major with the highest scholastic average above 3.0. The award is given to a student who desires to continue his/her education beyond the two-year college level.

THE EZRA TOWNER III MEMORIAL AWARD is an annual cash award given by Towner's family for a freshman or sophomore student from Quitman County who is interested in the field of Special Education.

THE LULA H. PENDLETON MEMORIAL SCHOLARSHIP is given by Miss Monteval Pendleton, daughter of Lula Pendleton, and is given through 21st Century Civic and Art Federated Club. The award goes to a freshman student majoring in Mathematics or Computer Science from Coahoma County.

THE FRIARS POINT SCHOLARSHIP AWARD is an annual award given to a Coahoma Agricultural High School senior from Friars Point with the highest scholastic average.

THE MATTIE HENRY PETTIS MEMORIAL AWARD is a cash award given to a freshman student majoring in Political Science, maintains a "C" average, is 18 years of age and is a registered voter.

THE FRANKIE STUTTS-GRAY MEMORIAL AWARD given by Laura Hearn is a cash award given to a graduating sophomore who exhibits the most courteous conduct at all times.

THE L. C. SCOTT MEMORIAL SCHOLARSHIP AWARD sponsored by the Coahoma County Sunday School and Baptist Training Union Congress through membership churches of that congress. Only senior of associated churches are eligible. The award is determined by high scholastic achievement.

THE LAWRENCE H. AND JOEL DAVIS MEMORIAL AWARD given in memory of the late Lawrence and Joel Davis. The annual award is alternated each year between freshmen Social Science and Biological Science Majors. Criteria is academic potential and a need for additional financial assistance.

THE LILLIAN ROGERS-JOHNSON MEMORIAL AWARD is made on the basis of academic potential and Christian character among freshmen.

THE MABLE THOMPSON THOMAS AWARD is given to the graduation sophomore with the highest scholastic average.

THE DELTA WIRE SCHOLARSHIP is awarded annually to a Coahoma County student who has participated in the work-study program during high school or a summer work program and wishes to continue his/her education. The student must exhibit leadership abilities, possess good work ethics, demonstrate outstanding job skills, and maintains at least a "B" average (3.0).

The student who applies for the Delta Wire Scholarship must submit a letter of application, a resume, official copy of high school transcript, and copy/proof of high school diploma. The application process also includes completing a form and being interviewed by the Scholarship Committee.

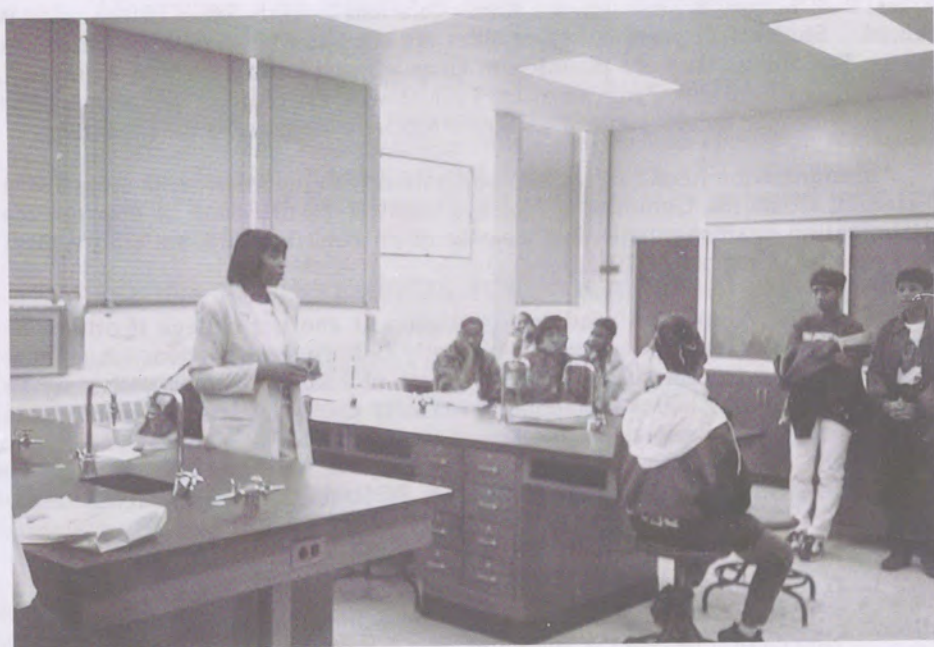
THE MISSISSIPPI FARM BUREAU SCHOLARSHIP is awarded to a student whose family must hold a Farm Bureau Membership in their resident county, have graduated from a high school in the Coahoma Community College District or hold residence in a county in the Coahoma Community College District, have an American College Test (ACT) composite score of 14 or better, have an overall "C" average or greater on all high school work attempted, must not have a record of discipline problems, must be from a household with combined income of \$20,000.00 to \$30,000.00 as reported to the IRS, must submit a completed scholarship form to the Development Office at Coahoma Community College, must have made application to Coahoma Community College to be a full-time student pursuing an academic, technical or vocational program of study. The applicant selected for the Farm Bureau Scholarship Program will be chosen by the Coahoma Community College District Scholarship Committee.

THE EDIE FURNISS LPN SCHOLARSHIP is an annual \$300.00 cash award given to a graduate Licensed Practical Nurse who is over 25 years of age and who has overcome many obstacles to receive her/his degree. The Edie Furniss LPN Scholarship was established in 1993 by State Senator Delma Furniss in honor of his wife who received her LPN degree at age 31 and her RN degree at age 34.

SPECIAL NOTE: An application for Federal Student Financial Aid (Pell Grant) and a Coahoma Community College Financial Aid Application **MUST** be on file, **BEFORE** a student can be considered for any type of scholarship or financial assistance.

SECTION THREE

ACADEMIC REQUIREMENTS AND REGULATIONS



ADMISSIONS

Inquiries about admission to Coahoma Community College should be addressed to the Office of Admissions and Records. The Director of Admissions and Records receives and processes all routine applications, evaluates credentials and issues statements relative to admission to applicants. Academic, technical and vocational students may enter at the beginning of either of the two semesters or at the beginning of the two summer school terms. Application forms may be secured from the Admissions and Records Office.

GENERAL ADMISSIONS POLICIES

Coahoma Community College does not discriminate on the admission of students because of race, color, sex, national origin or disability. The institution operates under the "open door" policy. However, admission to the college does not necessarily guarantee admission to a specific program desired by a student.

Coahoma Community College admits students whose American College Test (Act) scores are on file in the Admissions and Records Office. Students seeking admission to the academic and technical programs are required to take the ACT and request that the results be sent to the Admissions and Records Office before credit is granted. Students 21 years of age or older are not required to take the American College Test unless they are planning to enter a specific program that requires it, such as the Computer Programming Technology Program. All admissions requirements must be met before a student is officially accepted by the institution.

Immunization Requirement: In cooperation with the Mississippi State Board of Health, Coahoma Community College requires certification of appropriate immunization against rubella and measles of all entering students whose birth dates are after December 13, 1956.

A student who is on academic probation at another college if otherwise acceptable, is admitted to Coahoma Community College on probation. A student who is excluded from another college because of academic suspension may be considered for admission to Coahoma Community College on probationary status after remaining out of college for one semester.

ADMISSIONS REQUIREMENTS FOR ACADEMIC AND TECHNICAL STUDENTS

1. A student seeking admission to the college should provide a transcript with proper verification from the high school attended. Students who have completed a minimum of 17 acceptable high school units but have not graduated from high school may be accepted.
2. For mature students (above 17 years of age), a satisfactory score on the high school level General Education Development Test (GED) may be accepted in lieu of certification for graduation.

3. Students should request that their American College Test (ACT) scores be mailed to the Admissions and Records Office.
4. Transfer students: A student from a college of recognized standing may be admitted to the college on the basis of an official transcript of credits from the institution previously attended. However, transfer credit will be accepted in accordance with the following policy: a student whose transcript indicates an overall quality point average of C (2.0) or better will be allowed to transfer all courses in which he/she has a grade of D. If the transcript indicates an overall average of below C, only those courses bearing grades of C or better will be accepted. All transfer students should have their transcripts evaluated in the Office of Admissions and Records prior to enrolling. No transfer student is required to submit ACT scores if he/she has completed at least 15 semester hours of acceptable college level courses. Transfer students are denied admission if they are on academic suspension from the previous institution.
5. All applicants are required to submit a copy of their signed social security card.
6. All applicants are required to submit completed applications that are supplied by the institution.
7. All applicants are notified of their admission status as completed applications and other required admission data are received in the Admissions and Records Office. When all required admission materials are on file in the Admissions and Records Office, each applicant will be sent a "Notice of Acceptance Form" which must be presented when the applicant begins registration.

ADMISSIONS REQUIREMENTS FOR VOCATIONAL STUDENTS

Students may be admitted to vocational programs at Coahoma Community College if they are interested in the trades. High school graduation or satisfactory scores on the General Education Development test are not required. However, a transcript or record of previous education and training is required. Students who enroll in barbering and cosmetology are required to have completed the tenth grade. Students who enroll in vocational courses must take the TABE test prior to registering.

Applicants may be admitted to vocational programs after they have provided the Office of Admissions and Records with a completed application form and an official transcript or record of previous education and training and have successfully passed the TABE or GED.

ADMISSIONS REQUIREMENTS FOR EVENING STUDENTS

Admissions requirements for evening students are the same as for regular day students.

ADMISSIONS REQUIREMENTS FOR VETERANS OR ELIGIBLE PERSONS

Admissions requirements for veterans or eligible persons are the same as for regular students. However, they must meet all admissions requirements and provide the Admissions and Records Office with documented evidence of all previous education and training prior to being admitted and certified to the Veteran's Administration.

Veterans who intend to utilize G. I. benefits cannot be admitted to the college under special admission status and be eligible to receive financial benefits under the G. I. Bill.

TYPES OF ADMISSIONS

Admissions approval is one of three types:

1. Regular indicates that a student has satisfactorily fulfilled all admission requirements.
2. Early Enrollment Coahoma Community College has an early enrollment program for high school students. Students may enroll as early as the summer following the eleventh grade and take freshmen courses other than English Composition for college credit. Students must meet the following six requirements for early enrollment.
 - a. Have completed junior year in high school with 17 units.
 - b. Have official high school transcript on file in the Admissions Office.
 - c. Complete application for admissions.
 - d. Have official ACT scores on file.
 - e. Have adult immunization on file bearing dates of Rubella/Measles inoculation.
 - f. Attend a counseling session prior to enrollment.
3. Special Admission is designed to meet the needs of special interest groups that seek admission for specifically designed programs without concern for credit transfer.

RE-ADMISSION OF FORMER STUDENTS

A former student who was not in attendance the semester prior to the one for which he/she wishes to be enrolled is required to submit an "Application for Re-Admission." A student in attendance the semester preceding the one for which he/she wishes to be enrolled does not need to submit an application for re-admission.

A student re-admitted will return to the same academic status, unless he/she has earned additional college credits to alter his/her status. Any former student who has attended another college after leaving Coahoma Community College will be required to provide the Admissions and Records Office with an official transcript from that college.

A student returning after academic suspension will be re-admitted on academic probation registering for 12 semester hours only.

A student who has dropped out of school for two consecutive semesters after having received financial aid each of these semesters will be required to pay all of his/her own tuition and fees for the third semester upon reinstatement as a student at the college.

GRADUATION REQUIREMENTS

Degree Programs

Coahoma Community College awards two degrees: the Associate in Arts and Associate in Applied Science. For either degree, the minimum requirements is 65 semester hours and 130 quality points (a "C" average) based upon all courses completed.

Any student who plans to transfer to one of Mississippi eight public universities and who has not achieved the required ACT score for admission, must complete the following core requirements with at least a 2.0 average on a 4.0 scale:

- 6 semester hours of English Composition
- 3 semester hours of college algebra
- 6 semester hours of laboratory science
- 9 semester hours of humanities and fine arts

To receive the Associate in Arts degree in general education, a student must:

1. Earn a minimum of 65 semester hours which must include 6 semester hours of English Composition, 6 semester hours of literature, 3 semester hours of art or music appreciation, 6 semester hours of social science or history, 2 semester hours of physical education, 1 semester hour of orientation and 3 semester hours of speech.

2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

To receive the Associate in Arts or the Associate in Applied Science degree in a specific area, a student must:

1. Complete the course requirements of the appropriate curriculum outlined in the catalog.
2. Earn an average of two quality points for each semester hour completed.
3. Complete the last fifteen (15) semester hours at Coahoma Community College.
4. Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exceptions:

1. A student may comply with the catalog requirements of the first two years of the specific four-year accredited institution to which he/she will transfer. However, the student must provide the Director of Admissions and Records and the appropriate instructional dean with the name of the institution within the first month of the second semester of the student's freshman year.
2. A student who is physically unable may earn equivalent semester hours in lieu of those required in general activities if his/her claim is verified by a written statement from a physician and approved by the appropriate instructional dean.

Certificate Programs

To graduate from the college with a certification in a particular program, a student must:

1. Satisfactorily complete all courses in the chosen program as indicated in the catalog.
2. Complete the final semester as a full-time student at Coahoma Community College.

- Satisfactorily meet his/her financial obligations at Coahoma Community College.

Exception:

A certificate is awarded those students who do not take any of the above options, but complete two years of general study at the institution.

LETTER OF APPLICATION FOR GRADUATION

Any student wishing to apply for a certificate or for one of the degrees conferred by Coahoma Community College must write a formal letter of application for a specific degree or certificate within the last four weeks of the semester and pay graduation fees at that time. No student will be graduated and have a degree or certificate awarded until all degree or certificate requirements have been met.

A student may graduate under the requirements of the published catalog for the current session or under the graduation requirements of the published catalog for the year the student entered Coahoma Community College provided those courses are still being offered by the College. Requirements, however, may not be divided between two catalogs.

The graduation fees cover the cost of certificate/degree, cap, and gown. These fees must be paid whether or not the student participates in the formal exercises.

REGISTRATION

Registration for each semester will take place on the dates stated in the college calendar. Failure to register on the date set aside for this purpose will result in a charge of late registration fee. All students are expected to register at the beginning of the semester and remain in classes until the end of the semester.

CHANGE OF SCHEDULE

An official change in schedule may be made only with special permission from the student's advisor and the appropriate instructional dean. This includes adding and dropping courses. All changes must be made not later than the dates designated in the college calendar. The student must file a change of schedule form with the appropriate instructional dean. No student will receive credit for a course in which he/she is not enrolled. Any student who unofficially drops a course will receive a grade of "N". A fee must be paid for each change in schedule.

Official change of schedule--A change of schedule approved by the student's advisor and the appropriate instructional dean.

Unofficial change of schedule--A change of schedule not approved by the student's advisor and the appropriate appropriate instructional dean.

DIRECTED INDEPENDENT STUDY (DIS)

Students satisfying the following condition will be permitted to earn a maximum of 12 semester hours by directed independent study, but allowed to enroll in only the DIS course per semester if he/she:

1. Possesses an overall grade point average of 2.0;
2. Enters into a contractual agreement with the instructor of the courses desires;
3. Enrolls in scheduled course, but has not drop that course due to insufficient enrollment;
4. Shows where circumstances beyond his/her control would prevent him/her from enrolling in a course prescribed in his/her program.

A student who is desirous of pursuing a DIS course should first consult his/her advisor. Then and only if recommended by the advisor, the student should contact the instructor so that a contract can be drawn up. This contract should spell out exactly what is expected of the student. In order to be awarded credit for a DIS course, which carry labs--i.e., biology, physical science, vocational course. etc.--will not be offered through DIS.

Final approval for a student to take a DIS course will be granted by the appropriate instructional dean. No student entering as a first semester freshman or first-time student will be permitted to enroll in a DIS course.

STUDENT LOAD

The minimum number of semester hours which classifies one as a fulltime student is twelve (12). The "normal student load" is fifteen (15) to nineteen (19) hours. In order for a student to carry a load in excess of the "normal student load," the student must receive permission from his/her advisor and the approval of the appropriate instructional dean. Students who have been placed on academic probation or who are taking remedial courses are advised to reduce the number of hours to (12) and they may not take more than fourteen (14) hours without first securing the permission of their advisor and approval of the appropriate instructional dean.

CLASSIFICATION OF STUDENTS

The classification of students at Coahoma Community College is as follows:

Freshman--a student who has fewer than 28 semester hours.

Sophomore--a student who has earned at least 28 semester hours at Coahoma Community College and attended Coahoma Community College the previous semester.

Full-time student--student who is enrolled in 12 or more semester hours of work in a given semester.

Part-time student or special student--a student who is enrolled in fewer than 12 semester hours of work in a given semester.

Student who needs to take the TABE--a student who has not completed high school or taken and passed the GED. This student must take and pass the TABE test before he/she registers in one of the vocational programs, if he/she receives financial aid.

Cleared student-- a student who has met admissions and financial aid requirements.

Returning student-- a student who has previously attended Coahoma Community College and earned credits, stopped attending, did not attend last semester, and is now returning.

Transfer student-- a student who has earned credit at another accredited college or university and plans to enroll at Coahoma Community College. This student will be unable to enroll at Coahoma Community College if he/she has been suspended or expelled from another college or university.

SEMESTER HOURS CREDIT

Coahoma Community College operates on the semester system, having changed from the quarter system in the fall of 1976. Semester hour credit is determined by the number of hours a course meets per week. A course which gives three semester hours credit will normally meet for the three lecture/recitation hours per week or for two lecture/recitation hours and two laboratory hours per week or, for some, a combination of the above.

AUDITING COURSES

No credit is granted for courses on an auditing basis. Once a student has enrolled in a course or courses for audit, no future credit will be allowed for enrollment in a course on this basis. Special students may be admitted to the college for audit courses on the basis of a regular application and without being required to take the ACT.

EXAMINATIONS

Examinations are given periodically during the academic year. The academic year is divided into two semesters and two summer sessions. Each semester is

approximately seventeen weeks in length and each summer session is approximately five weeks in length. All students are required to take a written examination at the time designated on the schedule.

Make-up examinations are given to students who, because of unavoidable circumstances, have missed examinations during the school term. Examinations deficiencies must be removed the first semester following the semester in which the deficiency occurred. Permission for make-up examinations must be secured from the appropriate dean prior to the date for which the examination is rescheduled.

INCOMPLETE GRADES

The grade of "I" (Incomplete) indicates that the student has not completed the requirements of the course for some unavoidable reason. This grade may be changed by the instructor and credit allowed when the course requirements have been met, provided the "I" has been removed during the first semester following the semester in which the "I" was received or not later than the next semester in which the course is taught. If the student fails to complete the course within the specific time, the grade of "F" will be recorder by the Office of Admissions and Records. The student has the responsibility of making the necessary arrangements with the instructor concerned. In some cases, an Audit Fee may be charged in order to remove an "I".

GRADE SCALE/GRADE DESCRIPTIONS AND CHANGE OF GRADES

Coahoma Community College changed from the 3.0 system to the 4.0 system effective, September, 1974. College students' academic progress is evaluated according to the following grading system.

GRADE	SCALE	QUALITY POINTS
A - Excellent	92 - 100	4
B - Good	83 - 91	3
C - Average	74 - 82	2
D - Poor	65 - 73	1
F - Failure	Below 65	0
I - Incomplete		
N - Non-Attendance		
W - Official Withdrawal		

Grade Descriptions

I--This grade will be assigned when a student has missed classwork (including exams) which can be reasonably made up in the time specified in the college catalog.

F--This grade will be assigned when a student has attended class regularly and completed assignments but whose attendance and work are not of sufficient quality to receive a passing grade.

N--This grade will be assigned when a student stops attending class and the unexcused absences exceed the number allowed under current policy. The instructor must assign the "N" at the point where the absences exceed the allowable number. The date of attendance should then be reported to the Admissions and Records and Financial Aid Offices through the department chairman, and the appropriate dean. In terms of determining academic progress, the "N" will be calculated in the total hours attempted and carry a point value of 0.

Change of Grades

A grade other than "I" (Incomplete), once reported, is subject to change only if it has been caused by a clerical error. An instructor wishing to change such a grade or change the grade of "I" to another letter must obtain a Grade Correction Memo" from the Office of Admissions and Records and have it approved by the department chairperson and the appropriate instructional dean.

QUALITY POINTS

Quality of work will be measured by "quality point." Quality points are acquired as follows: for each semester hour completed with a grade of "A", four quality points are given; for each semester hour completed with a grade of "B" three quality points are given; for each semester hour completed with a grade of "C", two quality points are given; for each semester hour completed with a grade of "D" one quality point is given. Thus, a three hour course completed with a grade of "A" gives twelve (12) quality points, "B" nine quality points, "C" six quality points, and "D" three quality points.

To be in good standing academically, students are required to earn a 2.0 average on the 4.0 system.

Each grade reported as having been earned by the student at the end of a semester or summer term will be included in computing his/her grade point average. The student should observe that the grade "F" carries zero quality points and will be included in the computation. The grade of "I" will not be computed until after some disposition has been made concerning it. (See section on INCOMPLETE GRADE.) The grade of "W" will not affect the student's grade point average. The student should be reminded, however, that the unofficial withdrawal from any class will result in the recording of the grade of "N".

REPEATED COURSES

On any course which is repeated, the grade recorded last will be considered when computing the student's cumulative grade point average. A student may not repeat any course in which he/she already has a grade of "C" or better. A (/) sign will be recorded over the initial grade earned upon receipt of the new grade.

HONORS

At the end of each semester, the names of honor students are published and posted. A full-time student who earns a quality point average of 4.0 will be on the president's list; those who carry a full load and earn a minimum quality point average of 3.5 will be on the dean's list; those students who carry a full load and earn a minimum quality point average of 3.0 will be given honorable mention.

Students who earn an average of 3.0 for each semester hour will graduate with honor; those who earn an average of 3.5 for each semester hour will graduate with high honor and those who earn an average of 3.8 or more for each semester hour will graduate with highest honor. The two graduating students with the highest averages that have completed their requirements in two consecutive years carrying a full load of 15 hours or more will be valedictorian and salutatorian, respectively. A minimum quality point average of 2.0 is required for graduation from the College.

ACADEMIC PROBATION AND SUSPENSION POLICIES

Students are responsible for knowing their own standing in reference to the published academic regulations, policies and standards of the college.

Probation is a means of informing a student that his/her academic record is unsatisfactory while there is still time to remedy the situation.

Any student who fails to maintain 1.0 grade point average (GPA) during any semester of attendance at Coahoma Community College will be placed on temporary academic probation. During the following semester of attendance, the student must achieve a GPA of 1.5 or be placed on academic probation. Students on probation will be provided academic counseling.

At the end of the next semester enrolled, a student is removed from academic probation if he/she achieves a GPA of 2.0. Students failing to achieve the mandatory 2.0 will be suspended for one semester and will be required to obtain special permission from the appropriate instructional dean in order to remain in school.

A student on academic probation who attends summer school and earns an average of 2.0 in a minimum of six semester hours during any one session will be re-admitted in good standing.

After completing four semesters of work, the student must have and maintain a 2.0 GPA. Students failing to achieve and maintain this average will be suspended from the college and will be re-admitted only at the discretion of the appropriate dean.

If a student is approved for re-admission after serving one semester of academic suspension, he/she will be readmitted on academic probation. His/her

load will be a maximum of (14) semester hours for the first regular semester of attendance following the suspension.

CLASS ATTENDANCE POLICIES AND PROCEDURES

Regular class attendance and punctuality are expected. All arrangements for completing missed work are to be made with the instructor. It is the STUDENT'S responsibility to initiate these arrangements.

Excessive absences may result in loss of credit for the course concerned as well as loss of grant refunds and/or financial aid eligibility.

The nature of the educational programs at Coahoma Community College is such that it is necessary for every student to attend class regularly. Instructors will keep accurate class records, and these records will become part of the student's official record.

Approved absences may be permitted in the event of personal illness, death in the immediate family, or an official school function. The student is still responsible for all work missed regardless of the reason for his/her being absent.

Instructors are expected to encourage regular class attendance by organizing classes in such a manner that students will recognize the necessity for attending classes regularly in order to meet the established objectives of the courses.

Academic and Technical Courses

When a student's unexcused absences in an academic or technical course equal three times the number of times the course meet per week, not to exceed nine absentees for three hour courses or twelve absentees for four hour courses, the student will be dropped from the course and a grade of "N" will be recorded.

If a student has accumulated more than the total unexcused absences allowed because of justifiable causes, he/she may appeal to the attendance committee for an extension of allowed absences. To be considered for reinstatement, the student must appeal to the attendance committee in writing within three days from the dropped date. The request for an appeal must be made by the student to the appropriate dean. The student will be allowed to remain in class until the hearing is held and a decision has been made.

Tardies: Three tardies will count as one absence. A student is counted tardy from class if he/she is later than fifteen (15) minutes arriving to class.

Vocational Programs

When a student enrolls in any of the vocational programs, he/she accepts the responsibility for attending all classes and doing the work prescribed by the instructor. When a student's unexcused absentees in a vocational program exceed ten days, the student will be dropped from the program and a grade of "N" will be

recorded. Once a student has been dropped by the institution, the student cannot re-enroll until the beginning of the next semester.

Should a student take more than the allowed number of unexcused absences and if there is just cause, the student may request a hearing with the attendance committee. The student must make a written request to the Dean of Vocational Technical Education. The same appeal procedure will be followed as that of academic and technical students.

Tardies: A student is counted tardy if he/she is later than fifteen (15) minutes arriving to class after any break in instruction. Tardies equaling sixty percent of a day will constitute one absence.

WITHDRAWAL PROCEDURES

Students officially withdrawing from school completely, or students who want to officially withdraw from only part of their classes, should initiate the process at the admissions office. The Admissions Office will issue the proper form and inform the student of the procedures to be followed.

1. Academic/Technical and Vocational Students

A. Obtain withdrawal slip from Admissions Office

B. Obtain Signature from:

1. Divisional Dean

Copies of official withdrawal will be disseminated to:

- (1) Registrar/Veteran's Coordinator
- (2) Business Office
- (3) Financial Aid Office
- (4) Student

C. Return withdrawal slip to Admissions Office after obtaining dean's signature. Withdrawal is not official until student returns withdrawal slip to Admissions Office.

EVENING CLASSES

Evening class students are expected to attend classes on a regular basis. After two unexcused absences, the instructor will submit each student's name to the Director of Continuing Education. The director will in turn notify the student that these absences are jeopardizing his/her grade point average and continued enrollment. After the third absence, the student will be notified that he/she has been dropped from the course and the grade of "N" will be recorded.

Should a student enrolled in evening classes take more than the allowed number of absences, he/she may request an appeal if there is just cause. The appeal must be made by the student in writing to the Director of Continuing Education. The director will present the request to the attendance committee for a decision. The student will remain in class until a decision has been made.

Tardies: A student is counted as tardy if he/she is later than thirty (30) minutes arriving to class. Three tardies shall constitute one absence.

The regular academic, technical, and vocational evening classes are an extension of the college program. They provide educational opportunities for people who are unable to attend regular day classes. The courses offered are taught by the regular faculty members or instructors with equivalent qualifications. Classes are scheduled during the hours between 6 p.m. and 10 p.m. These requirements are the same as for regular day students.

SUMMER SCHOOL

Coahoma Community College offers summer school (1) to render services to the college community; (2) to give students an opportunity to accelerate their efforts in meeting academic requirements for graduation; and (3) to give students who are deficient in academic subjects an opportunity to remove the deficiencies.

Students desiring to attend summer school will comply with the regular requirements. An applicant must make application through the Office of Admissions and Records to do summer work for academic or nonacademic credit.

The summer session for day classes is approximately ten weeks, divided into five-week terms. The "normal student class load" is six semester hours per term. Detailed information concerning course offerings, admissions requirements, fees, and facilities will be available by May 1. Additional information may be obtained from the Office of Admissions and Records, Office of Continuing Education, and Office of the Academic Dean.

TRANSCRIPTS

Transcripts are released only upon written and signed requests by the students. A fee of three dollars (\$3) is charged for each copy.

COMPLIANCE POLICY

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Educational Amendments of 1972 of the Higher Education Act and Section 504 of the Rehabilitation Act of 1973, the Board of Trustees of Coahoma Community College has adopted a policy assuring that no one shall, on the grounds of race, color, national origin, sex, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination in any program, activity, or employment of the College.

FAMILY EDUCATIONAL PRIVACY RIGHTS ACT

Coahoma Community College complies with all provisions of the Federal law entitled "Privacy Rights of Parents and Students." Copies of a policy statement indicating the records affected by this law and outlining the student's rights and obligations, may be obtained from the Office of Admissions and Records.

Students are entitled to have access to school records upon request. Coahoma Community College will release directory information about any student unless he/she has notified the Office of Admissions and Records in writing that he/she does not want such information released. This written request must be filed with non-college persons or organizations or such directory information will be refused.

Directory information includes the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, the most recent educational agency attended by the student and other similar information.

Upon receipt of a subpoena or judicial order requiring the Director of Admissions and Records/Registrar to supply a student's records, the requested action will be taken.

The law, allows school officials including teachers, to have access to a student's records.

VETERANS

Coahoma Community College is an approved institution for providing educational training for veterans, spouse or dependents of veterans. The Director of Admissions and Records serves as the Veteran Coordinator and offers assistance in handling matters pertaining to veterans at the college.

All academic, technical, and vocational programs are open to veterans or eligible persons. The accounts and permanent records of veterans and eligible persons are identifiable and available for examination by duly authorized persons including representatives of the Veterans Administration.

Admissions Requirements

Any persons who anticipate enrolling at Coahoma Community College and receiving educational assistance from the Veterans Administration must meet all admissions requirements prior to being certified to the Veterans Administration. Documented evidence that all admissions requirements are met shall be a part of the veteran's or eligible person's permanent record. (See section on ADMISSIONS)

Previous Education and Training Records

Documented evidence of all previous education and training must be provided and filed in his/her permanent record. Proper credit will be given and submitted to the Veterans Administration. The recommendations of the American Council on Education in their handbook. **GUIDE TO THE EVALUATION OF EDUCATION EXPERIENCES IN THE ARMED SERVICES**, is used for evaluating military credit where possible.

Progress Records

A permanent record is maintained to show academic progress. This record shows a final grade in each course for each semester, a record of withdrawal from any course, and/or record of re-enrollment in any course from which there was a withdrawal.

Changing Enrollment Status

Students receiving veterans benefits may not drop any course or stop attending any class without prior approval of the office of veterans affairs and without executing formal drop/withdrawal procedures as outlined in the college catalog. Students who fail to comply with this regulation will be liable for repayment of any resulting overpayments.

Attendance

A standard class record book is maintained by each instructor and all absences are recorded to determine the last date of attendance. Attendance requirements for veterans or eligible persons are the same as for regular students. (See section on ATTENDANCE)

Reports to the Veterans Administration

Any change in status from the last certification will be reported promptly to the Veterans Administration. Reports of unsatisfactory progress, drop, withdrawals and unscheduled interruptions will be made within the month of occurrence or immediately thereafter. In case of unsatisfactory progress, the veteran or eligible person will not be certified for further enrollment prior to approval by the Veterans Administration.

RESIDENCY REQUIREMENTS

A legal resident of Mississippi is defined as a person who has lived within the boundary of the state for the past six consecutive months. An out-of-district resident is defined as a person who does not live within Bolivar, Coahoma, Quitman, Tallahatchie and Tunica counties, but does live in some other county in Mississippi. An out-of-state resident is defined as a person who has not lived in the

state of Mississippi for the past six consecutive months. Accordingly, application for admission to Coahoma Community College falls into one of three categories: (1) "District" which includes Bolivar, Coahoma, Quitman, Tallahatchie and Tunic counties; (2) "Non-District" which includes other Mississippi counties, and (3) "Out-of-state." The student is responsible for identifying and enrolling under the appropriate residential status.

For specific details, refer to Sections 37-103-1 to 37-103-29, Mississippi Code of 1972 Annotated.

FOLLOW-UP AND PLACEMENT

The college attempts a follow-up of the Coahoma graduates through the Office of Alumni Affairs, through conferences with the administrators of senior colleges, superintendents of education and other agencies, and through conferences with graduates and former students.



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SECTION FOUR

STUDENT DEVELOPMENT SERVICES



STUDENT DEVELOPMENT SERVICES OBJECTIVES

The Student Development Services constitute the non-teaching services provided for the students. These services complement the academic offerings and aid the student toward optimal development as a "whole person." Administrative officers, the instructional faculty, and personnel staff are involved in group guidance, student activities, campus organizations, and individual counseling.

The Student Development Program Objectives are:

- a. To provide multiple non-teaching services that aid the student in developing socially, academically, and professionally as he/she participates in the programs the school provides.
- b. To develop good citizens by providing a democratic setting and an atmosphere of learning in which students may develop individually and collectively through co-curricular activities.
- c. To assist students in setting attainable goals and making the beginning step toward those goals in the transfer program and becoming "job ready" through the terminal program.
- d. To provide developmental programs, to screen students and counsel them in areas of greatest benefit to each student predicated on his/her needs and desire for assistance.

The Student Development Services are:

- a. Orientation
- b. Counseling and Guidance Services
- c. Testing Services
- d. Health Services
- e. Housing Services
- f. Food Services
- g. Student Organizations
- h. Religious Life
- i. Career Planning, Placement and Follow-Up
- j. Extra-Class Activities
- k. Student Discipline
- l. Student Government

ORIENTATION

The orientation period is designed to help the entering freshmen become adjusted to life at Coahoma Community College. The orientation period begins when the freshmen arrive on the campus. During this period the Dean of Students

and a committee made up of a selected group of sophomore college students and faculty representatives assist the new students in becoming acquainted with other students, faculty members, advisors, and sites on the campus and in the community. An envelop consisting of orientation materials is given to each freshman. Entrance examinations, campus tours, talent and social night, lecture-discussion meetings, and registration are some of the activities conducted during this period.

The orientation period is conducted as a part of the regular college curriculum for one semester. College rules, regulations, and policies are reviewed along with other activities designed to help freshmen adjust to college. Student handbooks are college catalogs are distributed.

TESTING

Testing is a requirement before registration. Therefore, all entering freshmen must take the Freshmen Entrance Test. For those students who score low, a curriculum of basic developmental courses in reading, mathematics and English will be advised.

STUDENT COUNSELING CENTER

The Counseling Center is located on the second floor of the Zee A. Barron Student Union Building. It offers a variety of services for students. These services include career development, academic advisement, personal counseling, testing, educational and career information, and drug information.

The Counseling Center is staffed with professional counselors who are dedicated to helping each individual reach his/her highest potential academically, vocationally, culturally, and socially. Students are welcome to visit the counseling center for assistance as needed.

DUE PROCESS

The following "due process procedures" are given students at Coahoma Community College who are involved in cases which may result in suspension, expulsion, or dismissal:

1. The student affected shall be notified in writing of the charges made against him/her and of the time and place where the hearing will be held. The letter of notification shall be dated at least three (3) days prior to the time designated for the student to appear before the Faculty-Student Judicial Council. In cases requiring immediate action, notification shall be at once.

2. The aforesaid letter of notification will specifically inform the student that he/she may bring witnesses to the arranged meeting to testify in his/her behalf. Said letter will further inform the student that he/she has the right to be accompanied by an advisor during any appearance he/she makes before the committee.
3. The student shall be permitted to face and question his/her accuser(s) and witnesses testifying against him/her at the hearing.
4. A record of the hearing before the Faculty-Student Judicial Council shall be made by the secretary of the council and filed with the Dean of Students.
5. After due consideration, the Faculty-Student Judicial Council shall render to the Dean of Students a written decision relative to the charges made.
6. The student affected has the right to appeal the decision of the Dean of Students and the Faculty-Student Judicial Council. A request for appeal shall be written and submitted to the Dean of Students for referral to the President no more than three days after the student has been notified to the committee's recommendations.
7. The right to appeal shall be based on:
 - a. new evidence
 - b. new witnesses
8. In cases of extreme emergencies, the Dean of Students may temporarily suspend a student for breaking a civil law or violating a college regulation.

ADMINISTRATIVE HEARING

Students admitting guilt to school infractions will be given an administrative hearing. Reprimands and other penalties may be given, including suspension.

STUDENT HEALTH SERVICES

The college provides health services for students by utilizing the services and facilities of the Northwest Mississippi Regional Medical Center and local medical and dental personnel. This service includes making provisions for physical examinations and for emergencies.

Community College students participate in the Mississippi Hospital and Medical Service Plan which provides certain hospital, surgical, and medical benefits as specified in the master contract of the plan that is issued to the college. Students requiring medical or other health services not covered by the plan are responsible

for their own bills. These medical or dental bills are to be paid directly to the agency rendering the services.

RESIDENCE HALLS

Coahoma Community College provides supervised residence halls for men and women who take a full academic load. The Department of Housing is committed to offering a maturing experience of growth and excellence for students living in the Residence Halls. The department exposes the belief that students learn and grow in many ways during their college years, therefore, the department seeks to facilitate the personal and academic growth of its residents by fostering:

facilities which satisfy students' basic needs and allow them to live in safe, comfortable surrounds which are conducive to the pursuit of academic excellence;

programs which address student's intellectual, social, emotional, spiritual, physical and life planning needs;

learning that integrates residence life with students' academic experiences and self awareness;

opportunities that permit students' to interact with residents of different lifestyles and cultural backgrounds. These opportunities will generate an awareness of responsible community living, and allow residents to realize the impact of their behavior on others.

In-house visitation is extended to members of the same sex only, and allowed with permission in advance from the Residence Hall Director.

Visitors of the opposite sex are not permitted in the residence hall beyond the lobby area. Students of the opposite sex having business in the residence hall should inquire at the office. Violation of this regulation will result in disciplinary action.

RELIGIOUS LIFE

Coahoma Community College recognizes the importance of religious life and lends encouragement to students seeking guidance in this direction. The religious life of Coahoma may be enriched through the following channels: the Baptist Student Union, Gospel Choir and the Wesley Foundation. Local churches welcome Coahoma students and faculty, and participation in the religious activities of the local churches is encouraged by the College.

ZEE A. BARRON STUDENT UNION

The Zee A. Barron Student Union is the community of the College, for all members for the College family, students, faculty, staff, administration, alumni, and guests. It is not just a building, it is also an organization and a program. Together, they represent a well-considered plan for the community life of the college. The union houses the cafeteria, snack bar, bookstore, counseling center, recreational area, health services, alumni affairs, college athletics, Housing Department, Dean of Students, and Student Government Association.

CLUBS AND ORGANIZATIONS

Coahoma Community College encourages college approved clubs and organizations. Clubs and organizations provide opportunities for students to develop leadership qualities necessary to be contributing members of society.

EDUCATION CLUB: This club is designed to alert the awareness of its members of the current and innovative issues in education. It further (purports) fosters experiences in leadership and group activities and acquaints the students with the opportunities and responsibilities of the teacher. Membership is opened primarily to General, Early Childhood, and Elementary Education majors, or any students who endorse the goals and objectives of the club.

ENGLISH CLUB: The English Department sponsors the English Club for the purpose of stimulating students' interest in reading and language. English majors are required to become members; however, all students are welcome to join.

CLASS ORGANIZATIONS: The students in the college are organized into class clubs. In their meetings throughout the year, they and their sponsors plan and carry out social and other class programs.

PHI BETA LAMBDA: Phi Beta Lambda, a national collegiate business organization, is an integral part of the business department. The purpose of the organization is to provide students a chance to learn, first-hand, about the business community. Organizational goals include (1) to develop leadership experience that will enable students to participate effectively in business, professional, and community life, (2) to offer an insight into and provide an opportunity for participating in the decision-making process, (3) to aid in the selection of a field of vocational specialization, (4) to engage in projects that will strengthen students' background in the area of business, (5) to develop loyalty to the school and for the democratic way of life, (6) to broaden students' understanding of business and its complexities, and (7) to promote scholarship.

SCIENCE & MATH SYMPOSIUM: This organization is composed of science, computer science and mathematics majors and other students who are interested in the objectives of the club.

The objectives of this club are:

1. To help each member develop a sense of responsibility and a more cooperative attitude through group participation.
2. To help each member learn to interpret and analyze the issue of science and mathematics.
3. To help each member learn to do critical thinking.
4. To encourage research in the sciences and mathematics and present seminars.
5. To have members meet famous/outstanding personalities in the fields of science and mathematics.

ATHLETICS: The school provides opportunities for students to participate in both interscholastic and intramural athletics. Varsity sports are provided in basketball, football, baseball, and track. Physical fitness, good sportsmanship and teamwork are stressed. Letters are awarded to players who prove themselves worthy.

THE CHOIR: This is a volunteer organization designed to give students an opportunity to participate in group singing. This organization introduces students to the best in classical and church music. Upon the permission of the director, students of any classification may join. The choir participates in state meetings and festivals, and gives concerts on and off campus.

THE BAND: The institution's band is composed of junior college and high school students. It has achieved acclaim for its proficiency and is very popular. The band, which is an essential part of campus activities, participates regularly in off-campus activities.

STUDENT GOVERNMENT ASSOCIATION: The purpose of the Student Government Association is to serve as a liaison between the administration, faculty, staff and student body. It provides for student participation in school government, establishes better student-teacher relationship, affords training in citizenship, and insures a sincere respect for the aims and objectives of Coahoma Community College.

THE SOCIAL SCIENCE FORUM: The weekly forums under the sponsorship of the Social Science Department provide the opportunity for students to make use of current reading materials in discussing vital social problems.

THE BLACK LITERARY SOCIETY: This is an informal organization open to all students, especially English majors, who are interested in the works of Black authors. The society sponsors presentations which emphasize oral interpretation of Black poetry. The society also has a speech choir which takes part in the presentations.

PEMS: The Physical Education Majors Club affords the opportunity for physical education majors and other interested students to participate in many phases of physical education athletics. The club is responsible for those ordinary activities associated with the PEMS club. Members are taught to officiate and render this service to the school's intramural program. Awards are presented yearly.

VOCATIONAL INDUSTRIAL CLUBS OF AMERICA (VICA): VICA is the official student organization for those individuals enrolled in trade, industrial, technical, and training programs. As an integral part of the instructional program, the club activities that are planned, initiated, and conducted by members help the students develop social and leadership abilities as well as occupational skills. All vocational and technical students are expected to be "active" and "supportive" in club activities.

RESIDENCE HALL COUNCIL: Student Housing sponsors the Residence Hall Council for the purpose of having residents to participate in fostering a living environment which is supportive in providing maturing experiences of growth for students living in the Residence Hall.

DELTA EPSILON CHI: Delta Epsilon Chi is the college division of the Distributive Education Clubs of America (DECA). Delta Epsilon Chi is a program of study activity related to marketing, management and merchandising and designed to develop future leaders in marketing, management, merchandising and distribution.

The purpose of the Delta Epsilon Chi Division is to help develop competent professionals in marketing, management and merchandising specifically. Delta Epsilon Chi contributes to occupational competence by promoting greater understanding and appreciation for the responsibilities of citizenship in our private free enterprise system.

It is for the student who is preparing for careers in middle to upper-level management. Examples include sales, advertising, finance, retailing, wholesaling, insurance, real estate, fashion merchandising and many other marketing, merchandising and management-oriented occupations.

PHI THETA KAPPA (ALPHA OMICRON PI CHAPTER): A national junior college honorary society promoting scholarship, leadership and the development of character. Eligibility for membership includes a grade-point average (GPA) of 3.50 or better, evidence of good character and membership in extra-curricula activities. In addition, students desirous of joining the society must have completed a minimum of twelve (12) semester hours at Coahoma Community College and must

to all be enrolled for a minimum of twelve academic semester hours during the semester
Black he/she is elected to the society. The present (changes periodically) initiation fee of
on of \$30.00 is a one-time assessment. Students who become members are eligible for
the academic scholarships set up specifically for them at numerous colleges and
universities throughout the United States.

THE COAHOMA TRIBUNE: The COAHOMA TRIBUNE is the official newspaper published by the students under the direction of a faculty member. The newspaper is published three times during the fall semester and twice during the spring semester. The COAHOMA TRIBUNE places emphasis on news of interest to students, faculty and alumni.

THE COAHOMAN: The Coahoman, a schoolwide project which is published through the Public Relations Office, is representative of the student body and presents a cross section of the life of students and faculty on the Coahoma Community College campus. It strives to present a pictorial history of the events, lives and times of the many members, friends, alumni, parents, students, and visitors who have endeavored to enter the grounds of Coahoma Community College.

CAMPUS SECURITY

The campus security force is responsible for the general safety, protection, and security of students, faculty, and property of the College. In this regard, it is particularly concerned with the following responsibilities:

1. The enforcement of campus traffic regulations.
2. The maintenance of sound security measures regarding the properties belonging to the College.
3. The performance of other duties regarding social conduct as stated in the student handbook.
4. The enforcement of all laws of the state, county, city, and college will fall under its jurisdiction.

The campus police officers are charged with the duties and vested with all the powers of police officers. They may eject trespassers from the College buildings and grounds and may, without warrant, arrest any person guilty of disorderly conduct, trespassing on the property of the College, or for any public offense committed in their presence. The campus police should be contacted for assistance on any questions of security, auto ownership, parking and traffic.

SECTION FIVE

PROGRAMS OF STUDIES



DEPARTMENT OF BUSINESS

ACCOUNTING

(Leading to B.S. degree)
Program Advisor: M. Hudson
Major Code: ACCT

This curriculum is designed to meet the first two-year requirements for students who plan to work in private, public, or governmental accounting, auditing, or similar positions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Com.	3	ENG 1123 English Comp	3
HIS 1113 Western Civ	3	HIS 1123 Western Civ	3
BIO 1132 General Biology I	2	CSC 1113 Intro. to Comp. Concepts	3
BIO 1131 General Biology I Lab	1	SPT 1113 Oral Communication	3
MAT 1313 College Algebra	3	Math Or Science Elective	3
MUS 1113 Music Apprec. or		HPR 1121 General Activities	<u>1</u>
ART 1113 Art Apprec	3		16
HPR 1111 General Activities	1		
EDU 1311 Orientation	<u>1</u>		
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
BAD 2413 Legal Envir. of Bus	3	MKT 2123 Prin. of Mktg	3
ACC 1213 Prin. of Accounting	3	ACC 1223 Prin. of Accounting	3
PHY 2242 Physical Sci. I	2	SEC 2613 Bus. Comm. I	3
PHY 2241 Physical Sci. I Lab	1	ECO 2123 Prin. of Economics	3
ECO 2113 Prin. of Economics	3	Elective	<u>3</u>
MAT 1814 Calculus I	<u>3</u>		18
	18		

GENERAL BUSINESS

(Leading to B.S. degree)
Program Advisors: M. Hudson
Major Code: GBUS

This curriculum is designed for students who plan to transfer to a senior institution. It provides the first two years of study for students majoring in such fields as finance, management, marketing, business administration, etc.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp.	3
HIS 1113 Western Civ.	3	HIS 1123 Western Civ.	3

BIO 1132 General Biology I	2
BIO 1131 General Biology I Lab	1
MAT 1313 College Algebra	3
SPT 1113 Oral Comm.	3
HPR 1111 General Activities	1
EDU 1311 Orientation	<u>1</u>
	17

BIO 1142 General Biology II	2
BIO 1141 General Biology II Lab	1
BAD 2513 Prin. of Mgt.	3
ART 1113 Art Apprec. or	
MUS 1113 Music Apprec.	3
HPR 1121 General Activities	1
Elective	<u>3</u>
	19

Sophomore Year

Fall Semester	Credit Hours
ENG 2223 American Literature or	
ENG 2423 World Literature	3
BAD 2413 Legal Envir. of Bus.	3
ACC 1213 Prin. of Accounting	3
ECO 2113 Prin. of Economics	3
CSC 1113 Intro. to Comp. Conc.	3
Math or Science Elective	<u>3</u>
	18

Spring Semester	Credit Hours
ENG 2233 American Literature or	
ENG 2433 World Literature	3
MKT 2123 Prin. of Mktg.	3
ACC 1223 Prin. of Accounting	3
SEC 2613 Bus. Comm. I	3
ECO 2123 Prin. of Economics	<u>3</u>
	15

DEPARTMENT OF SOCIAL SCIENCE, EDUCATION AND PSYCHOLOGY

EARLY CHILDHOOD EDUCATION

(Leading to B.S. degree)
 Program Advisor: B. West
 Major Code: ECED

This curriculum is designed to provide two years of basic education and special skills for persons interested in working with pre-school learners. It provides for those persons who desire immediate employment in a day care center, kindergarten, headstart or those who wish to transfer.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours
ENG 1113 English Comp.	3
MAT 1313 College Algebra	3
BIO 1132 General Biology I	2
BIO 1131 General Biology I Lab	1
HIS 1113 Western Civilization	3
HPR 1213 Per. & Comm. Health	3
HPR 1111 General Activities	1
EDU 1311 Orientation	<u>1</u>
	17

Spring Semester	Credit Hours
ENG 1123 English Comp.	3
Math Elective	3
SPT 1113 Oral Communication	3
PSY 1513 General Psychology	3
HIS 1123 Western Civilization	3
HPR 1121 General Activities	1
EDU 1613 Foundation in Education	<u>3</u>
	19

Sophomore Year

Fall Semester	Credit Hours
ENG 2223 American Literature or	
ENG 2423 World Literature	3
MUS 2513 Music for Children	3

Spring Semester	Credit Hours
ENG 2233 American Literature or	
ENG 2433 World Literature	3
ART 1913 Art for Elem. Teachers	3

CSC 1113	Intro. to Comp. Con.	3	ENG 2703	Literature for Children	3
EPY 2513	Child Psychology	3	HPR 2213	First Aid	3
SOC 2113	Intro. to Sociology	3	ART 1113	Art Appreciation	3
PHY 2242	Physical Science I	2			15
PHY 2241	Physical Sci. I Lab	1			
		<u>18</u>			

ELEMENTARY EDUCATION

(Leading to B.S. degree)

Program Advisor: B. West

Major Code: EEDU

This curriculum is designed for students who plan to teach in elementary schools after having earned at least a four year college degree and obtained a teacher's certificate.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113	English Comp.	ENG 1123	English Comp.
MAT 1313	College Algebra		Math Elective
BIO 1132	General Biology I	BIO 1132	General Biology II
BIO 1131	General Biology I Lab	BIO 1131	General Biology II Lab
HIS 1113	Western Civilization	HIS 1123	Western Civilization
PSY 1513	General Psychology	HPR 1223	Per. & Comm. Health
HPR 1111	General Activities	EDU 1613	Foundation in Education
EDU 1311	Orientation	HPR 1121	General Activities
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223	American Literature or	ENG 2233	American Literature or
ENG 2423	World Literature	ENG 2433	World Literature
ART 1113	Art Appreciation or	ART 1913	Art for Elem. Teachers
MUS 1113	Music Appreciation	SPT 1113	Oral Communication
EPY 2513	Child Psychology		Social Science Elective
SOC 2113	Intro. to Sociology	MUS 2513	Music for Children
PHY 2242	Physical Science I		Elective
PHY 2241	Physical Sci. I Lab		
CSC 1113	Intro. to Comp. Con.		
	<u>18</u>		<u>18</u>

GENERAL EDUCATION

(Leading to B.S. degree)

Program Advisors: B. West and B. Reid

Major Code: GEDU

This curriculum is suggested for students who have not chosen a major field of study but may or may not transfer to a four-year institution.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp	3
MAT 1313 College Algebra	3	Math Elective	3
BIO 1132 General Biology I	2	BIO 1132 General Biology II	2
BIO 1131 General Biology I Lab	1	BIO 1131 General Biology II Lab	1
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
PSY 1513 General Psychology	3	Elective	3
HPR 1111 General Activities	1	HPR 1111 General Activities	1
EDU 1311 Orientation	<u>1</u>		<u>16</u>
	17		

Sophomore Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
ART 1113 Art Appreciation	3	MUS 1113 Music Appreciation	3
HPR 1213 Per. & Com. Health	3	SPT 1113 Oral Communication	3
SOC 2113 Intro. to Sociology	3	Social Science Elective	3
PHY 2242 Physical Science I	2	CSC 1613 Computer Prog. I	3
PHY 2241 Physical Sci. I Lab	1	Elective	<u>3</u>
Elective	<u>3</u>		18
	18		

CRIMINAL JUSTICE

(Leading to B.A. degree)

Program Advisors: B. Reid, C. Pitts, R. Wade

Major Code: CRIJ

The study of criminal justice can take a person into many careers. Some who go into the field may specialize in social policing. Those who choose social service may want to become a probation officer, a correctional officer, or a parole and after-care worker. Those interested in law enforcement and policing may want to consider policing, state and county law enforcement, or federal law enforcement. Still others may wish to consider teaching and research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp	3
CRJ 1313 Intro. to Crim. Justice	3	CRJ 1398 Criminology	3
PSC 1113 Amer. Government	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology II Lab	1
BIO 1131 General Biology I Lab	1	HPR 1121 General Activities	1
HPR 1111 General Activities	1	MFL 1223 Elem. Spanish	3
MFL 1213 Elem. Spanish	3	PSY 1513 General Psychology	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
CRJ 2313 Police Operation	3	ART 1113 Art Appreciation or	
MAT 1313 College Algebra	3	MUS 1113 Music Appreciation	3
MFL 2213 Inter. Spanish	3	MFL 2223 Inter. Spanish	3
SOC 2113 Intro. to Sociology	3	CRJ 2323 Criminal Law	3
	<u>18</u>	CRJ 2513 Law Enf. & the Juvenile	3
			<u>18</u>

PRE-LAW

(Leading to B.A. degree)

Program Advisors: B. Reid, C. Pitts, R. Wade

Major Code: PLAW

The pre-law curriculum is designed to provide those basic courses which will satisfy the lower-level course requirement of the four-year colleges and universities. Students who are interested in becoming lawyers, judges, etc. may want to consider this curriculum.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp	3
MAT 1313 College Algebra	3	PSY 1513 General Psychology	3
HIS 1113 Western Civilization	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology II Lab	1
BIO 1131 General Biology I Lab	1	HPR 1121 General Activities	1
HPR 1111 General Activities	1	MFL 1223 Elem. Spanish	3
MFL 1213 Elem. Spanish	3	HIS 1123 Western Civilization	3
EDU 1311 Orientation	1	HIS 1613 Surv. Afro. History	3
	<u>17</u>		<u>19</u>

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
PSC 1113 Amer. Government	3	PSC 1123 Amer. State & Local Gov't.	3
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
MFL 2213 Inter. Spanish	3	MFL 2223 Inter. Spanish	3
ART 1113 Art Appreciation or		HPR 2121 General Activities	1
MUS 1113 Music Appreciation	3		<u>13</u>
HPR 1111 General Activities	1		
	<u>16</u>		

SOCIAL SCIENCE

(Leading to B.S. degree)

Program Advisors: B. Reid, C. Pitts, R. Wade

Major Code: SOCS

The social science curriculum is designed to satisfy the first two years requirement of a variety of specialized careers within the broad area of the social sciences. One considering this

curriculum may wish to become a sociologist, an economist, a politician, and anthropologist, or a social scientist per se.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
MAT 1313 College Algebra	3	MFL 1223 Elem. Spanish	3
HIS 1113 Western Civilization	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology II Lab	1
BIO 1131 General Biology I Lab	1	HPR 1121 General Activities	1
HPR 1111 General Activities	1	HIS 1123 Western Civilization	3
MFL 1213 Elem. Spanish	3	ART 1113 Art Appreciation or	
EDU 1311 Orientation	1	MUS 1113 Music Appreciation	3
	17		16

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
HIS 1613 Surv. of Afro Hist.	3	SOC 2413 Marriage & Family	3
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
MFL 2213 Inter. Spanish	3	MFL 2223 Inter. Spanish	3
PHY 2242 Physical Sci. I	2	HPR 2121 General Activities	1
PHY 2241 Physical Sci. I Lab	1	PHY 2252 Physical Sci. II	2
HPR 1111 General Activities	1	PHY 2251 Physical Sci. II Lab	1
	16		16

SOCIAL SCIENCE EDUCATION

(Leading to B.S. degree)

Program Advisors: B. Reid, C. Pitts, R. Wade

Major Code: SOCE

The social science education curriculum is designed for those students who anticipate history as a major. These persons may want to consider history as a major to become teachers, research historians, specialists in international relations, directors of museums or keepers of archives.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
HIS 1113 Western Civilization	3	MAT 1313 College Algebra	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology I Lab	1	BIO 1141 General Biology II Lab	1
HIS 1613 Surv. of Afro. Hist.	3	HPR 1121 General Activities	1
PSY 1513 General Psychology	3	HIS 1123 Western Civilization	3
HPR 1111 General Activities	1	ART 1113 Art Appreciation or	
EDU 1311 Orientation	1	MUS 1113 Music Appreciation	3
	17		16

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. I Lab	1	PHY 2251 Physical Sci. II Lab	1
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
Soc. Sci. Electives	6	Soc. Sci. Electives	6
HPR 2111 General Activities	<u>1</u>	HPR 2121 General Activities	<u>1</u>
	16		16

SOCIAL WORK

(Leading to B.S. degree)

Program Advisors: B. Reid, C. Pitts, R. Wade

Major Code: SOCW

The social work curriculum is primarily for those who will continue at the four-year college or university level in sociology and are interested in working in the area of human services.

The suggested schedule of classes fits the basic requirements for the Bachelor of Arts degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
HIS 1113 Western Civilization	3	MAT 1313 College Algebra	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology I Lab	1	BIO 1141 General Biology II Lab	1
MFL 1213 Elem. Spanish	3	HPR 1121 General Activities	1
HIS 1613 Surv. Afro. Hist.	3	HIS 1123 Western Civilization	3
HPR 1111 General Activities	1	MFL 1223 Elem. Spanish	<u>3</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
MFL 2213 Inter. Spanish	3	MFL 2223 Inter. Spanish II	3
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
ART 1113 Art Appreciation or		PSY 1513 General Psychology	3
MUS 1113 Music Appreciation	3	SOC 2143 Marriage & Family	3
HPR 2111 General Activities	1	HPR 2121 General Activities	<u>1</u>
PSC 1113 American Gov't.	<u>3</u>		16
	16		

DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGE

ENGLISH

(Leading to B.S. degree)

Program Advisor: G. Lewis

Major Code: ENGL

The English program is designed to help students express themselves clearly, effectively and correctly in speaking and in writing; think logically, with an appreciable degree of penetration; read critically and analytically, and develop an appreciation for literature in general. The program provides the first two years of university-parallel courses to those students who plan to earn a four-year degree in English.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp.	3
MFL 1113 Elem. French I or		MFL 1123 Elem. French I or	
MFL 1213 Elem. Spanish	3	MFL 1223 Elem. Spanish	3
BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology I Lab	1	BIO 1141 General Biology II Lab	1
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
JOU 1313 Prin. of Journ.	3	JOU 1323 Prin. of Journ.	3
ART 1113 Art Appreciation	3	PSY 1513 General Psychology	3
EDU 1311 Orientation	1		18
	<u>19</u>		

Sophomore Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
MFL 2113 Inter. I French or		MFL 2123 Inter. French I or	
MFL 1213 Inter. Spanish	3	MFL 2223 Inter. Spanish	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
SOC 2113 Intro. to Sociology	3	SOC 2123 Intro. to Sociology	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. I Lab	1	PHY 2251 Physical Sci. II Lab	1
HPR 1111 General Activities	1	HPR 1121 General Activities	1
	<u>16</u>		<u>16</u>

RADIO & TELEVISION BROADCASTING

(Leading to B.S. degree)

Program Advisor: G. Lewis

Major Code: RTBC

The radio and television broadcasting curriculum is an interdisciplinary program designed to permit a student to specialize in course work with direct application to the broadcasting industry. Upon completion of this program, the student may continue in radio and television broadcasting at a four year institution.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp	3	ENG 1123 English Comp.	3
MFL 1113 Elem. French I or		MFL 1123 Elem. French I or	
MFL 1213 Elem. Spanish	3	MFL 1223 Elem. Spanish	3

BIO 1132 General Biology I	2	BIO 1142 General Biology II	2
BIO 1131 General Biology I Lab	1	BIO 1141 General Biology II Lab	1
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
JOU 1323 Prin. of Journ.	3	COM 1413 Fund. of Broad.	3
HPR 1111 General Activities	1	HPR 1121 General Activities	<u>1</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
MFL 2113 Inter. I French or		MFL 2123 Inter. French I or	
MFL 2213 Inter. Spanish	3	MFL 2223 Inter. Spanish	3
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
SOC 2113 Intro. to Sociology	3	MAT 1323 Trigonometry	3
PSY 1513 General Psychology	3	SPT 1213 Fundamentals of Theatre or	
ART 1113 Art Appreciation	<u>3</u>	SPT 1223 Intro. to Dramatic Arts	<u>3</u>
	18		15

DEPARTMENT OF FINE ARTS

ART

(Leading to B.S. degree)
 Program Advisor: H. Dorsey
 Major Code: ARTE

Some education in the arts is necessary for effective participation in today's society. The Fine Arts Department is committed to the goals of creating the aesthetic quality for all students. This curriculum is designed for students who plan to continue their study at a four-year institution in the area of art.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
HPR 1213 Per. & Com. Health	3	MAT 1313 College Algebra	3
ART 1213 Introductory Art	3	BIO 1142 General Biology II	2
BIO 1132 General Biology I	2	BIO 1141 General Biology II Lab	1
BIO 1131 General Biology I Lab	1	ART 1413 Design I	3
HPR 1111 General Activities	1	HPR 1121 General Activities	<u>1</u>
EDU 1311 Orientation	<u>1</u>		16
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
PHY 2242 Physical Sci. I	2	PHY 2252 Physical Sci. II	2
PHY 2241 Physical Sci. I Lab	1	PHY 2251 Physical Sci. II Lab	1
ART 1313 Drawing I	3	ART 1323 Drawing II	3

PSY 1513	General Psychology	3
ART 2713	Art History I	3
ART 1243	Inventive Crafts	3
		<u>18</u>

SPT 1113	Oral Communication	3
ART 2723	Art History II	3
ART 2513	Painting (Opt.)	3
		<u>18</u>

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND RECREATION

ATHLETIC ADMINISTRATION & COACHING

(Leading to B.S. degree)

Program Advisors: Ella Morris & James Washington

Major Code: HAAC

The Department of Health Physical Education, and Recreation has as its primary role to prepare prospective health educators, physical education, recreation leaders, athletic administrators, and coaches, who plan to continue their education beyond the two-year college level. This department offers this specification to prepare athletic directors and coaches. Sixty-six hours are needed for graduation.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
PSY 1513 General Psychology	3	MAT 1313 College Algebra	3
HPR 1313 Intro. to HPR	3	HPR 1213 Per. & Comm. Health	3
HPR 1511 Cond. & Wt.Train.	1	BIO 2523 Hum. Anat. & Phy.	3
BIO 2513 Hum. Anat. & Phy.	3	BIO 2521 Hum. Anat. & Phy Lab	1
BIO 2511 Hum. Anat. & Phy Lab	1	HPR 1121 General Activities	1
HPR 1111 General Activities	1		
	<u>18</u>		<u>17</u>

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
ART 1113 Art Appreciation or		SPT 1113 Oral Communication	3
MUS 1113 Music Appreciation	3	SOC 2123 Intro. to Sociology	3
SOC 2113 Intro. to Sociology	3	PHY 2242 Physical Science	2
ECO 2113 Prin. of Economics	3	PHY 2241 Physical Science Lab	1
PSC 1113 American Gov't.	3	HPR 1713 Sports Appreciation	3
HPR 1121 General Activities	1	HPR 2121 General Activities	1
	<u>16</u>		<u>16</u>

HEALTH, PHYSICAL EDUCATION, AND RECREATION

(Leading to B.S. degree)

Program Advisors: Ella Morris & James Washington

Major Code: HPED

The Department of Health Physical Education has as its primary role to prepare prospective health educators, physical educators, recreation leaders, athletic coaches, and recreational leaders who plan to continue their education beyond the two-year college level. Further, this department

contributes to the general education of all students through its health classes and physical education activity classes. The teaching faculty consist of three dedicated members who believe that being physically educated is an important part of one's total education.

Besides providing specialization in this area, the Health, Physical Education and Recreation Department provides the institution with athletic teams which have throughout the years been recognized for their superb performances. To become a member of these teams, auditions are required and scholarships are available.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
BIO 1132 General Biology I	2	BIO 1132 General Biology I	2
BIO 1131 General Biology I Lab	1	BIO 1131 General Biology I Lab	1
HPR 1313 Intro. to HPR	3	PSY 1513 General Psychology	3
HPR 1213 Per. & Com. Health	3	HPR 1123 Per. & Com. Health	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
HPR 1111 General Activities	1	MAT 1313 College Algebra	3
EDU 1311 Orientation	<u>1</u>	HPR 1121 General Activities	<u>1</u>
	17		19

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or		ENG 2233 American Literature or	
ENG 2423 World Literature	3	ENG 2433 World Literature	3
PHY 2242 Physical Sci.	2	PHY 2252 Physical Sci.	2
PHY 2241 Physical Sci. Lab	1	PHY 2251 Physical Sci. Lab	1
SOC 2113 Intro. to Sociology	3	*Elective	3
HPR 2213 First Aid	3	MUS 1113 Music Appreciation or	
HPR 2111 General Activities	1	ART 1113 Art Appreciation	3
*Elective	<u>3</u>	HPR 2413 Ind. Team Sports	3
	16	HPR 2121 General Activities	<u>1</u>
			16

RECREATION

(Leading to B.S. degree)

Program Advisors: Ella Morris & James Washington

Major Code: HPED

The Department of Health Physical Education has as its primary role to prepare prospective health educators, physical educators, recreation leaders, athletic coaches, and recreational leaders who plan to continue their education beyond the two-year college level.

Recreation has assumed an important place in modern life because of the ever-increasing amount of leisure time of the average individual will be greatly increased in years to come. This department offers this specification to prepare recreational directors. Sixty-seven hours are needed for graduation.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year				
Fall Semester		Credit Hours	Spring Semester	Credit Hours
ENG 1113	English Comp.	3	ENG 1123	English Comp.
BIO 1132	General Biology I	2	BIO 1132	General Biology II
BIO 1131	General Biology I Lab	1	BIO 1131	General Biology II Lab
HPR 1713	Sports Appreciation	3	ART 1113	Art Appreciation or
HPR 1213	Per. & Com. Health	3	MUS 1113	Music Appreciation
HIS 1113	Western Civilization	3	HIS 1123	Western Civilization
HPR 1111	General Activities	1	MAT 1313	College Algebra
EDU 1311	Orientation	<u>1</u>	HPR 1121	General Activities
		17		16

Sophomore Year				
Fall Semester		Credit Hours	Spring Semester	Credit Hours
ENG 2223	American Literature or		ENG 2233	American Literature or
ENG 2423	World Literature	3	ENG 2433	World Literature
PHY 2242	Physical Sci.	2	HPR 2213	First Aid
PHY 2241	Physical Sci. Lab	1	SPT 1113	Oral Communication
SOC 2113	Intro. to Sociology	3	HPR 2323	Rec. Leadership
PSY 1513	General Psychology	3	MUS 1113	Music Appreciation or
HPR 1313	Intro. to HPR	3	EPY 2513	Child Psychology
HPR 2413	Ind. & Team Spo. Off.	<u>3</u>	HPR 2121	General Activities
		18		16

DEPARTMENT OF SCIENCE AND MATHEMATICS

BIOLOGY

(Leading to B.S. degree)

Program Advisor: P. Furdge

Major Code: BIOL

The Biology program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year				
Fall Semester		Credit Hours	Spring Semester	Credit Hours
ENG 1113	English Comp.	3	ENG 1123	English Comp.
CHE 1213	Gen. Chemistry I	3	CHE 1223	Gen. Chemistry II
CHE 1211	Gen. Chemistry I Lab	1	CHE 1221	Gen. Chemistry II Lab
BIO 2413	Gen. Zoology	3	BIO 2423	Gen. Zoology
BIO 2411	Gen. Zoology Lab	1	BIO 2421	Gen. Zoology Lab
MAT 1313	College Algebra	3	MAT 1323	Trigonometry
MFL 1213	Elem. Spanish I	3	MFL 1223	Elem. Spanish II
HPR 1111	General Activities	1	HPR 1121	General Activities
EDU 1311	Orientation	<u>1</u>		
		19		18

Sophomore Year				
Fall Semester		Credit Hours	Spring Semester	Credit Hours
ENG 2223	American Literature or		ENG 2233	American Literature or
ENG 2423	World Literature	3	ENG 2433	World Literature

CHE 2423	Organic Chem. I	3	CHE 2433	Organic Chem. II	3
CHE 2421	Organic Chem. I Lab	1	CHE 2431	Organic Chem. II Lab	1
BIO 1313	Gen. Botany	3	BIO 1323	Gen. Botany	3
BIO 1311	Gen. Botany Lab	1	BIO 1321	Gen. Botany Lab	1
HIS 1113	Western Civilization	3	HIS 1123	Western Civilization	3
	Elective	<u>3</u>	MUS 1113	Music Appreciation or	
		17	ART 1113	Art Appreciation	<u>3</u>
					17

CHEMISTRY

(Leading to B.S. degree)

Program Advisor: C. Catchings

Major Code: CHEM

The Chemistry program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113	3	ENG 1123	3
CHE 1213	3	CHE 1223	3
CHE 1211	1	CHE 1221	1
MAT 1313	3	SPT 1113	3
BIO 1132	2	BIO 1142	2
BIO 1131	1	BIO 1141	1
MUS 1113	3	MAT 1323	3
ART 1113	3	HPR 1121	1
HPR 1111	1		<u>17</u>
EDU 1311	<u>1</u>		
	18		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CHE 2423	3	CHE 2433	3
CHE 2421	1	CHE 2431	1
PHY 2413	3	PHY 2423	3
PHY 2411	1	PHY 2421	1
HIS 1113	3	HIS 1123	3
MAT 1814	4	MAT 1824	4
	<u>3</u>	Elective	<u>3</u>
	18		18

COMPUTER SCIENCE

(Leading to B.S. degree)

Program Advisor: Cederick Ellis

Major Code: CSCI

The Computer Science program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to four-year universities.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
EDU 1311 Orientation	1	ART 1113 Art Appreciation or	3
CSC 1613 Computer Prog. I	3	MUS 1113 Music Appreciation	3
MAT 1313 College Algebra	3	CSC 2623 Computer Prog. II	3
HPR 1111 General Activities	1	HPR 1121 General Activities	1
SEC 1113 Elem. Typewriting or Elective	3	MAT 1323 Trigonometry	3
	<u>3</u>		<u>16</u>
	17		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
PHY 2413 Gen. Physics I	3	PHY 2423 Gen. Physics II	3
PHY 2411 Gen. Physics I Lab	1	PHY 2421 Gen. Physics II Lab	1
CSC 2713 Intro. to File Proc.	3	CSC 1313 FORTRAN Prog. or	3
MAT 1814 Calculus I	4	CSC 2543 Adv. Comp. Prog.	3
ENG 2423 World Literature or	3	MAT 1824 Calculus II	4
ENG 2223 American Literature	3	ENG 2433 American Literature	3
CSC 2413 COBOL Prog.	3	SPT 1113 Oral Communication	3
	<u>3</u>		<u>17</u>
	17		

MATHEMATICS

(Leading to B.S. degree)

Program Advisors: G. Green, V. Towner

Major Code: MATH

The Mathematics program offered at Coahoma Community College is designed to prepare the student for advanced study in the area of Mathematics at four-year institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 Gen. Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 Gen. Chemistry II Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
HPR 1111 General Activities	1	HPR 1121 General Activities	1
EDU 1311 Orientation	1	Elective	3
MUS 1113 Music Appreciation	3		<u>3</u>
	<u>3</u>		17
	18		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2223 American Literature or	3	ENG 2233 American Literature or	3
ENG 2423 World Literature	3	ENG 2433 World Literature	3
CSC 1613 Comp. Prog. I	3	CSC 2623 Comp. Prog. II	3

PHY 2413	General Physics I	3	PHY 2423	General Physics II	3
PHY 2411	General Physics I Lab	1	PHY 2411	General Physics II Lab	1
BIO 1132	General Biology I	2	BIO 1142	General Biology II	2
BIO 1131	General Biology I Lab	1	BIO 1141	General Biology II Lab	1
MAT 1814	Calculus I	<u>4</u>	MAT 1824	Calculus II	<u>4</u>
		17			17

MATHEMATICS EDUCATION

(Leading to B.S. degree)

Program Advisors: G. Green, V. Townner

Major Code: MATE

The Mathematics Education program offered at Coahoma Community College is designed to prepare the student for advanced study at a four-year institution to become a mathematics teacher.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113	English Comp.	ENG 1123	English Comp.
MAT 1313	College Algebra	MAT 1323	Trigonometry
HIS 1111	Western Civilization	HIS 1123	Western Civilization
CHE 1213	Gen. Chemistry I	CHE 1223	General Chemistry II
CHE 1211	Gen. Chemistry I Lab	CHE 1221	General Chemistry II Lab
HPR 1111	General Activities	MUS 1113	Music Appreciation
EDU 1311	Orientation	HPR 1121	General Activities
	Elective		
	<u>3</u>		<u>17</u>
	18		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2423	World Literature or	ENG 2433	World Literature or
ENG 2223	American Literature	ENG 2233	American Literature
BIO 1132	General Biology I	BIO 1142	General Biology II
BIO 1131	General Biology I Lab	BIO 1141	General Biology II Lab
PHY 2413	General Physics I	PHY 2423	General Physics II
PHY 2411	General Physics I Lab	PHY 2411	General Physics II Lab
PSY 1513	General Psychology	MAT 1824	Calculus II
MAT 1814	Calculus I		Elective
	<u>4</u>		<u>3</u>
	17		17

MEDICAL RECORDS

(Leading to B.S. degree)

Program Advisors: P. Furdge, J. Shaw

Major Code: MEDR

The Medical Records program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. A medical record personnel is responsible for assuring that complete medical records are developed and preserved for patients treated in a facility. Employment opportunities include hospitals, clinics, rehabilitation centers, health departments, other agencies, and schools. The student should be aware that entrance to this program in Jackson or to other states is highly competitive, and high academic grade point averages should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology	1	BIO 2421 General Zoology	1
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
MAT 1313 College Algebra	3	BAD 2513 Prin. of Management	3
CSC 1113 Intro. to Comp. Conc.	3	HPR 1121 General Activities	1
HPR 1111 General Activities	1	Elective	3
EDU 1311 Orientation	1		18
	<u>19</u>		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 2513 Human Anat. & Phy.	3	BIO 2513 Human Anat. & Phy.	3
BIO 2511 Human Anat. & Phy Lab	1	BIO 2511 Human Anat. & Phy. Lab	1
MFL 1213 Elementary Spanish	3	MFL 1223 Elementary Spanish II	3
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3
ART 1113 Art Appreciation	3	MUS 1113 Music Appreciation	3
	<u>16</u>		16

MEDICAL TECHNOLOGY

(Leading to B.S. degree)

Program Advisors: P. Furdge, J. Shaw

Major Code: MEDT

The Medical Technology program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. A medical technologist performs chemical, microscopic, microbiological, hematological, serological and isotope tests in the diagnosis and treatment of diseases. Employment opportunities include hospitals labs, clinics, physicians' offices and insurance companies. The student should be aware that entrance to this program in Jackson or to other states is highly competitive, and high academic grade point averages should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
MFL 1213 Elementary Spanish I	3	MFL 1223 Elementary Spanish II	3

HPR 1111 General Activities	1	HPR 1121 General Activities	<u>1</u>
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
ART 1113 Art Appreciation	3	PSY 1513 General Psychology	3
BIO 2923 Microbiology	3	CSC 1613 Computer Prog. I	3
BIO 2921 Microbiology Lab	1	PHY 2423 General Physics II	3
PHY 2413 General Physics I	3	PHY 2421 General Physics II Lab	<u>1</u>
PHY 2411 General Physics I Lab	<u>1</u>		17
	18		

PRE-DENTAL HYGIENE

(Leading to B.S. degree)

Program Advisors: P. Furdge, J. Shaw

Major Code: PDHY

The Pre-Dental Hygiene program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other professional schools. A dental hygienist assists the dentist in providing dental health care to patients. Employment opportunities include dental offices, public schools, clinics and hospitals. The student should be aware that entrance to this program in Jackson or other states is highly competitive, and high academic grade point average should be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
ART 1113 Art Appreciation	3	MUS 1113 Music Appreciation	3
HPR 1111 General Activities	1	HPR 1121 General Activities	<u>1</u>
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 2513 Human Anat. & Phy.	3	BIO 2513 Human Anat. & Phy.	3
BIO 2511 Human Anat. & Phy Lab	1	BIO 2511 Human Anat. & Phy. Lab	1
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2411 General Physics II Lab	1

HIS 1113 Western Civilization	3
PSY 1513 General Psychology	<u>3</u>
	18

HIS 1123 Western Civilization	3
Elective	<u>3</u>
	18

PRE-MEDICAL

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw

Major Code: PMED

The Pre-Medical program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to any four-year institution. Students should apply to the medical school they plan to attend during their third year in college. The Medical College Admission Test (MCAT) should be taken during the junior year. The student must maintain a high quality of academic work at all time.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
HIS 1113 Western Civilization	3	HIS 1113 Western Civilization	3
HPR 1111 General Activities	1	HPR 1121 General Activities	<u>1</u>
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 1313 General Botany	3	BIO 1323 General Botany	3
BIO 1311 General Botany Lab	1	BIO 1321 General Botany Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2411 General Physics II Lab	1
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
MUS 1113 Music Appreciation or		Elective	<u>3</u>
ART 1113 Art Appreciation	<u>3</u>		18
	18		

PRE-NURSING

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw

Major Code: PNUR

The Pre-Nursing program offered at Coahoma Community College is a two-year program which meets the admission requirements for transfer to The Mississippi Medical Center School of Nursing, four-year institutions or other nursing schools.

A registered nurse provides health services which assist individuals in maintaining healthy living and recover from illnesses. Employment opportunities include hospitals, private duty, public health departments, schools, physicians' offices and nursing homes. The student should be aware that entrance to this program is highly competitive, and high quality academic work must be maintained. The student must have an ACT score of 20 or above.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester		Credit Hours	Spring Semester		Credit Hours
ENG 1113	English Comp.	3	ENG 1123	English Comp.	3
BIO 2413	General Zoology	3	BIO 2423	General Zoology	3
BIO 2411	General Zoology Lab	1	BIO 2421	General Zoology Lab	1
MAT 1313	College Algebra	3	PSY 1513	General Psychology	3
CHE 1213	Gen. Chemistry I	3	CHE 1223	General Chemistry II	3
CHE 1211	Gen. Chemistry I Lab	1	CHE 1221	General Chemistry II Lab	1
SOC 1113	Intro. to Sociology	3	ART 1113	Art Appreciation or	
HPR 1111	General Activities	1	MUS 1113	Music Appreciation	3
EDU 1311	Orientation	1	HPR 1121	General Activities	1
		<u>19</u>			<u>18</u>

Sophomore Year

Fall Semester		Credit Hours	Spring Semester		Credit Hours
BIO 2513	Human Anat. & Phy.	3	BIO 2513	Human Anat. & Phy.	3
BIO 2511	Human Anat. & Phy Lab	1	BIO 2511	Human Anat. & Phy. Lab	1
CHE 2423	Organic Chem. I	3	CHE 2433	Organic Chem. II	3
CHE 2421	Organic Chem. I Lab	1	CHE 2431	Organic Chem. II Lab	1
BIO 2923	Microbiology	3	HIS 1123	Western Civilization	3
BIO 2921	Microbiology Lab	1	SOC 2143	Marriage and Family	3
SPT 1113	Oral Communication	3		Elective	3
HIS 1113	General Psychology	3			<u>17</u>
		<u>18</u>			

PRE-OPTOMETRY

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw

Major Code: POPT

The Pre-Optometry program offered at Coahoma Community College is designed to meet the requirements for transfer to any school of Optometry or four-year institutions. The student must maintain a high quality of academic work.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester		Credit Hours	Spring Semester		Credit Hours
ENG 1113	English Comp.	3	ENG 1123	English Comp.	3
BIO 2413	General Zoology	3	BIO 2423	General Zoology	3
BIO 2411	General Zoology Lab	1	BIO 2421	General Zoology Lab	1
MAT 1313	College Algebra	3	MAT 1323	Trigonometry	3
CHE 1213	Gen. Chemistry I	3	CHE 1223	General Chemistry II	3
CHE 1211	Gen. Chemistry I Lab	1	CHE 1221	General Chemistry II Lab	1

ART 1113 Art Appreciation	3	HPR 1121 General Activities	1
HPR 1111 General Activities	1	Elective	3
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 2513 Human Anat. & Phy.	3	BIO 2513 Human Anat. & Phy.	3
BIO 2511 Human Anat. & Phy Lab	1	BIO 2511 Human Anat. & Phy. Lab	1
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2421 General Physics II Lab	1
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3
Elective (Soc. Sci.)	<u>3</u>	Elective (Soc. Sci.)	<u>3</u>
	18		18

PRE-PHARMACY

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw

Major Code: PPHA

The Pre-Pharmacy program offered at Coahoma Community College is designed to meet the requirements for the first two-years for transfer to any School of Pharmacy or four-year institution. A pharmacist is responsible for dispensing medications ordered by physicians, dentists, or other authorized prescribers. Employment opportunities include pharmacies, hospitals, clinics, industry, education and research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
ACC 1213 Prin. of Accounting	3	HPR 1121 General Activities	1
HPR 1111 General Activities	1	MUS 1113 Music Appreciation or	
EDU 1311 Orientation	<u>1</u>	ART 1113 Art Appreciation	<u>3</u>
	19		18

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2421 General Physics II Lab	1
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3

SOC 2113 Intro. to Sociology	3
MAT 1814 Calculus I	<u>4</u>
	18

PSY 1513 General Psychology	3
SPT 1113 Oral Communication	<u>3</u>
	17

PRE-THERAPY

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw
Major Code: PPHT

The Pre-Physical Therapy program offered at Coahoma Community College is a two-year program that meets the requirements for transfer to The Mississippi Medical Center or other medical schools. A physical therapist is a health care professional who evaluates, plans and treats patients of all ages for neurological, musculo-skeletal and cardiopulmonary problems resulting from illness and accidents. Employment opportunities include hospitals, rehabilitation centers, nursing homes, home health agencies, public schools and sports. The student should be aware that entrance to this program in Jackson or other states is highly competitive, and high quality academic work must be maintained.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
HIS 1113 Western Civilization	3	HPR 1121 General Activities	1
HPR 1111 General Activities	1	HIS 1123 Western Civilization	<u>3</u>
EDU 1311 Orientation	<u>1</u>		18
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BIO 2513 Human Anat. & Phy.	3	BIO 2513 Human Anat. & Phy.	3
BIO 2511 Human Anat. & Phy Lab	1	BIO 2511 Human Anat. & Phy. Lab	1
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2421 General Physics II Lab	1
MFL 1213 Elementary Spanish I	3	MFL 1223 Elementary Spanish II	3
ENG 2423 World Literature or		ENG 2433 World Literature or	
ENG 2223 American Literature	3	ENG 2233 American Literature	3
MUS 1113 Music Appreciation	<u>3</u>	ART 1113 Art Appreciation	<u>3</u>
	17		17

PRE-VETERINARY SCIENCE

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw
Major Code: PVET

The Pre-Veterinary Science program offered at Coahoma Community College is designed to meet the requirements for the first two-years for transfer to any school veterinary science. A veterinarian diagnoses and treats diseases and injuries in animal patients; to prevent diseases,

control the spread of animal diseases. Employment opportunities include private practice, public health departments, research, pharmaceutical and academic institutions.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
MFL 1213 Elementary Spanish I	3	HPR 1121 General Activities	1
HPR 1111 General Activities	1	MFL 1223 Elementary Spanish II	3
EDU 1311 Orientation	<u>1</u>		<u>18</u>
	19		

Sophomore Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
PHY 2413 General Physics I	3	PHY 2423 General Physics II	3
PHY 2411 General Physics I Lab	1	PHY 2421 General Physics II Lab	1
CHE 2423 Organic Chem. I	3	CHE 2433 Organic Chem. II	3
CHE 2421 Organic Chem. I Lab	1	CHE 2431 Organic Chem. II Lab	1
BIO 1313 Gen. Botany	3	BIO 1323 Gen. Botany	3
BIO 1311 Gen. Botany Lab	1	BIO 1321 Gen. Botany Lab	1
HIS 1113 Western Civilization	3	HIS 1123 Western Civilization	3
ART 1113 Art Appreciation or		Elective	3
MUS 1113 Music Appreciation	<u>3</u>		<u>18</u>
	18		

SCIENCE EDUCATION

(Leading to B.S. degree)

Program Advisors: C. Catchings, P. Furdge, J. Shaw

Major Code: SCIE

The Science Education program offered at Coahoma Community College is designed to prepare the student for study at a four-year institution who may not opt to become a teacher of science or do research.

The suggested schedule of classes fits the basic requirements for the Bachelor of Science degree at senior institutions. Satisfactory completion of this curriculum entitles the student to receive the Associate in Arts degree from Coahoma Community College.

Freshman Year			
Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	ENG 1123 English Comp.	3
CHE 1213 Gen. Chemistry I	3	CHE 1223 General Chemistry II	3
CHE 1211 Gen. Chemistry I Lab	1	CHE 1221 General Chemistry II Lab	1
MAT 1313 College Algebra	3	MAT 1323 Trigonometry	3
BIO 2413 General Zoology	3	BIO 2423 General Zoology	3
BIO 2411 General Zoology Lab	1	BIO 2421 General Zoology Lab	1
HPR 1213 Per. & Com. Health	3	HPR 1223 Per. & Com. Health	3

HPR 1111 General Activities 1
 EDU 1311 Orientation 1
 19

HPR 1121 General Activities 1
 18

Sophomore Year

Fall Semester Credit Hours
 ENG 2423 World Literature or
 ENG 2223 American Literature 3
 PHY 2413 General Physics I 3
 PHY 2411 General Physics I Lab 1
 BIO 1313 Gen. Botany 3
 BIO 1311 Gen. Botany Lab 1
 HIS 1113 Western Civilization 3
 ART 1113 Art Appreciation 3
 17

Spring Semester Credit Hours
 ENG 2433 World Literature or
 ENG 2233 American Literature 3
 PHY 2423 General Physics II 3
 PHY 2421 General Physics II Lab 1
 BIO 1323 Gen. Botany 3
 BIO 1321 Gen. Botany Lab 1
 HIS 1123 Western Civilization 3
 PSY 1513 General Psychology 3
 17

SPECIAL PROGRAM

UPWARD BOUND

The Upward Bound Program is authorized under Title II-A of the Economic Opportunity Act and funded by the Department of Education. The program is divided into two parts: (1) an academic year component consisting of fifteen Saturdays and (2) a six-week summer residential component.

The major aim of the program is to provide skills and motivation necessary to ensure success at the post-secondary level for the enrollees who come from low-income backgrounds. The enrollees must also show a need for upgrading secondary training.



VOCATIONAL-TECHNICAL EDUCATION DIVISION

TECHNICAL PROGRAMS

BUSINESS AND OFFICE TECHNOLOGY

NOTE: SUBJECT TO CHANGE

ADMINISTRATIVE SUPPORT SERVICES CURRICULUM

(Leading to A.A.S. degree from CCC)

Program Advisors: L. Barnes, M. Hudson, Beatta Steward

Major Code: TASS

The Business and Office program includes a basic core of courses designed to prepare a student for a variety of entry-level positions through selection of a concentration of 9 to 12 semester credit hours (sch) in the following area:

Administrative Support Services

The curriculum is designed to give students:

- *a broad overview of the entire office function, not only his/her individual position
- *an opportunity to investigate the integration of systems--people and technology
- *an exposure to career options available within the office which involves the management of people, equipment, and resources as well as an opportunity to recognize the relationship between worker and supervisor
- *a concentration of skills in a specific area

Business and Office is a two-year program of study which requires a vocational/technical core of 37 semester hours, 9 to 12 semester hours concentration in a designation area, and a minimum of 15 semester hours of academic core courses, and three semester hours of academic related courses. These requirements are in addition to mastery of the essential skills from the secondary Business Education courses. Mastery of these skills may be demonstrated by high school transcript, testing, or additional coursework at the community college level. The Associate of Applied Science degree is earned upon the successful completion of the Business Office curriculum. Successful completion of the first of this program entitles a student to receive an Office Assistant Certificate.

BUSINESS AND OFFICE TECHNOLOGY

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Comp.	3	BOT 1124 Word Proc. Applications	4
BOT 1013 Keyboarding	3	BOT 1413 Records Management	3
BOT 1113 Document Form./Prod.	3	ACC 1213 Prin. of Accounting	3
BOT 1213 Professional Devel.	3	BOT 2813 Business Communications	3
BOT 1313 Applied Bus. Math.	3	MAT 1313 College Algebra	3
BOT 1133 Information Proc.	3		<u>16</u>
EDU 1311 Orientation	<u>1</u>		
	19		

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BOT 2724 Adv. Microcomptr. App.	4	BOT 2913 Supervised Work Exp.	3
BOT 2723 Admin. Office Proc.	3	BOT 2733 Admin. Office Mgt.	3
BOT 1513 Machine Transcription	3	BOT 2133 Desktop Publishing	3
BOT 2412 Computerized Acctnt.	2	SOC 2113 Sociology or	
SPT 1113 Oral Communications	3	PSY 1513 General Psychology	3
BOT 1613 Shorthand I	3	MUS 1113 Music Appreciation or	
	18	ART 1113 Art Appreciation	3
		BOT 2623 Shorthand II	3
			18

CHILD CARE TECHNOLOGY CURRICULUM

(Leading to A.A.S. degree from CCC)

Program Advisor:

Major Code:

Child Care Development Technology is a two-year Associate of Applied Science program. The curriculum is designed to prepare students to gain paid employment in occupations in child care and guidance at entry, assistant and management levels.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CDT 1115 Child Care Profession	3	CDT 1235 Child Growth & Dev.	3
CDT 1313 Art for Preschool Child.	3	CDT 1513 Child Nutrition & Health Care	3
CDT 1213 Infant and Toddler Dev.	3	CDT 1323 Language Arts for Pres. Child.	3
CDT 1221 Physical Motor Dev.	1	CDT 1413 Music for Pres. Child.	3
ENG 1113 English Composition I	3	ENG 1223 English Composition II	3
	13		15

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CDT 2243 Guiding Social and Emotional Behavior	3	CDT 2925 Technical Practicum II	5
CDT 2613 Methods and Materials	3	CDT 2713 Social Studies, Math, & Sci. for Preschool Children	3
CDT 2915 Technical Practicum I	3	CDT 2813 Admin. of Preschool Prog.	3
HIS 1113 Western Civilization or		SPT 1113 Oral Communication	3
PSY 1513 General Psychology	3	MUS 1113 Music Appreciation or	
MAT 1313 College Algebra or		ART 1113 Art Appreciation	3
PHY 2243 Physical Science	3		17
	15		

DRAFTING AND DESIGN TECHNOLOGY

(Leading to A.A.S. degree from CCC)

Program Advisor: F. Caswell

Major Code: DDT

Drafting and Design Technology is a two-year associate degree program of study. Instruction is designed to provide students with the skills and knowledge necessary to gain employment in the field of drafting and design. Students are provided theoretical and practical experiences in the areas of drafting and design fundamentals, architectural drafting, computer-aided-drafting (CAD), machine drafting, structure drafting, electrical and pipe drafting, surveying and topography mapping.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
DDT 1113 Fund. of Drafting	3	DDT 1123 Machine Drafting I	3
DDT 1213 Construction Materials	3	DDT 1313 Principles of CAD	3
EET 1613 System Programming or CPT 1114 Intro. to Computers	3	DDT 1613 Architectural Drafting	3
ENG 1113 English Comp.	3	DDT 1134 Descriptive Geometry	4
MAT 1313 College Algebra	3	SPT 1113 Oral Communication	3
	<u>15</u>		<u>16</u>

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
DDT 2623 Architectural Drafting II	3	DDT 2223 Structural Drafting	3
DDT 1713 Elementary Surveying	3	DDT 2423 Mapping & Topography Lab	3
DDT 2323 Advanced CAD	3	DDT 2233 Cost Estimating	3
ART 1113 Art Appreciation	3	DDT 2243 Statics & Strengths/Mater.	3
MAT 1323 Trigonometry	3	DDT 2533 Electrical & Piping Drafting	3
PHY 2243 Physical Science	3	PSY 1513 General Psychology	3
	<u>18</u>		<u>18</u>

ELECTRICAL TECHNOLOGY CURRICULUM

(Leading to A.A.S. degree from CCC)

Program Advisor: O. Brown

Major Code: ELT

Electrical Technology is a two-year certificate program. Electrical Technology prepares students to install, operate, maintain, and repair electrically energized systems such as residential, commercial, and industrial electric wiring, and D.C. and A.C. motors, controls, and electric distribution panels. Instruction in the use and care of test equipment is included.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ELT 1113 Resi./Light Com. Wir.	3	ELT 1123 Comm./Ind. Wiring	3
ELT 1214 Electrical Power	4	ELT 1223 Motor Main./Troubleshooting	3
ELT 1313 Blueprints & Estimating	3	ELT 1413 Motor Control Systems	3
EET 1116 AC-DC Circuits	6	EET 1314 Solid State Devices & Circuits	4
	<u>16</u>	MAT 1313 College Algebra	3
			<u>16</u>

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ELT 2424 Solid State Motor Cont.	4	ELT 2614 Prog. Logic Controllers	4
RTO 1213 Industrial Hydraulics	3	ROT 1223 Industrial Pneumatics	3
EET 1613 Systems Programming I	3	ELT 2514 Intro. to Instrumentation	4
ENG 1113 English Composition	3	SPT 1113 Oral Communication	3
ART 1113 Art Appreciation or		HIS 1113 Western Civilization or	
MUS 1113 Music Appreciation	3	PSY 1513 General Psychology	3
	<u>16</u>		<u>17</u>

ELECTRONICS TECHNOLOGY CURRICULUM

(Leading to A.A.S. degree from CCC)

Program Advisor: D. Albert

Major Code: TELT

Electronic Technology is a two-year Associated of Science degree instructional program. Electronics Technology prepares students to support electrical/electronics engineers and other

professionals in the design, development, and testing of electronic devices and systems. Instruction is included in model and prototype development and testing; system's analysis and integration, including design, development of corrective and preventive maintenance techniques; application of engineering data; and the preparation of technical reports.

Freshman Year

Fall Semester	Credit Hours
EET 1003 Intro. to Electronics	3
EET 1114 DC Circuit	4
EET 1613 System Prog. I or	
CPT 1113 Intro. to Computer	3
ENG 1113 English Composition	3
MAT 1313 College Algebra	<u>3</u>
	16

Spring Semester	Credit Hours
EET 1123 AC Circuits	3
EET 1214 Digit Electronic	4
EET 1314 Solid State Devices/Circuits	4
SPT 1113 Oral Communications	<u>3</u>
	14

Sophomore Year

Fall Semester	Credit Hours
EET 1324 Microprocessors	4
EET 2334 Linear Integrated Circ.	4
ROT 1213 Industrial Hydraulics	3
ELT 2424 Solid State Motor Cont.	4
MUS 1113 Music Appreciation or	
ART 1113 Art Appreciation	<u>3</u>
	18

Spring Semester	Credit Hours
EET 2414 Electronics Communications	4
EET 2514 Interfacing Techniques	4
ROT 1223 Industrial Pneumatics	3
ELT 2614 Prog. Logic Controllers	4
HIS 1113 Western Civilization or	
PSY 1513 General Psychology	<u>3</u>
	18

VOCATIONAL PROGRAMS

AUTOMOTIVE BODY & FENDER REPAIR

(Leading to A.A.S. degree from CCC)

Program Advisor: M. Campbell, A. Ferguson

Major Code: VAB

Automotive Body & Fender Repair is a two-year degree program. Classroom and laboratory experiences are designed to prepare students to enter the field of automotive body and fender repair. Students are provided theory and practical experiences in the areas of body repair, frame straightening, glasswork, painting, refinishing and shop management.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ABV 1113 Hardware Glass & Trim	3	ABV 1323 Sheet Metal Repair	3
ABV 1123 Fasteners & Interior Trim	3	ABV 1333 Major Metal Repair	3
ABV 1213 Win/Noise & Wat. Leak	3	ABV 1413 Bumper & Grill Repair	3
ABV 1314 Auto. Body Weld. & Cut.	4	ABV 1514 Refinishing	4
ENG 1113 English Composition	<u>3</u>	MAT 1313 College Algebra or	
	16	PHY 2243 Physical Sci. w/Lab	<u>3</u>
			16

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ABV 2133 Roof Repair	4	ABV 2524 Advanced Refinishing	4
ABV 2614 Conventional Frame Rep.	4	ABV 2624 Advanced Frame Repair	4
ABV 2713 Fiberglass Repair	4	ABV 2914 Shop Management	4
ABV 2813 Coll. Anal. & Estimation	3	HIS 1113 Western Civilization or	
MUS 1113 Music Appreciation or		PSY 1513 General Psychology	<u>3</u>
ART 1113 Art Appreciation	<u>3</u>		15
	16		

AUTOMOTIVE BODY & FENDER REPAIR

(Leading to Certificate from CCC)

Program Advisor: M. Campbell, A. Ferguson

Major Code: VAB

Automotive Body & Fender Repair is a two-year certificate program. Classroom and laboratory experiences are designed to prepare students to enter the field of automotive body and fender repair. Students are provided theory and practical experiences in the areas of body repair, frame straightening, glasswork, painting, refinishing and shop management.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ABV 1113 Hardware Glass & Trim	3	ABV 1323 Sheet Metal Repair	3
ABV 1123 Fasteners & Interior Trim	3	ABV 1333 Major Metal Repair	3
ABV 1213 Win/Noise & Wat. Leak	3	ABV 1413 Bumper & Grill Repair	3
ABV 1314 Auto. Body Weld. & Cut.	<u>4</u>	ABV 1514 Refinishing	<u>4</u>
	13		13

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ABV 2133 Roof Repair	4	ABV 2524 Advanced Refinishing	4
ABV 2614 Conventional Frame Rep.	4	ABV 2624 Advanced Frame Repair	4

ABV 2713 Fiberglass Repair	4
ABV 2813 Coll. Anal. & Estimation	<u>3</u>
	15

ABV 2914 Shop Management	<u>4</u>
	12

AUTOMOTIVE MECHANICS

(Leading to Certificate from CCC)

Program Advisor: L. Myles

Major Code: VAM

Automotive Mechanics is a two-year certificate program. Classroom and laboratory experiences designed to prepare students for enter into the automotive service industry as automotive service technicians and/or automotive service supervisors. Students are provide theory and practical experiences in the areas of automotive electrical/electronic systems, brakes/braking systems, fuel systems, transmissions/transaxles, steering and suspension systems, and engine repair/rebuild.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ATT 1114 Electrical Systems	4	ATT 1414 Basic Engine Performance	4
ATT 1214 Brakes	4	ATT 2524 Advanced Carburetion	4
ATT 1514 Basic Fuel Systems	<u>4</u>	ATT 2614 Heating & Air Conditioning	<u>4</u>
	12		12

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ATT 1316 Man. Drive Trains/Tran.	6	ATT 2326 Auto. Drive Trains/Trans.	5
ATT 2534 Comp. & Elect. Fuel Inj.	4	ATT 1716 Engine Repair	5
ATT 2334 Steering & Sus. Systems	<u>4</u>	ATT 2344 Wheel Alignment	<u>3</u>
	14		13

BARBERING

(Leading to Certificate from CCC)

Program Advisor: J. Nunley

Major Code: VBA

Barbering is a 1500 clock hour certificate program. The Barbering program prepares students to cut, shampoo, and style hair. Special attention is given to hygiene, skin and scalp disease, and equipment sterilization. Instruction in salesmanship, business management, barbering law, and customer relationships is stressed.

Mississippi laws governing the profession of barbering require completion of not less than 1500 hours of study at a barbering school approved by the State Board of Barber Examiners to become qualified to receive a certificate of registration to practice barbering. Upon completion of 1500 clock hour students are required to pass the State Board of Barber Examiners Licensure Examination. After passing the State Board of Barber Examiner Licensure Examination students will be awarded the Certificate of Barbering.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
BAV 1118 Basic Pract. in Barbering	8	BAV 1318 Elem. Pract. in Barbering II	8
BAV 1218 Elem. Pract. in Barbering	<u>8</u>	BAV 1418 Inter. Pract. in Barbering I	<u>8</u>
	16		16

Sophomore Year

Fall Semester	Credit Hours
BAV 1516 Inter. Pract. in Barb. II	6
BAV 1616 Adv. Pract. in Barbering	<u>6</u>
	12

CARPENTRY

(Leading to Certificate from CCC)

Program Advisor: L. Barrett

Major Code: VCA

Carpentry is a one-year certificate program designed to provide students with the skills and knowledge needed to enter the field of residential carpentry. Students are provided with theory and practical experiences in the areas of foundation layout and construction, framing, roofing, interior and exterior finishing, cabinet making, and cost estimation.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CAV 1115 Foundations I	5	CAV 1125 Foundations II	5
CAV 1215 Framing I	5	CAV 1225 Framing II	6
CAV 1317 Interior Finishing and Cabinet Making	<u>7</u>	CAV 1513 Exterior Finishing	3
	17	CAV 1413 Roofing	<u>6</u>
			16

CARPENTRY

(Leading to A.A.S. from CCC)

Program Advisor: L. Barrett

Major Code: VCA

Carpentry is a two-year associate of applied science degree program designed to provide students with the skills and knowledge needed to enter the field of residential carpentry. Students are provided with theory and practical experiences in the areas of foundation layout and construction, framing, roofing, interior and exterior finishing, cabinet making, and cost estimation.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
CAV 1115 Foundations I	5	CAV 1125 Foundations II	5
CAV 1215 Framing I	5	CAV 1225 Framing II	6
CAV 1317 Interior Finishing and Cabinet Making	<u>7</u>	CAV 1513 Exterior Finishing	3
	17	CAV 1413 Roofing	<u>6</u>
			16

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
ENG 1113 English Composition I	3	DDT 1613 Architectural Design I	3
MAT 1313 College Algebra	3	DDT 2533 Electrical & Piping Drafting	3
DDT 1113 Fund. of Drafting	3	DDT 2233 Cost Estimating	3
DDT 1213 Construction Materials	3	CAV 2113 Principles of Construction	3
DDT 1713 Elementary Surveying	3	ART 1113 Art Appreciation or	
SPT 1113 Oral Communications	<u>3</u>	MUS 1113 Music Appreciation	<u>3</u>
	18		15

CLERK-CASHIER TRAINING

(Leading to Certificate from CCC)

Program Advisor: M. Edwards

Major Code: VCCT

This curriculum is designed to meet the nine-month, 1,080-hour, theory and practice requirements for students who want to be trained to become clerks, cashiers, or checkers for supermarkets, large chain stores and department stores.

Handling cash, cashing checks (payroll and personal), bagging groceries, serving customers, and identifying shoplifters are integral parts of the training. In addition, related studies include mathematics, English, natural and social science, human relations, filing, retailing, and shop management. Furthermore, personality, manners, loyalty, dependability, grooming, and dressing properly for the job are stressed and taught throughout the training period. Nine months, 1,080 clock hours.

The Vocational Clerk/Cashier Training Program is a one year, two semesters, open exit, thirty (30) clock hours per week, postsecondary program designed for those students who have limited or no experience in the occupational area of clerks/cashiers. Students who successfully complete the prescribe program will have acquired the necessary knowledge and skills to enter the labor force in the occupational area of clerks/cashiers. However, the time varies depending on the interests, aptitudes, and abilities of the students. Shop practice as well as theory will be stressed.

Satisfactory completion of this curriculum entitles the student to receive a certificate from Coahoma Community College.

Freshman Year

Fall Semester

VCCT 1115 Related Studies
VCCT 1119 Clerk-Cashier Practice
VCCT 1225 Related Studies
VCCT 1229 Clerk-Cashier Practice

Spring Semester

VCCT 1115 Related Studies
VCCT 1119 Clerk-Cashier Practice
VCCT 1225 Related Studies
VCCT 1229 Clerk-Cashier Practice

Objectives of Program

1. To provide an orientation on clerk/cashier safety and equipment.
2. To provide knowledge and demonstration in the use of various electronic and computerized cash registers.
3. To provide concepts relative to understanding and knowledge of the various types of clerk/cashier procedures.
4. To provide hands-on opportunities for students in order that they may be better prepared to enter a vocation.
5. To provide lifelong opportunities through credit and non-degree programs.
6. To foster career enhancement through short-term training programs.
7. To seek an active partnership with industry and business on local, state, and national levels.
8. To support economic development and entrepreneurship.

COSMETOLOGY
 (Leading to Certificate from CCC)
 Program Advisor: S. Ferguson
 Major Code: VCO

Cosmetology is a 1500 clock hour program of study designed to prepare students to care for and beautify hair, complexions, and hands by giving shampoos, rinses, and scalp treatments. Theory and laboratory experiences are provided in styling, setting, cutting, dyeing, tinting, permanent waving, and bleaching hair; giving facials, manicures, hand and are massages, with emphasis on hygiene, sanitation, customer relations, and salon management.

The Cosmetology curriculum is designed to comply with the standards of the State Board for Cosmetology. Program completers are required to complete 1500 clock hours of study, and successful pass the State Board for Cosmetology Licensure Examination.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
COV 1117 Intro. to Cosmetology	7	COV 1225 Cosmetology Theory II	5
COV 1213 Cosmetology Theory I	3	COV 1512 Manicure and Pedicure	2
COV 1311 Scalp & Hair Care Treat.	1	COV 1333 Permanent Waves	3
COV 1323 Hair Shaping & Styling	<u>3</u>	COV 1343 Hair Coloring & Lightening	3
	14	COV 1352 Chemical Hair Relaxing	<u>2</u>
			15

Sophomore Year

Fall Semester	Credit Hours
COV 1236 Cosmetology Theory III	6
COV 1612 Facials and Make-up	2
COV 1362 Thermal Techniques	2
COV 1412 Care & Styling of Wigs	2
COV 1712 Beauty Salon Manage.	<u>2</u>
	14

HEAVY EQUIPMENT MAINTENANCE
 (DIESEL MECHANICS)

(Leading to Certificate from CCC)
 Program Advisor: J. Hamilton
 Major Code: VDM

Heavy Equipment Maintenance/Diesel Mechanics is a two-year certificate program that prepares students in the general maintenance and repair of heavy equipment such as tractors, commercial trucks, bulldozers, graders, trailers, etc. Instruction and practice in the inspection and maintenance of engines, power trains, hydraulic systems, and other components is provided.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
HET 1113 Intro. Heavy Equip Mech.	3	HET 1513 Hydraulics	3
HET 1213 Intro. Diesel Engines	3	HET 2324 Advanced Fuel Systems	4
HET 1314 Diesel Fuel Systems	4	HET 1423 Preventive Maintenance	3
HET 1413 Diesel Tune-up	<u>3</u>	ATT 1213 Brakes (Hydraulic)	<u>3</u>
	13		13

Sophomore Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
HET 1713 Intro. Power Trains	3	HET 2724 Advanced Power Trains	3
HET 2623 Advanced Brake Systems	3	HET 1224 Engine Rebuilding	4

HET 2816 Auxiliary Systems 6
12

HET 2234 Engine Troubleshooting 4
HET 2523 Advanced Hydraulics 3
14

PRACTICAL NURSING

(Leading to Certificate from CCC)

Program Advisor: V. Vaughn-Shaw

Major Code: VPN

Practical Nursing is a twelve-month certificate program. The Practical Nursing program prepares students to assist in providing general nursing care under the direction of a registered nurse, physician, or dentist.

Graduates of the Practical Nursing program will be awarded the Certificate of Practical Nursing and may apply for licensure to the Mississippi Board of Nursing and will be eligible to take the National Council Licensure Examination (NCLEX)-P.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
PNV 1112 Intro. to Pract. Nursing	2	PNV 1438 Medical/Surg. Nursing	8
PNV 1212 Basic Nutrition	2	PNV 1447 Medical/Surg. Lab & Clinical	7
PNV 1313 Body Structure & Func.	3	PNV 1513 Pharmacology	<u>3</u>
PNV 1323 Growth & Develop.	3		18
PNV 1416 Fund. of Nursing	6		
PNV 1425 Fund. of Nurs. Lab/Clin.	<u>5</u>		
	21		

Sophomore Year

Fall Semester	Credit Hours
PNV 1614 Mate. & Newborn Care	4
PNV 1714 Pediatric Nursing	4
PNV 1813 Psychiatric Concepts	<u>3</u>
	11

WELDING, BRAZING, AND SOLDERING

(Leading to Certificate from CCC)

Program Advisor: R. Smith

Major Code: VWLD

Welding, Brazing, and Soldering is a one year certificate program. The Welding, Brazing and Soldering Curriculum is designed to prepare students for entry level employment in the field of welding, brazing, and soldering. Students are provided theoretical and practical experiences in the area of Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), Pipe Welding, Plasma Arc Welding, Air Carbon Arc Cutting (AAC), Oxyacetylene Welding (OAW) and Brazing, Gas Metal Arc Aluminum Welding (GMAAW), Gas Tungsten Arc Welding and Blueprint Reading.

Freshman Year

Fall Semester	Credit Hours	Spring Semester	Credit Hours
WLV 1117 Shld. Metal Arc Welding	7	WLV 1136 Gas Tung. Arc Welding	6
WLV 1127 Gas Metal Arc Welding	7	WLV 1143 Flux Core Arc Welding	3
WLV 1172 Oxyace. Welding & Braz.	2	WLV 1155 Pipe Welding	5
WLV 1212 Plasma Arc Cutting	<u>2</u>	WLV 1162 Gas Metal Arc Alum. Welding	2
	18	WLV 1222 Air Carbon Arc Cutting	<u>2</u>
			18

SPECIAL VOCATIONAL PROGRAMS/ACTIVITIES

Vocational Related Studies

The Vocational Individualized Development System (VIDS) is designed to aid students who are deficient in basic academic skills to the extent that they might have difficulty succeeding in their chosen vocational or technical program. This program is also available to help students who are non-high school graduates to obtain their GED.

Student Support Services

Student Support Services will be provided for students who qualify through federal guidelines as stated in the Carl Perkins Vocational Education and Applied Technology Education Act of 1990, as amended. The qualifications may include individuals with disabilities, educationally and economically disadvantaged persons (including foster children), individuals with limited English proficiency, individuals participating in programs designed to eliminate sex bias, and individuals in correctional institutions.

JOB TRAINING PARTNERSHIP ACT (JTPA)

JTPA programs at Coahoma Community College are federally funded training programs that prepare participants for entry level positions in various occupations.

SINGLE PARENT/DISPLACED HOMEMAKERS PROGRAM

The community college district, the area in which the Single Parent/Displaced Homemakers Program serves, is classified as both depressed and economically disadvantaged; therefore, a majority of the participants are classified as educationally and economically disadvantaged, single parents/heads of households, unemployed or underemployed.

It is the philosophy of this program to take persons in adverse circumstances and provide them with various services and programs in order for them to become productive citizens of their communities.

COMPLETION OF VOCATIONAL PROGRAMS

Vocational programs at Coahoma Community College vary in the amount of time required or recommended for normal completion. A certificate of completion will be awarded each eligible person who completes a program as prescribed. A certificate of completion in specific areas may be issued to a student who completes component parts of a program which is less than the total program.

SKILL/TECH CENTER

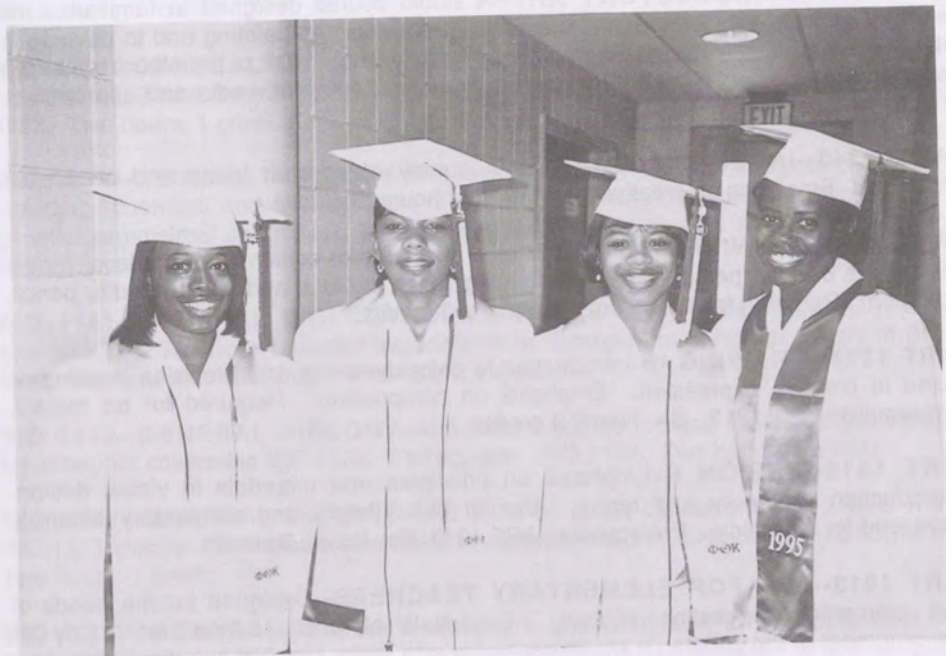
The mission of the Coahoma Community College Skill/Tech Center is to meet the training needs of business and industry by creating a pool of qualified applicants with basic employable skills and provide retraining resources for currently employed workers to upgrade their skills. Skill/Tech Center initiatives represent a unique partnership between Coahoma Community College and business and industry throughout Northwest Mississippi.

The Skill/Tech Center is designed to provide individuals and companies with all types of training and education, job analysis, long range planning, total quality management programs, technology transfer, management analysis, economic development, career counseling and literacy skills. The goal is to give Northwest Mississippi companies a clear advantage in creating productive companies...learning corporations that will be continually on the leading edge of their markets; and to help Mississippi achieve a world-class workforce that will exceed the needs of high performance organizations which are so necessary in today's and tomorrow's global markets.

The CCC Skill/Tech Center will offer general courses at the Industrial Training Center and provide customized services at your site. To explore the appropriateness of customized training or other available educational opportunities contact, Lois B. McMurchy at 601-627-4874.

SECTION SIX

COURSE DESCRIPTIONS



COURSE DESCRIPTIONS ACADEMIC

ACC/TAC 1213--PRINCIPLES OF ACCOUNTING--A study of the elementary accounting principles as applied to various forms of business organizations and an introduction to specialized fields of accounting. Three hours; 3 credits.

ACC/TAC 1223--PRINCIPLES OF ACCOUNTING--A continuation of ACC/TAC 1213. Includes a practice set. Prerequisite: ACC/TAC 1213. Three hours lecture, 1 hour lab; 3 credits.

ART 111--ART APPRECIATION--A simple approach to the understanding of the plastic arts (drawing, architecture, sculpture, painting, graphics minor art, and industrial arts) on a conceptual basis. Three hours; 3 credits.

ART 1213--INTRODUCTORY ART--A studio course designed to familiarize the student with the the fundamental elements of drawing and painting and to develop in the student a visually creative vocabulary. A study of the work of prominent artists will augment the student's own creative work in several different media and approaches. Four hours; 3 credits.

ART 1243--INCENTIVE CRAFTS--A survey of art-craft ideas and production methods. Emphasis on creative invention. Six hours; 3 credits.

ART 1313--DRAWING I--Study of basic principles of construction of visual forms. Emphasis on line, perspective, and shading. Use of black and white--media, pencil, charcoal. Required for art majors. Six hours; 3 credits.

ART 1323--DRAWING II--Introduction to color dynamics and precision drawing as used in creative expression. Emphasis on composition. Required for art majors. Prerequisite ART 1313. Six hours; 3 credits.

ART 1413--DESIGN I--Emphasis on principles and materials in visual design. Introduction to theory and terms. Use of color theory and elementary lettering. Required for art majors. Prerequisite: ART 1313. Six hours; 3 credits.

ART 1913--ART FOR ELEMENTARY TEACHERS--Designed for the needs of the elementary education student. Essentials of public school art; study of development of the children's art; experiences with major forms of two-dimensional art problems; experiences with a variety of media. Four hours; 3 credits.

ART 2513--PAINTING I --Techniques used in painting water colors, oils, pastel or other media, in still life and landscape pictures. Six hours; 3 credits.

ART 2713--ART HISTORY I--Survey course of historical background of art forms from prehistoric to renaissance. Emphasis placed on painting, architecture, and sculpture as related to history. Three hours; 3 credits.

ART 2723 -- ART HISTORY II -- Renaissance to Twentieth Century. Special emphasis on modern expressions in fields of art. Three hours; 3 credits.

BAD 2413 -- LEGAL ENVIRONMENT -- This course is designed to acquaint the student with the fundamental principles of law as they relate to the basic legal problems of business transactions in our economy. Social attention is given to an introduction to law; law of contracts; agencies and employment; negotiable instruments and commercial papers. Three hours; 3 credits.

BAD 2513--PRINCIPLES OF MANAGEMENT--This course is a study of basic management principles as applied to the functions of planning, organizing, directing, controlling, and coordinating with effective communications in business enterprise. Three hours; 3 credits.

BIO 1131--GENERAL BIOLOGY LAB I--Must be taken concurrently in phase with BIO 1132 lecture. Selected experiments to illustrate the principles taught in BIO 1132. Two hours; 1 credit.

BIO 1132--GENERAL BIOLOGY I--A lecture course in basic biological principles including chemical and cellular basis of life, anatomy and physiology, reproduction, genetics, organismal complexity, classification, biosocial problems and ecology. Two hours, 2 credits.

BIO 1141--GENERAL BIOLOGY LAB II--Must be taken concurrently in phase with BIO 1142 lecture. Selected experiments to illustrate the principles taught in BIO 1142. Prerequisite: BIO 1131. Two hours; 1 credit.

BIO 1142--GENERAL BIOLOGY--II A lecture course in basic biological principles listed but not covered in BIO 1132. Prerequisite: BIO 1132. Two hours; 2 credits.

BIO 1311--GENERAL BOTANY--LAB Must be taken concurrently in phase with BIO 1313 lecture. Selected experiments to illustrate the principles taught in BIO 1313. Two hours; 1 credit.

BIO 1313--GENERAL BOTANY--A lecture course dealing with application of biological principles to the study of plants including classification, anatomy and physiology, and function. Three hours; 3 credits.

BIO 1321--GENERAL BOTANY LAB--Must be taken concurrently in phase with BIO 1323 lecture. Selected experiments to illustrate the principles taught in BIO 1323. Prerequisite: BIO 1311. Two hours; 1 credit.

BIO 1323--GENERAL BOTANY--A lecture course of principles listed but not cover in BIO 1313. Prerequisite: BIO 1313. Three hours; 3 credits.

BIO 2411--GENERAL ZOOLOGY LAB--Must be taken concurrently in phase with BIO 2413 lecture. Selected experiments with extensive use of the microscope to illustrate the principles taught in BIO 2413. Two hours; 1 credit.

BIO 2413--GENERAL ZOOLOGY--A lecture course dealing with the application of biological principles of the study of animals including classifications, structure and function. Emphasis is on invertebrates. Three hours; 3 credits.

BIO 2421--GENERAL ZOOLOGY LAB--Must be taken concurrently in phase with BIO 2423 lecture. Selected experiments which require dissection to illustrate the principles taught in BIO 2423. Prerequisite: BIO 2411. Two hours; 1 credit.

BIO 2423--GENERAL ZOOLOGY--A continuation of BIO 2413 with emphasis on vertebrates. Three hours; 3. credits

BIO 2511--HUMAN ANATOMY AND PHYSIOLOGY LAB--Must be taken concurrently in phase with BIO 2513 lecture. Selected experiments to illustrate the principles taught in BIO 2513. Two hours; 1 credit.

BIO 2513--HUMAN ANATOMY AND PHYSIOLOGY--A lecture course dealing with the physiology of the human body as an integrated whole with more detail studies of the skeletal, muscular, and nervous systems. (General Chemistry recommended) Prerequisites: BIO 2413 and 2423. Three hours; 3 credits.

BIO 2521--HUMAN ANATOMY AND PHYSIOLOGY LAB--Must be taken concurrently in phase with BIO 2523 lecture. Selected experiments to illustrate the principles taught in BIO 2523. Prerequisite: BIO 2511. Two hours; 1 credit.

BIO 2523--HUMAN ANATOMY AND PHYSIOLOGY--A continuation of BIO 2513 in which the circulatory, respiratory, digestive, urinary, reproductive, and endocrine systems are studies. Prerequisite: BIO 2513. Three hours; 3 credits.

BIO 2921--MICROBIOLOGY LAB--Must be taken concurrently in phase with BIO 2923 lecture. Laboratory is devoted to basic techniques of microbial study such as identification, control, morphology, physiology, life cycles, and cultural techniques in Microbiology 2923. Three hours; 1 credit.

BIO 2923--MICROBIOLOGY--A lecture course providing a survey of the microbes (microscopic organisms) with emphasis and detailed study being placed on those affecting other forms of life, especially man. Three hours; 3. credits.

CHE 1211--GENERAL CHEMISTRY LAB--Must be taken concurrently in phase with CHE 1213 lecture. Selected experiments to illustrate the principles taught in lecture. Three hours; 1 credit.

CHE 1213--GENERAL CHEMISTRY I--Atomic and molecular structure, periodicity and atomic properties, stoichiometry, the mole concept, types of solutions, energy-enthalpy. Three hours; 3 credits.

CHE 1221--GENERAL CHEMISTRY LAB II--Must be taken concurrently in phase with CHE 1223 lecture. A continuance of CHE 1211. Prerequisite: CHE 1211. Three hours; 1 credit.

CHE 1223--GENERAL CHEMISTRY II--Gases, kinetics, equilibria, thermodynamics, electrochemistry, nuclear chemistry, coordination and compounds. Prerequisite: CHE 1213. Three hours; 3 credits.

CHE 2421--ORGANIC CHEMISTRY LAB I--A laboratory course desired for the beginning student in organic chemistry. Acquaints students with important manipulations and procedures and the preparation and study of organic compounds. Three hours; 1 credit.

CHE 2423--ORGANIC CHEMISTRY--A study of the basic principles of carbon chemistry, bonding structure, and behavior; aliphatic compounds; identification and preparation of compounds. Three hours; 3 credits.

CHE 2431--ORGANIC CHEMISTRY LAB II--A continuation of CHE 2421. Prerequisite: CHE 2421. Three hours; 1 credit.

CHE 2433--ORGANIC CHEMISTRY II--A continuation of CHE 2423. A study of Aromatic and complex compounds. Prerequisite: CHE 2423. Three hours; 3 credits.

COM 1413--FUNDAMENTALS OF BROADCASTING--A course designed to acquaint the student with the basic techniques of audio and television broadcasting with practice before a microphone and camera. Three hours; 3 credits.

CRJ 1313--INTRODUCTION TO CRIMINAL JUSTICE--History development, and philosophy of law enforcement in a democratic society, introduction to agencies involved in the administration of criminal justice; career orientation. Three hours; 3 credits.

CRJ 1383--CRIMINOLOGY I--The nature and significance of criminal behavior. Theories, statistics, trends and programs concerning criminal behaviors. Three hours; 3 credits.

CRJ 2313--POLICE OPERATIONS--A study of the operation and administration of enforcement agencies. Particular emphasis is placed on the functions of the patrol division. Three hours; 3 credits.

CRJ 2323--CRIMINAL LAW EVIDENCE--Criminal evidence for law enforcement office furnishing a practical insight into the rules of evidence; kinds of degrees; and consideration governing the admissibility of evidence in court. Three hours; 3 credits.

CRJ 2333--CRIMINAL INVESTIGATION--Fundamentals, search and recording, collection and preservation of evidence, for finger printing, photography, sources of information, interviews and interrogation. Follow-up. Three hours; 3 credits.

CRJ 2343--CRIMINAL INVESTIGATION II--Use of scientific techniques in investigation; investigate problems in major crimes; arrests, apprehensions, and raids; finger printing; rules of evidence and testifying in courts. Three hours; 3 credits.

CRJ 2513--LAW ENFORCEMENT AND THE JUVENILE--The role of police in juvenile delinquency and control/organizations, functions, and jurisdiction of juvenile agencies. Processing, detention, and disposition of cases. Statutes and court procedures applied to juveniles. Three hours; 3 credits.

CSC 1113--INTRODUCTION TO COMPUTER CONCEPTS--Introduction to the basic concepts, terminology, and structure of computers; introduction to program logic and BASIC programming; introduction to the use of an integrated application software package which includes word processing, spreadsheet and database. It is not designed for business, computer science, or engineering students. Three hours; 3 credits.

CSC 1213--BASIC COMPUTER PROGRAMMING I--The writing of programs using that BASIC computer language. Three hours; 3 credits.

CSC 1313--FORTRAN PROGRAMMING--Introduction to digital computers and computer programming using the FORTRAN language.

CSC 1613--COMPUTER PROGRAMMING I--Introduction to problem-solving methods and algorithm development; designing, debugging, and documentation in a high level programming language with a variety of applications. Three hours; 3 credits.

CSC 2413--COBOL PROGRAMMING--Includes the structures, data bases, and operating systems. Applications place particular emphasis on business systems and operations. Three hours; 3 credits.

CSC 2543--ADVANCED COMPUTER PROGRAMMING--An introduction to computer architecture, hardware, software, and programming in an assembly language. Prerequisite: CSC 1613. Three hours; 3 credits.

CSC 2623--COMPUTER PROGRAMMING II--Continued program development; algorithm analysis; string processing; recursion; internal search/sort methods; simple data structures; debugging and testing of large programs. Prerequisite: CSC 1613. Three hours; 3 credits.

CSC 2713--INTRODUCTION TO FILE PROCESSING--To introduction concepts and characteristics of storage device; file processing techniques; data structure; elementary data base concepts. Prerequisite: CSC 1613 or CSC 1313 or CSC 2413. Three hours; 3 credits.

ECO 2113--PRINCIPLES OF ECONOMICS--An introduction to economic principles. Emphasis is on demand and supply under competition, monopoly, and monopolistic competition. Three hours; 3 credits.

ECO 2123--PRINCIPLES OF ECONOMICS--Major topics are nations income, monetary-fiscal policies, investment, growth, consumption, money. Three hours; 3 credits.

EDU 1311--ORIENTATION--This course is designed to help the freshman adjust to college life. It includes a study of personal and social adjustments. It includes a study of personal and social adjustments. It teaches effective study habits, reading methods, use of the library, note taking, report writing, and gives the student guidance in collegiate life. One hour; 1 credits

EDU 1613--FOUNDATION IN EDUCATION--Survey of the history and philosophies of American education with special emphasis on current issues and problems in education. Three hours; 3 credits.

ENG 1103--DEVELOPMENTAL ENGLISH I--This course in writing stresses basic communication skills--writing of paragraphs, outlines, summaries and essays, general review of mechanics, and reading of ideas included. Three hours; 3 credits.

ENG 1113--ENGLISH COMPOSITION I--A study of grammar and composition, with emphasis on the sentence, and the paragraph. Readings, frequent themes. Three hours; 3 credits.

ENG 1123--ENGLISH COMPOSITION II--A continuation of ENG 1113 with emphasis on the whole composition. Readings, themes, and research paper required. Prerequisite: ENG 1113. Three hours; 3 credits.

ENG 1203--DEVELOPMENTAL ENGLISH II--A continuation of ENG 1103. Prerequisite: ENG 1103. Three hours; 3 credits.

ENG 2223--AMERICAN LITERATURE--A survey of major American writers from the colonial era to the end of the nineteenth century. Three hours; 3 credits.

ENG 2233--AMERICAN LITERATURE--A survey of major American writers from 1900 to the present. Prerequisite ENG 2223. Three hours; 3 credits.

ENG 2423--WORLD LITERATURE--Selected writings of the Orient, Greece, Rome, and Medieval Europe. Three hours; 3 credits.

ENG 2433--WORLD LITERATURE--A continuation of ENG 2423. Selected European writings from the Renaissance to the present. Prerequisite: ENG 2423. Three hours; 3 credits.

ENG 2701--LITERATURE FOR CHILDREN--A course designed to acquaint students in Early Childhood Education with children's literature. Reading and telling stories to children are emphasized. Films of children's stories are observed and evaluated. Three hours; 3 credits.

EPY 2513--CHILD PHYSIOLOGY (HUMAN GROWTH & DEVELOPMENT)--A course which deals with the various aspects of human growth and development. Problems studied include physical, mental, social and emotional development from infancy through preadolescence. Special attention is given to the implementations for education. Three hours; 3 credits.

EPY 2523--ADOLESCENT PSYCHOLOGY (HUMAN GROWTH & DEVELOPMENT II)--A study of the individual during adolescent years. Three hours; 3 credits.

EPY 2533--HUMAN GROWTH & DEVELOPMENT--A study of the growth and development of the human organism from conception through old age to death. Topics include changes in abilities, interest, social and emotional adjustments of each maturity level, and implications of growth and development to health professionals and others who work with people. Three hours; 3 credits.

HIS 1113--WESTERN CIVILIZATION--A general study of European history from ancient times to 1600 A.D. Three hours; 3 credits.

HIS 1123--WESTERN CIVILIZATION--A general study of European civilization since 1600 A.D. Three hours; 3 credits.

HIS 1613--SURVEY OF AFRO-AMERICAN HISTORY--This is a survey of Afro-American history from the study of one or more African civilizations to the present day. Attention will be given to the activities of other minority groups. Three hours; 3 credits.

HIS 2213--AMERICAN (U.S.) HISTORY--This course is a survey of the U.S. history from the period of discovery and exploration through Reconstruction. Three hours; 3 credits.

HIS 2223--AMERICAN (U.S.) HISTORY--This course is a survey of the U.S. history from Reconstruction to the present. Three hours; 3 credits.

HPR 1111--GENERAL ACTIVITIES--This course is designed to give students a modern concept of physical education and recreation by developing body skills. It includes individual and team sports, rhythms and recreational activities and is divided into units that coincide with the regular nine weeks school term according to the season, each unit complete within itself. Two hours; 1 credits.

HPR 1121--GENERAL ACTIVITIES--A continuation of HPR 1111. Prerequisite: HPR 1111. Two hours; 1 credit.

HPR 1131--VARSITY SPORTS--This course is designed to give students a modern concept of the fundamentals of basketball. The course is open to all students but it is especially designed for prospective basketball players. Two hours; 1 credit.

HPR 1141--VARSITY SPORTS--This course is designed to give students a modern concept of the fundamentals of football. The course is open to all students but it is especially designed for prospective football players. Two hours; 1 credit.

HPR 1213--PERSONAL & COMMUNITY HEALTH--Applications of principles and practices of healthful living to the individual and the community; major health problems and mutual responsibilities of home, school and health agencies. Three hours; 3 credits.

HPR 1223--PERSONAL & COMMUNITY HEALTH--A continuation of HPR 1213. Prerequisite: HPR 1213. Three hours; 3 credits.

HPR 1313--INTRODUCTION HEALTH, PHYSICAL EDUCATION AND RECREATION-- Introduction to the objective,s literature, and organizations of the profession. Analysis of successful teaching with discussion of the responsibilities and opportunity of professional personnel. Orientation of students to opportunities in the field. Three hours; 3 credits.

HPR 1551--CONDITIONING AND WEIGHT TRAINING--Lecture and practices in weight training. Two hours; 1 credit.

HPR 1713--SPORTS APPRECIATION--This course is designed to develop spectator awareness and appreciation of the major sports in our society. Material will include a brief history of sports, rules, equipment, and etiquette associated with sports. Three hours; 3 credits.

HPR 2111--GENERAL ACTIVITIES--A second year continuance of HPR 1121. Prerequisite: HPR 1121. Two hours; 1 credit.

HPR 2121--GENERAL ACTIVITIES--A continuance of HPR 2111. Prerequisite: HPR 2111. Two hours; 1 credit.

HPR 2131--VARSITY SPORTS--A continuance of HPR 1131. Prerequisite: HPR 1131. Two hours; 1 credit.

HPR 2141--VARSITY SPORTS--Participation in (name sport) varsity sport. Continuation of HPR 1141. Designed for Sophomore football athletes. 1 credit.

HPR 2213--FIRST AID--Instruction and practice in methods prescribed in the American Red Cross standard and advanced coursed. (Does not transfer to some schools as a physical education course.) Three hours; 3 credits.

HPR 2323--RECREATIONAL LEADERSHIP--Planning and leadership techniques for conducting community recreation centers, playgrounds, parks and school recreation programs. Three hours; 3 credits.

HPR 2413--INDIVIDUAL & TEAM SPORTS OFFICIATING--Rules, interpretations, officiating techniques, and tournament organizations for individual and team sports for men and women. Open primarily to physical education majors. Three hours; 3 credits.

HPR 2423--FOOTBALL THEORY--Theoretical study of football from an offensive and defensive standpoint including the fundamentals of blocking, passing, tackling, charging, punting, sportsmanship, rules and team play. Three hours; 3 credits.

JOU 1111--COLLEGE PUBLICATIONS--A laboratory course designed to give practical experience in working with college newspaper and yearbook production. News, features, and editorial writing, make-up and layout, editing, advertising and photography will be emphasized according to student need. 1 credit.

JOU 1121--COLLEGE PUBLICATIONS--A continuation of JOU 1111. 1 credit.

JOU 1313--PRINCIPLES OF JOURNALISM--Introductory journalism, news reporting, construction of news story, sources, construction of features and speciality news writing. Three hours; 3 credits.

JOU 1323--PRINCIPLES OF JOURNALISM--The preparation of advertising copy and layouts of newspaper, magazines, agencies, retail advertising, and advertising in broadcast mediums of radio and television. Emphasis on research and survey methods of demographics, types of layouts, copy writing and proofreading. Prerequisite: JOU 1313. Three hours; 3 credits.

MAT 1103--DEVELOPMENTAL MATH--This is designed for the student who is lacking in fundamental arithmetic skills. This course includes fractions, decimals, percentages, and verbal problems. Three hours; 3 credits.

MAT 1233--INTERMEDIATE ALGEBRA--Designed for students whose preparation in algebra is inadequate for regular college algebra. Materials covered include algebraic factoring, fractions, problem solving, exponents, radicals, and quadratics. Prerequisite: one year high school algebra. Three hours; 3 credits.

MAT 1313--COLLEGE ALGEBRA--This course includes equations, inequalities, functions and graphs, circles, polynomial and rational functions, and systems of equations and inequalities. Prerequisite: At least two units of high school algebra or MAT 1233. Three hours; 3 credits.

MAT 1323--TRIGONOMETRY--Trigonometric functions of the composite angle; fundamental relations, trigonometric equations; logarithms; radian measure; solution of right and oblique triangles, inverse trigonometric functions; and vectors. Prerequisite MAT 1313 or equivalent. Three hours; 3 credits.

MAT 1814--CALCULUS I--This course includes basic theorems of analytic geometry; conics; functions; limits, continuity, and derivative; differentiation of algebraic functions; application of the derivative; the differential; indefinite integral; the definite integral. Prerequisites: MAT 1313 and MAT 1323, or permission of instructor. Four hours; 3 credits.

MAT 1824--CALCULUS II--This course includes applications of the definite integral; exponential and logarithmic functions; trigonometric functions; hyperbolic function; techniques of integration; indeterminate forms; improper integrals; Taylor's Formula. Four hours; 3 credits.

MFL 1113--ELEMENTARY FRENCH I--This course is designed to develop basic language skills; speaking, reading, writing. Phonetic symbols are used to aid correct pronunciation, but the principal aid is to be found in the language laboratory. Three hours; 3 credits.

MFL 1123--ELEMENTARY FRENCH II--A continuation of MFL 1113. Special drill on verb forms and uses, as well as idiomatic vocabulary, by means of oral and written exercises. Three hours; 3 credits.

MFL 1213--ELEMENTARY SPANISH I--This course is designed to develop basic language skills: reading, writing, and speaking. Drills on grammar through written and oral exercises are used in class work. Three hours; 3 credits.

MFL 1223--ELEMENTARY SPANISH II--A continuation of MFL 1213. Special attention is given to irregular verbs and the subjunctive mood. Prerequisite: MFL 1213. Three hours; 3 credits.

MFL 2113--INTERMEDIATE FRENCH I--A review of French grammar and continued development of basic language skills. Reading materials are used with the literacy and culture value. Three hours; 3 credits.

MFL 2123--INTERMEDIATE FRENCH II--Literacy and cultural appreciation of the language and the country is enhanced by the reading of the book which pictures life in a typical French village, with class conversation concerning the contents of this book. Prerequisite: MFL 2113. Three hours; 3 credits.

MFL 2213--INTERMEDIATE SPANISH I--A verb and grammar review and a further development of language skills. Reading materials used have literary and cultural value. Recording equipment is available for student's use. Prerequisite: MFL 1223. Three hours; 3 credits.

MFL 2223--INTERMEDIATE SPANISH II--A continuation of MFL 2213. Special attention is given to rapid reading. Recording equipment permits the student to record and listen to his own and other students' use of the language. Prerequisite: MFL 2213. Three hours; 3 credits.

MKT 2123--PRINCIPLES OF MARKETING--Principles and strategies for effective distribution of goods and services from the site of production to the final user or consumer (market identification, product development, channels of distribution, promotion and pricing strategies incorporating ethical considerations) . Prerequisite: ECO 2113. Three hours; 3 credits.

PHY 2241--PHYSICAL SCIENCE LAB I--Must be taken concurrently in phase with the lecture PHY 2242. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.

PHY 2242--PHYSICAL SCIENCE I--A lecture course designed for the non-technical student. A survey of laws of physics and astronomy. Two hours; 2 credits.

PHY 2251--PHYSICAL SCIENCE LAB II--Must be taken concurrently in phase with the lecture PHY 2252. Selected experiments to illustrate the principles taught in lecture. Prerequisite: PHY 2241. Two hours; 1 credit.

PHY 2252--PHYSICAL SCIENCE II--A survey of chemistry , meteorology, and geology. Prerequisite: PHY 2242. Two hours; 2 credits.

PHY 2411--GENERAL PHYSICS LAB I--Must be taken concurrently in phase with the lecture PHY 2413. Selected experiments to illustrate the principles taught in lecture. Two hours; 1 credit.

PHY 2413--GENERAL PHYSICAL I--A lecture course that deals with laws of mechanics and heat. Prerequisites: MAT 1313 and MAT 1323. Two hours; 3 credits.

PHY 2421--GENERAL PHYSICS LAB II--Must be taken concurrently in phase with the lecture PHY 2423. Selected experiments to illustrate the principles taught in lecture. Prerequisite: PHY 2411. Two hours; 1 credit.

PHY 2423--GENERAL PHYSICS II--A lecture course that deals with laws of electricity, magnetism, light, and modern physics. Prerequisite: PHY 2413. Three hours; 3 credits.

PSC 1113--AMERICAN NATIONAL GOVERNMENT--Survey of the organizations and political structure of the basic operation of American government. Three hours; 3 credits.

PSC 1123--AMERICAN STATE AND LOCAL GOVERNMENT--Relationship between state and federal government; and between states and their subdivisions; organizations, function, and operation of executive, legislative, and judiciary; elections and suffrage generally, Mississippi particularly. Three hours; 3 credits.

PSY 1513--GENERAL PSYCHOLOGY--An introduction to the scientific study of human behavior. Includes history and methods of psychology; growth and development; principles of learning; sensation and perception; thinking; statistics; personality; and intelligence. Three hours; 3 credits.

REA 1103--DEVELOPMENTAL READING--A laboratory course designed to offer special reading instruction to students deficient in reading skills. Three hours; 3 credits.

REA 1203--DEVELOPMENTAL READING--A continuation of REA 1103. Three hours; 3 credit.

SEC/TBT 2613--BUSINESS COMMUNICATIONS I--Practice in the use of the eight parts of speech with emphasis on the application of grammar, speech, and human relations. Prerequisite: ENG 1113. Three hours; 3 credits.

SOC 2113--INTRODUCTION TO SOCIOLOGY--Deals with human relationships. Students will receive a synopsis of the whole field of sociology; including the social world, and the integration of these processes in relationship to the individual and group, and the institution. Three hours; 3 credits.

SOC 2123--INTRODUCTION TO SOCIOLOGY--A continuation of SOC 2113. Three hours; 3 credits.

SOC 2143--MARRIAGE AND FAMILY--A study of the family as a cultural unit, the institution of marriage, the problems of parenthood and of social-economic adjustments to society. Three hours; 3 credits.

SPT 1113--ORAL COMMUNICATION (PRINCIPLES OF SPEECH)--Correct and effective English; correct pronunciation and enunciation; breath control; study and practice in making speeches for all occasions; major emphasis on organization of material and practice in speaking before a group. Three hours; 3 credits.

SPT 1213--FUNDAMENTALS OF THEATRE--A basic course in the theatre arts. An introduction to the cultural, historical, and social aspects of the drama; investigation of essential elements of play production. Three hours; 3 credits.

SPT 2223--INTRODUCTION TO DRAMATIC ARTS--Stagecraft, lighting, make-up, acting, and production techniques. Studies are required to participate in assigned plays. Three hours; 3 credits.

COURSE DESCRIPTIONS VOCATIONAL/TECHNICAL

ABV 1113--HARDWARE, GLASS, & TRIM--A course designed to provide students with instruction in the removal and replacement of glass, the alignment of windows, the repair of trim, and the application of pinstriping.

ABV 1123--FASTENERS & INTERIOR TRIM--A course designed to provide students with instruction and practice in removing and reinstalling interior trim items such as headliners, seats, seat belts and safety to be used when working with vehicles equipped with air bags.

ABV 1213--WIND NOISE & WATER LEAK REPAIR--A course designed to provide students with instruction and practice in the location and repair of wind noise and water leaks in automobiles.

ABV 1314--AUTOMOTIVE BODY WELDING & CUTTING--A course designed to provide students with specialized skills and practice in automotive body welding and cutting. Instruction in the use of plasma arc cutters and M.I.G. welder in repairing high strength steels used in unibody construction is emphasized.

ABV 1323--SHEET METAL REPAIR--A course designed to provide students instruction and practice in the repair of the sheet metal components of vehicle bodies. Instruction is using various tools to remove dents and wrinkles in sheet metal and the repair of rusted out panels is provided.

ABV 1333--MAJOR METAL REPAIR--A course designed to provide students with instruction in the repair and replacement of body panels and other major body components including the use of power equipment.

ABV 1413--BUMPER & GRILL REPAIR--A course designed to provide students with instruction and practice in the repair and replacement of bumpers, grills, and related front-end body parts including headlights.

ABV 1514--REFINISHING--A course designed to provide students with advanced skills and knowledge in the application of paint and sealants to automobiles. Instruction and practice in the refinishing of aluminum and the application of special coating is provided.

ABV 2133--ROOF REPAIR--A course designed to provide students with instruction and practice in the repair, refinishing, and replacement of metal and vinyl roofs.

ABV 2524--ADVANCED REFINISHING--A course designed to provide students with instruction and practice in advanced automotive refinishing with emphasis on advanced techniques including detailing, pinstriping, airbrushing, lettering, and special techniques used on Fiberglass.

ABV 2614--CONVENTIONAL FRAME REPAIR--A course designed to provide students with instruction and practice in analyzing frame damage, setting up alignment equipment used in conventional frame repair.

ABV 2624--ADVANCED FRAME REPAIR--A course designed to provide students with instruction and practice in the repair and realignment of conventional and unibody automotive frames. (120 clock hours)

ABV 2713--FIBERGLASS REPAIR--A course designed to provide students with instruction and practice in the repair of fiberglass body parts of automobiles.

ABV 2813--COLLISION ANALYSIS & ESTIMATION--A course designed to provide students with instruction and practice in how to determine replaceable parts, estimation of repair time and cost, use of reference manuals, and the legal aspect of automotive body repair.

ABV 2914--SHOP MANAGEMENT--A course designed to provide students with instruction and practice in shop layout, inventory control, record keeping, financial and legal responsibilities, employee-employer relations, and small business management techniques as applied to the automotive body and fender repair industry.

ATT 1114--AUTOMOTIVE ELECTRICAL SYSTEMS--A course designed to provide students with advanced skills and knowledge related to automotive electrical systems including lights, instruments, and charging components. Instruction and practice is provided in the diagnosis and repair of automotive electrical systems.

ATT 1214--AUTOMOTIVE BRAKES--A course designed to provide students with advanced skills and knowledge related to automotive braking systems. Instruction and practice is provided in the diagnosis and repair of automotive braking systems.

ATT 1316--MANUAL DRIVE TRAINS/TRANSAXLES--A course designed to provide students with advanced skills and knowledge related to the maintenance and repair of manual transmission, transaxles and drive train components. Instruction and practice is provided in the diagnosis, maintenance, and repair of manual transmissions, transaxles, clutches, CV joints, differentials and other manual drive components.

ATT 1414--BASIC ENGINE PERFORMANCE--A course designed to provide students with advanced skills knowledge related to the maintenance and adjustment of gasoline engines for optimum performance. Instruction and practice is provide in the diagnosis and correction of problems associated with poor engine performance.

ATT 1514--BASIC FUEL SYSTEMS--A course designed to provide students with advanced skills and knowledge related to the repair, maintenance, adjustment of conventional carburetion systems. Instruction and practice is provided in the diagnosis and repair/adjustment of carburetors, air control systems, and deceleration systems.

ATT 1715--ENGINE REPAIR--A course designed to provide students with advanced skills and knowledge related to the repair and rebuilding of automotive engines. Instruction and practice is provided in the diagnosis and repair of engine components including valve trains, blocks, pistons and connecting rods, crankshafts, and oil pumps.

ATT 2325--AUTOMATIC TRANSMISSIONS/TRANSAXELS--A course designed to provide students with advanced skills and knowledge related to the diagnosis and repair of automatic transmissions and transaxles. Instruction and practice is provided in the diagnosis and repair of automatic transmissions and transaxles.

ATT 2334--STEERING & SUSPENSION SYSTEMS--A course designed to provide students with advanced skills and knowledge related to the inspection and repair of steering and suspension systems found on automobiles. Instruction and practice is provided in the diagnosis and repair of steering systems problems.

ATT 2343--WHEEL ALIGNMENT--A course designed to provide students with advanced skills and knowledge related to the alignment of both front and rear wheels. Instruction and practice is provided in the inspection, detection, and correction of wheel alignment problems.

ATT 2524--ADVANCED CARBURETION SYSTEMS--A course designed to provide students with advanced skills and knowledge related to the inspection and repair/adjustment of advanced automotive carburetion systems. Instruction and practice is provide in the diagnosis and correction of problems associated with electronic fuel ignition systems, pollution control systems, and other features found in late model fuel systems.

ATT 2534--COMPUTER & ELECTRONIC FUEL INJECTION SYSTEMS--A course designed to provide students with advanced technical skills and knowledge related to computer controls and electronic fuel injection systems found in many late model automobiles. Instruction and practice is provided in the diagnosis and correction of problems associated with fuel injection and computer controls. (150 clock hours)

ATT 2614--HEATING & AIR CONDITIONING--A course designed to provide students with advanced skills and knowledge related to the maintenance and repair of automotive heating and air condition systems. Instruction and practice is provided in the diagnosis and repair of air conditioning system components, heater lines, cores, and controls systems.

BAV 1118--BASIC PRACTICES IN BARBERING--This course includes an orientation to barbering, history of barbering, safety instruction, and practical experience in handling tools and hair cutting.

BAV 1218--ELEMENTARY PRACTICES IN BARBERING I--A course in the elementary practices of blow drying, perm rolling, and perm processing. Practices are performed independently with supervision.

BAV 1318--ELEMENTARY PRACTICES IN BARBERING II--This course includes practices in sanitation, hygiene and good grooming, hair analysis, and styling chemically processed hair. Practices are performed independently with supervision.

BAV 1418--INTERMEDIATE PRACTICES IN BARBERING I--This course includes practices in colors and bleach, and the treatment of damaged hair. Practices are performed independently with supervision.

BAV 1516--INTERMEDIATE PRACTICES IN BARBERING II--This course includes a study of the structure and function of the skin, common skin disorders, and scalp and hair disorders. Practices are included in giving a facial massage, rendering a plain facial, and barbering services previously introduced.

BAV 1616--ADVANCED PRACTICES IN BARBERING--This course includes the study of business management and business law applicable to barber shop management. Practices included the basic first aid procedures and trimming a mustache and beard, and barbering services previously introduced.

BOT 1013--KEYBOARDING--Mechanism and care of the typewriter; its operation; keyboard drills to gain speed and accuracy; introduction to letter forms. Students with a year of high school typewriting cannot receive credit for this course.

BOT 1113--DOCUMENT FORMATTING AND PRODUCTION--This course continues the development of keyboarding speed and accuracy. Emphasis is on formatting and production of mailable letters, forms, reports, and tabulations from rough drafts and straight copy. (3 sch: 1 hr. lecture, 4 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1124--WORD PROCESSING APPLICATIONS--This course is designed to enable the student to produce complex documents using advanced word processing functions. Production with accuracy is stressed and practice is given through a variety of documents for skill building. (4 sch: 2 hr. lecture, 4 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1133 -- INFORMATION PROCESSING -- Emphasis is on basic typewriting skills. Introduction to information processing concepts and applications including operating system, word processing, electronic spreadsheet, and data base management. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Basic typewriting skills.

BOT 1213 -- PROFESSIONAL DEVELOPMENT -- Designed to develop an awareness of interpersonal skills essential for job success. Topics include positive self-image, professional self-image, ethics, stress management, human relations skills and organizational dynamics. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1313--APPLIED BUSINESS MATHEMATICS--A course designed to develop competency in mathematics for business use. Fundamental principles and operations in mathematics are applied to real-life situations such as earning, saving, investing, home ownership, transportation, taxes and operating business enterprises such as retailing and manufacturing. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1413--RECORDS MANAGEMENT--This course focuses on the systems approach to managing recorded information in any form. Emphasis is placed on the three categories into which records generally fall--paper, image, and digital--and the treatment of these categories in proper management, storage, and retrieval. The student will apply decision-making, judgment, and other management skills to case studies. Basic application of filing classification skills will also be taught. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs

BOT 1513--MACHINE TRANSCRIPTION--This course is designed to teach the student to transcribe a wide variety of business communications from machine dictation and to introduce the student to products, services, and terminology encountered in various types of business organizations. The coordination of typewriting and transcribing skills in the production of business communication will be emphasized. A review of the language arts skills of punctuation, spelling, editing, proofreading, and vocabulary is stressed. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs.

BOT 1613--SHORTHAND I--Introduction to the theory and practice of symbolic or alphabetic shorthand with emphasis on speed and accuracy in dictation and transcription. (3 sch: 2 hr. lecture, 2 hr. lab)

BOT 2133--DESKTOP PUBLISHING--Introduction to desktop publishing concepts. Elements of attractive page layout and design will be stressed. Desktop publishing software will be used to develop a set of publishing projects. (3 sch: 2 hr. lecture, 4 hr. lab) Prerequisites: Word Processing Applications

BOT 2412--COMPUTERIZED ACCOUNTING--A study of the major areas of a computerized accounting system--general ledger, accounts receivable, accounts payable, payroll and depreciation. Introduces the student to the business capabilities of the microcomputer for a sole proprietorship, a partnership and a corporation. (2 sch: 1 hr. lecture, 2 hr. lab) Prerequisites: Principles of Accounting (ACC 1213).

BOT 2623--SHORTHAND II--A continuation of the theory and practice of symbolic or alphabetic shorthand with emphasis on speed and accuracy in dictation and transcription. (3 sch: 1 hr. lecture, 4 hr. lab) Prerequisites: Shorthand I.

BOT 2723--ADMINISTRATIVE OFFICE PROCEDURES--A course designed to provide essential skills required for a typical business office. Instruction includes office protocol, prioritizing, telephone techniques, office equipment, mail services, reference materials, and travel and meeting arrangements. Simulated office activities will be used to provide reinforcement of the skills. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs.

BOT 2724--ADVANCED MICROCOMPUTER APPLICATIONS--Instruction includes using DOS and applications software with integrated activities including word processing, database, spreadsheet, graphics and telecommunications. Students will use the computer to complete many activities and projects of a realistic business nature. Sources of software, guidelines for evaluation software, software manuals, and software license agreements will be covered. (4 sch: 2 hr. lecture, 4 hr. lab) Prerequisites: Essential Skills for Postsecondary Business and Office and Related Technology Programs and Word Processing Applications.

BOT 2733--ADMINISTRATIVE OFFICE MANAGEMENT--A course to provide management skills in an integrated electronic environment. Includes instruction and application of management theories, supervisory styles, personnel procedures, directing and leadership, organization and procedures, and office systems technology. Through the use of software, students are able to track and report on critical information for managers such as planning and scheduling, monitoring progress, resource management, tracking costs, reports, and "what if" analysis. (3 sch: 2 hr. lecture, 2 hr. lab) Prerequisites: Administrative Office Procedures.

BOT 2813--BUSINESS COMMUNICATIONS--The study of office related communications with emphasis on principles of writing business correspondence and reports, and analyzing and summarizing information in a logical arrangement of written presentation. (3 sch: 2 hr. lecture, 2 hr. lab)

BOT 2913--SUPERVISED WORK EXPERIENCE--Related on-the-job training. Employing firm and type of work experience to be approved by the Department of Business and Office and Related Technology. Must be at least 135 clock hours of on-the-job training. (3 sch: 135 hr. externship)

CAV 1115--FOUNDATIONS I--A course designed to provide students with skill and knowledge in site selection, site preparation, blueprint reading, building form layout and construction.

CAV 1125--FOUNDATIONS II--A course designed to provide students with skills and knowledge in layout and construction of the various types of foundations used in the building construction industry. Instruction and practice is provided in the selection and calculation of materials, use of transits, and concrete finishing.

CAV 1215--FRAMING I--A course designed to provide students with skills and knowledge building framing including floor, wall, and roof.

CAV 1225--FRAMING II--A course designed to provide students with skills and knowledge in the techniques of cutting and assembly of framing materials based on predetermined specifications. Instruction and practice is provided in layout and construction floor, all, and ceiling framing members.

CAV 1317--INTERIOR FINISHING AND CABINET MAKING--A course designed to provide students with skill and knowledge selection and installation of interior finishing materials, and the selection, construction, and installation of cabinets and counters.

CAV 1413--ROOFING--A course designed to provide students with skills and knowledge in the layout and construction various types of roofs, truss systems, roof bracing, stress factors, roofing materials and their application. Instruction and practice is also provided in basic roofing techniques, including material selection, roof styles, cost estimation and installation procedures.

CAV 1513--EXTERIOR FINISHING--A course designed to provide students with skills knowledge selection, preparation, and installation exterior finishing materials. Instruction and practice is provide in the installation of moldings, cornices, door and windows trims, and wall covering techniques.

CAV 1515--EXTERIOR FINISHING--A course designed to provide students with skills knowledge selection, preparation, and installation exterior finishing materials. Instruction and practice is provide in the installation of moldings, cornices, door and windows trims, and wall covering techniques.

CAV 2113--PRINCIPLES OF CONSTRUCTION--A course designed to familiarize students with the fundamentals of carpentry, principles involved in a typical structure and their applications and solutions.

CDT 1115--CHILD CARE PROFESSION--This course provides students with an overview of the child care industry. Students study: types of child care; observe and record child behavior patterns; evaluate room arrangements/floor plans; evaluate computer software; and safe procedures for indoor and outdoor child care.

CDT 1213--INFANT AND TODDLER DEVELOPMENT--This course for the acquisition of knowledge concerning the care of infants and toddlers in group care.

CDT 1221--PHYSICAL MOTOR DEVELOPMENT FOR THE PRESCHOOL CHILD--This course provides students with instruction on how to identify and utilize the patterns and stages of motor development of preschool children.

CDT 1235--CHILD GROWTH AND DEVELOPMENT--In this course students study the cognitive, physical, emotional, and social developmental characteristics of children ages three through five years of age. Concentration is placed on all children including the exceptional child.

CDT 1313--ART FOR PRESCHOOL CHILDREN--This course provides students with theoretical and practice experience in planning and developing art experiences beneficial to the preschool child.

CDT 1323--LANGUAGE ART FOR PRESCHOOL CHILDREN--A course designed to provide students with instruction in the planning, development, and the presentation of language arts activities for preschool children.

CDT 1413--MUSIC FOR PRESCHOOL CHILDREN--A course designed to provide students with instruction in the planning, development and presentation of musical activities for preschool children.

CDT 1513--CHILD NUTRITION AND HEALTH CARE--A course designed to provide students with instruction in the nutrition and health care needs of preschool children. Instruction in the planning and implementing health, safe, and nutritional experiences is stressed.

CDT 2243--GUIDING SOCIAL AND EMOTIONAL BEHAVIOR--A course designed to provide students with instruction in the identification and practice of effective techniques used in guiding preschool children behavior.

CDT 2613--METHOD AND MATERIALS--This course is study of the appropriate methods and materials to be used in a preschool learning environment.

CDT 2713--SOCIAL STUDIES, MATH AND SCIENCE FOR PRESCHOOL CHILDREN --This course is designed to provide students with instruction in the planning of developmentally appropriate activities in social studies, math, and science of preschool children.

CDT 2813--ADMINISTRATION OF PRESCHOOL PROGRAMS--This course is a study of the concepts in the administration of quality preschool programs.

CDT 2915--TECHNICAL PRACTICES I--This course allows advanced child care students an opportunity to implement knowledge and experience in preparing and implementing positive experience for children [birth- 5 years of age]

CDT 2925--TECHNICAL PRACTICUM II--This course allows advanced child care students an opportunity to implement knowledge and experience in preparing and implementing positive experience for children [birth -5 years of age].

COV 1117--INTRODUCTION TO COSMETOLOGY--This course provides students with laboratory experiences in the basic manipulative skills involved in cosmetology practices and safety precautions associated with each. In accordance with State Cosmetology Board Regulation, laboratory experiences are provided on mannequins or classmates; students are not allowed to work on patrons paying for services until this course is completed.

COV 1213--COSMETOLOGY THEORY I--This course provides students with basic theory of cosmetology; topics covered include sterilization and sanitation, safety, hygiene and good grooming, professional ethics, sales. Emphasis is placed on the theory of bacteriology, hair treatment, hair shaping, hair styling, and finger waves.

COV 1225--COSMETOLOGY THEORY II--This course provides students with theory in the areas of anatomy, and physiology, dermatology, trichology, onychology, and chemistry. Care and styling of wigs, manicure and pedicure, permanent waving, hair coloring an lightening, and safety practices are also covered.

COV 1236--COSMETOLOGY THEORY III--This course provides students with advanced theory in facials and make-up, thermal techniques, safety precautions, state cosmetology laws, rules and regulations, and basic salon management and operation theory.

COV 1311--SCALP AND HAIR TREATMENT--This course provides students with laboratory experiences in the practical application of shampoo, including preparation, procedures, completion, safety rules, brushing, selection and use of shampoo products; and practical application of treatment for different types of hair and scalps.

COV 1323--HAIR SHAPING AND STYLING--This course provides students with laboratory experiences in the art of hair shaping with scissors and razors. Emphasis is placed on the identification and use of implements for sectioning and thinning hair, styling and finger waves. Course also provides instruction and practice in production selection and preparation, and techniques used in setting, combing, brushing, and artistically styling hair.

COV 1333--PERMANENT WAVES--This course provides students with theory and practical application in permanent waving. Instruction and practice is provided in application principles, processes, and requirements, and product and supply selection.

COV 1343--HAIR COLORING AND LIGHTENING--This course provides students with practical and application and instruction in hair classification, permanent hair color, hair lightening, retouch, highlighting, and shampoo tinting.

COV 1352--CHEMICAL HAIR RELAXING--This course provides students with instruction and practical application experiences in chemical hair relaxing techniques, basic steps and processes, product selection, and safety precautions.

COV 1362 --THERMAL TECHNIQUES--This course provides students with practical laboratory experiences in thermal hair styling. Instruction on purpose, procedures, product selection, and safety precautions is emphasized.

COV 1412--CARE AND STYLING OF WIGS--This course provides students with theory and laboratory experiences in the care and styling of wigs and hairpieces. Instruction in reasons for using wigs, determining wig quality, types of wigs, taking wig measurements, and ordering wigs is emphasized.

COV 1512--MANICURE AND PEDICURE--This course provides students with theory and practical application in manicuring and pedicuring. Instruction provided include nail structure, adjoining structure, nail growth and disorders, nail irregularities and diseases, massage and sanitary care, and safety considerations.

COV 1612--FACIALS AND MAKE-UP--This course provides students with practical laboratory experiences in the selection and application of facial and skin treatments, and cosmetic and corrective make-up.

COV 1712--BEAUTY SALON MANAGEMENT--This course provides students with theory and practice in opening, operating, and managing a beauty salon in accordance with state regulations.

DDT 1113--FUNDAMENTALS OF DRAFTING--A course designed to provide students with the background needed for all other drafting courses. Instruction is provided in the proper care of drafting instruments, lettering, and in development of good drafting habits.

DDT 1123--MACHINE DRAFTING I--A course which emphasizes methods, techniques, and procedures used in the presentation of screws, bolts, rivets, springs, thread types, symbols for welding, materials, finish, and heat treatment notation, working order preparation, routing, and other drafting room procedures.

DDT 1213--CONSTRUCTION MATERIALS--A course designed to provide students with the physical properties of the materials generally used in the erection of structures.

DDT 1313--PRINCIPLES OF CAD--A course designed to provide students with theory and practical knowledge on the use of CAD software. Emphasis is placed on the use of CAD software to design, draw, and solve various problems in the architectural, mechanical, and civil drafting areas.

DDT 1613--ARCHITECTURAL DESIGN I--A course designed to provide students with theory and laboratory experiences in the presentation and application of standard construction, working drawings, and the production of prints. Instruction is designed to prepare students for architectural office work.

DDT 1713--ELEMENTARY SURVEYING--A course designed to provide students with theory and practical experiences in the use of survey instruments. Emphasis is placed on the proper use and care of surveying instruments, mathematical calculations, principles of geometry, and the control and reduction of errors.

DDT 2223--STRUCTURAL DRAFTING--A course designed to provide students with advanced knowledge and skills in the use of terms and conventional abbreviations, and symbols used by structural fabricators and erectors. Emphasis is placed on the use of A.I.S.C. handbook, and the solution problems associated with the designing and drawing of beams, columns, connections, trusses, and bracing.

DDT 2233--COST ESTIMATING--A course of study designed to provide students with theory and practical experience in the preparation of material and labor quantity surveys from actual working drawings and specifications.

DDT 2243--STATICS AND STRENGTHS OF MATERIALS--A course designed to provide students with theory and applications in the study of basic machine design, movement of forces, stress of materials and forces acting on bodies, beams, columns, and connections.

DDT 2323--ADVANCED CAD--An advanced course in the use of CAD software with emphasis on producing drawings.

DDT 2423 MAPPING AND TOPOGRAPHY LAB--A course designed to provide students with theory and practical experiences in the use of selected drafting techniques that apply to making maps, traverses, plots plans, plan and profile drawings, using maps, field surveys data, aerial photographs notations, and other applicable standardized materials.

DDT 2533 ELECTRICAL AND PIPING DRAFTING--A course designed to provide students with advanced knowledge and techniques employed in the planning of mechanical and electrical objects. Efficient use of common applicable handbooks, code books, and other standards used in contemporary drafting is emphasized.

EET 1002--INTRODUCTION TO ELECTRONICS--A course designed to provide students fundamental skills needed for upper level electronics courses. Course includes instruction in safety, breadboarding, use of calculators, test equipment familiarization, soldering, electronic symbols, and terminology.

EET 1114--DC CIRCUITS--A course designed to provide students with in-depth knowledge of the principles and theories associated with DC circuits. Course include a study of electrical circuits, laws and formulae, and the use of test equipment used to analyze DC circuits.

EET 1116--AC-DC CIRCUITS--A course designed to familiarize students with advanced principles and theories associated with AC and DC circuits. Course includes a study of electrical circuits, electrical laws and formulae and the use of the test equipment in performing analysis of electrical circuits.

EET 1123 AC CIRCUITS--A course designed to provide students an in-depth knowledge of the principles and theories associated with AC circuits. Course include a study of electrical circuits, laws and formulae, and the use of test equipment used to analyze AC circuits.

EET 1214 DIGITAL ELECTRONICS--A course designed to introduce students to number systems, logic circuits, counters, registers, memory devices, combinational logic circuits, Boolean algebra, and basic computer systems.

EET 1314--SOLID STATE DEVICES AND CIRCUITS--A course designed to introduce students to active devices which include PN junction diodes, bipolar transistors, bipolar transistor circuits, and unipolar devices with emphasis on low frequency application and troubleshooting.

EET 1324--MICROPROCESSORS--A course designed to provide students with an in-depth knowledge of microprocessor architecture, machine assembly language, timing, interfacing, and other hardware application associated with mircoprocessor systems.

EET 1613--SYSTEMS PROGRAMMING I--A course designed to introduce students to basic computer science as used in electricity/electronics areas. Computer nomenclature, logic, numbering systems, coding, operating system commands, editing, and batch files are covered. (Introduction to Computers may be substituted for this course.)

EET 2334--LINEAR INTEGRATED CIRCUIT--A course designed to provide students with skills and knowledge associated with advanced semiconductor devices and linear integrated circuits. Emphasis is placed on linear integrated circuits used with operational amplifiers, active filters, voltage regulators, timers, and phase-locked loops.

EET 2414--ELECTRONICS COMMUNICATIONS--A course designed to provide students in-depth knowledge of analog and digital communication. Topics covered include amplitude and frequency modulation, transmission, and reception, data transmission formats, and codes, the RS-232 interface and modulation-demodulation of digital communications.

EET 2514--INTERFACING TECHNIQUES--A study of data acquisition devices and systems including their interface to microprocessors and other control systems.

ELT 1113--RESIDENTIAL/LIGHT COMMERCIAL--WIRING A course designed to provide students with advanced skills related to the wiring of multifamily and small commercial buildings. Instruction and practice in the installation of service entrances, specialized circuits, and use of commercial raceways is included.

ELT 1123--COMMERCIAL AND INDUSTRIAL WIRING--A course designed to provide instruction and practice in the installation of commercial electrical service including the types and uses of conduit and other raceways, NEC code requirements, and three-phase distribution networks.

ELT 1214--ELECTRICAL POWER--A course designed to provide students skills related to electrical motors and their installation. Instruction and practice in using the different types of motors, transformers, alternators is provided.

ELT 1223--MOTOR MAINTENANCE AND TROUBLESHOOTING--A course designed to familiarize students with the principles and practice of electric motor repair. Course includes instruction and practice in the disassembly/assembly and preventive maintenance of common electric motors.

ELT 1313--BLUEPRINTS AND ESTIMATING--A course designed to develop students skills and knowledge related to the interpretation of blueprints for commercial/industrial installations and estimating costs of such installations.

ELT 1413--MOTOR CONTROL SYSTEMS--A course in the installation of different motor control circuits and devices. Emphasis is placed on developing students ability to diagram, wire, and troubleshoot motor circuits and mechanical motor control devices.

ELT 2424--SOLID STATE MOTOR CONTROL--A course designed to introduce students to the principles of solid state motor control. Course provides instructions and practice in the designed and installation of different solid state devices used to control motors.

ELT 2514--INTRODUCTION TO INSTRUMENTATION--A course designed to provide students with a general knowledge of instrumentation principles. Course provides instruction in the basics of hydraulics and pneumatics and the use of electrical circuits used in instrumentation processes.

ELT 2614--PROGRAMMABLE LOGIC CONTROLLERS--A course designed to provide instruction and practice in the use of programmable logic controllers (PLC's) as used in modern industrial settings. Course includes instruction in the operating principles of PLC's and practice in the programming, installation and maintenance of PLC's.

HET 1113--INTRODUCTION TO HEAVY EQUIPMENT MECHANICS--An introduction to the occupation of diesel mechanics. Students are provided instruction in use and identification of precision measurement devices and test equipment.

HET 1213--INTRODUCTION TO DIESEL ENGINES--A course designed to introduce students to the nomenclature and operation of diesel engines. Course includes instruction in engine parts identification, system operation, oil and coolant installation and testing, and partial disassembly of engines.

HET 1224--ENGINE REBUILDING--A course designed to provide students instruction and practical experience in removing and installing engines: disassembly, inspection, and rebuilding of cylinders, heads, pistons, and other components used in medium to heavy duty diesel engine applications.

HET 1314--DIESEL FUEL SYSTEMS--A course designed to provide students instruction and practical experience in the performance of basic maintenance and repair of diesel fuel systems.

HET 1413--DIESEL TUNE-UP--A course designed to provide students instruction and practice in performing minor tune-ups on diesel engines.

HET 1423--PREVENTIVE MAINTENANCE AND SERVICE--A course designed to provide students practice in the performance of general preventive maintenance on diesel powered vehicles and equipment.

HET 1513--HYDRAULICS--A course designed to provide students instruction and practice in the basic operation and maintenance of hydraulic systems associated with diesel powered equipment.

HET 1713--INTRODUCTION TO POWER TRAINS--A course designed to provide students instruction and practice on safety and terminology associated with power trains, clutches, transmissions, drive shafts and final drives/differentials found on diesel power vehicles.

HET 2234 ENGINE TROUBLESHOOTING AND TUNE-UP--A course designed to provide students advanced skills and knowledge in diagnosing problems in the different systems of a diesel engine. Instruction and practice in diagnosing problems related to fuel, cooling, electrical, and lubrication systems is included.

HET 2324--ADVANCED FUEL SYSTEMS--A continuation of HET 1314 Diesel Fuel Systems with emphasis on in-line, PT, and unit injection systems.

HET 2523--ADVANCED HYDRAULICS--A course which provides students advanced skills in the theory and operation of hydraulics systems associate with diesel power equipment. Instruction on the different types of components and circuits used in hydraulic systems and on interrupting schematics of such systems is included.

HET 2623--ADVANCED BREAK SYSTEM (AIR)--A course designed to provide students instruction and practice in the maintenance and repair of air brake systems commonly used on commercial diesel powered equipment.

HET 2723--ADVANCED POWER TRAINS--A course designed to provide students advanced skills and knowledge on the maintenance and repair of transmissions, power take-off units, and other components related to the transmission of power from the engine to wheels or tracts.

HET 2816--AUXILIARY SYSTEMS COMPONENTS--A course designed to provide students instruction and practical skills in service and repair of auxiliary systems found on a diesel engine. Instruction is included in servicing water pumps, blowers, engine brakes, and starting systems.

PNV 1112--INTRODUCTION TO PRACTICAL NURSING--This course includes orientation to program policies, overview of nursing history, legal aspects of nursing, the role of the practical nurse in health care, leadership development through student organization, personal health care, basic math, medical terms, medical and apothecary systems, and introduction to dosage calculation.

PNV 1212--BASIC NUTRITION--This course consists of a study of nutrition for a normal and healthy person. Digestion, metabolism, and diet therapy are introduced.

PNV 1313--BODY STRUCTURE AND FUNCTION--This course is a study of body structure and function essential to safe and effective nursing care. Each system of the body is covered with applications to nursing.

PNV 1323--GROWTH AND DEVELOPMENT--This course is a study of the normal developmental processes of humans from infancy to death, including physical, emotional, social, and intellectual aspects.

PNV 1416--FUNDAMENTALS OF NURSING--This course provides students with knowledge and skills necessary to care for the patient. Study includes beginning use of the nursing process; cause and prevention of illness; patient, family, and community health care provisions and resource agencies available. Included is preparation to assist the patient in meeting basic living needs. Laboratory and clinical experiences are provided, considering all age groups.

PNV 1425--FUNDAMENTALS OF NURSING LAB AND CLINICAL--This course provides students with supervised clinical experience in fundamentals of nursing for all age groups. Students develop skills to assist patients in meeting basic living needs.

PNV 1438--MEDICAL/SURGICAL NURSING--This course includes a study of the disorders found in the various systems of the body. The student learns to interpret signs and symptoms indicating condition of the adult patient. Help is provided in meeting the daily needs of adult patients through adaptations in personal care, sleep and rest, nutrition and fluid elimination, body alignment, environment, emotional health, spiritual comfort, mental hygiene, and diversion and recreation.

PNV 1447--MEDICAL/SURGICAL LAB AND CLINICAL--This course provides students with supervised clinical experience for application of medical/surgical theory. Students develop skill in the nursing process by applying principles and knowledge gained in preceding courses.

PNV 1513--PHARMACOLOGY--This course is designed to provide students with appropriate basic theoretical and clinical information related to drugs, including: classifications, sources, dosages, and measurements, regulatory requirements and basic principles of drug administration.

PNV 1613--MATERNAL AND NEWBORN CARE--This course is designed to study the processes involved from conception to delivery and newborn care. Students will be prepared to care for the expectant mother, newborn, and family unit during normal and complicated pregnancy and delivery. Clinical experience includes prenatal, labor, delivery, postpartum, and newborn periods.

PNV 1714--PEDIATRIC NURSING--This course prepares students to care for the normal and abnormal conditions of childhood in all age ranges. Nursing process is included in the care of children and their specific disorders. Clinical experience is provided to enhance applications of theory previously learned.

PNV 1813--PSYCHIATRIC CONCEPTS--This course provides an introduction to mental health concepts. Emphasis is placed on normal as well as abnormal behavior in application of principles of effective therapeutic communication. Clinical experience will provide for application of previously learned theory.

ROT 1213--INDUSTRIAL HYDRAULICS--This course is designed to introduce students basic of hydraulic, hydraulic actuators, accumulators, valves, pumps, motors, fluids, coolers, and filters. Emphasis is placed on development of hydraulic control circuits and troubleshooting.

ROT 1223--INDUSTRIAL PNEUMATICS--This course is designed to introduce students to basic pneumatic principles, compression of air, work devices, control device, and circuit diagrams. Emphasis is placed on development of pneumatic control circuits, elector mechanical control of fluid power, and troubleshooting techniques.

VCCT 1115--CLERK/CASHIER TRAINING RELATED STUDIES--Basic personality development, business etiquette and introductory job procedures involving job application and interview, employer-employee relations, customer relations, also experience in selling. 180 clock hours.

VCCT 1119--CLERK/CASHIER TRAINING PRACTICE--Handling cash, cashing checks (payroll and personal), bagging groceries, serving customers, and identifying shoplifters, use of electric and computerized cash registers. 360 clock hours.

VCCT 1225--CLERK/CASHIER TRAINING RELATED STUDIES--Mathematics, English, science, filing, retailing, shop management and clerk/cashier procedures. Prerequisite: VCCT 1115. 180 clock hours.

VCCT 1229--CLERK/CASHIER TRAINING PRACTICE--A continuation of VCCT 1119. Prerequisite: VCCT 1119. 360 clock hours.

WLV 1117--SHIELDED METAL ARC WELDING (SMAW)--This course is designed to provide students with instruction in use of shielded metal arc welding machines and the different electrodes used in shielded metal welding. Instruction is provided the identification of welding codes and specifications, correct welding procedures, and safety.

WLV 1127--GAS METAL ARC WELDING (GMAW)--This course is designed to give students experience in various welding applications using the M.I.G. welder.

Instruction is provided in safety, proper use and care of M.I.G. welders, correct welding procedures, and blueprint reading.

WLV 1136--GAS TUNGSTEN ARC WELDING (GTAW)--This course is designed to provide students with experience in various welding applications using T.I.G. welders. Instruction is provided in safety, correct procedures and techniques used in GTAW, and construction of various weld positions.

WLV 1143--FLUX CORED ARC WELDING (FCAW)--This course is designed to give students experience in FCAW. Emphasis is placed on safety and weld construction techniques.

WLV 1155--PIPE WELDING--This course is designed to give students experience in proper pipe welding procedures. Emphasis is placed on safety, correct methods of pipe preparation and fit, and correct pipe welding procedures.

WLV 1162--GAS METAL ARC ALUMINUM WELDING (GMAAW)--This course is designed to provide students with experience in GMAAW. Instruction is given in safety, proper use and care of aluminum welding equipment, blueprint reading, and proper aluminum welding procedures and techniques.

WLV 1172--OXYACETYLENE WELDING (OAW) AND BRAZING--This course is designed to give students experience in oxyacetylene welding and brazing. Instruction is given the safe use of oxyacetylene equipment, proper cutting and brazing procedures and techniques, blueprint reading, and measurements.

WLV 1212--PLASMA ARC CUTTING (PAC)--This course is designed to give students experience in PAC. Instruction is provided in proper use and care of plasma arc cutting equipment, and plasma arc cutting procedures and techniques.

WLV 1222--AIR CARBON ARC CUTTING (AAC) --This course is designed to give students experience in using AAC equipment. Instruction is given on safety precautions required for air carbon arc cutting, equipment operation, and cutting procedures and techniques.

SECTION SEVEN

INDEX



INDEX

Academic Calendars.....	14
Academic Course Descriptions.....	110
Academic Probation and Suspension Policies.....	56
Accounting Curriculum.....	73
Accreditation.....	21
ACT Scholarship.....	41
Administrative Hearing.....	66
Administrative Officers.....	5
Administrative Support Services/Business Office Technology.....	93
Admissions.....	46
Admissions Requirements for Academic and Technical Students.....	46
Admissions Requirements for Evening Students.....	48
Admissions Requirements for Veterans or Eligible Persons.....	48
Admissions Requirements for Vocational Students.....	47
Alumni Association.....	28
Appeal Process.....	37
Art Curriculum	81
Athletic Administration and Coaching Curriculum.....	82
Attendance Policy and Procedures.....	57
Auditing Courses.....	53
Auto Body and Fender Repair.....	101
Auto Mechanics.....	102
Barbering.....	102
Biology Curriculum.....	84
Board of Supervisors.....	4
Board of Trustees.....	4
Books and Supplies.....	32
Buildings.....	22
Business Office Technology / Administrative Support Services.....	93
Campus Security.....	71
Carpentry.....	103
Change of Grades.....	54
Change of Schedule.....	51
Chemistry Curriculum.....	85
Child-Care Technology.....	98
Class Attendance Policies and Procedures.....	57
Classification of Students.....	52
Clerk-Cashier Training.....	104
Clubs and Organizations.....	68
Coahoma Community College Policies.....	21
Compliance Policy.....	59
Computer Science Curriculum.....	85

Continuing Education and Community Services.....	26
Cosmetology Curriculum.....	105
Criminal Justice Curriculum.....	76
Delinquent Accounts.....	31
Diesel Mechanics/Heavy Equipment Maintenance.....	105
Developmental Courses.....	37
Directed Independent Courses (DIS).....	52
Drafting and Design Technology.....	98
Due Process.....	65
Early Childhood, Elementary, & General Education.....	74
Electrical Technology.....	99
Electronics Technology.....	99
Elementary Education.....	75
Eligibility Time Frame.....	36
English.....	79
Evening Classes.....	58
Examinations.....	53
Family Educational Privacy Rights Act.....	60
Federal Parent Loan for Undergraduate Students.....	35
Federal Pell Grant.....	34
Federal Perkins Loan Program.....	34
Federal Stafford Student Loan.....	34
Federal Supplemental Education Opportunities Grant.....	34
Financial Aid.....	33
Financial Aid Probation.....	36
Financial Aid Requirements.....	38
Follow-Up and Placement.....	62
General Admissions Policies.....	46
General Business.....	73
General Education.....	75
Grading Scale/Grade Descriptions and Change of Grades.....	54
Graduation Fees.....	51
Graduation Requirements.....	49
Health, Physical Education and Recreation.....	82
History of Coahoma Community College.....	19
Honors.....	56
Incomplete Grades.....	54
Job Locationa and Development.....	34
Job Training and Partnership Act (JTPA).....	107

Letter of Application for Graduation.....	51
Location of School.....	21
Mathematics Curriculum	86
Mathematics Education Curriculum.....	87
Medical Records Curriculum.....	87
Medical Technology Curriculum.....	88
Mission Statement of Coahoma Community College.....	19
Orientation.....	64
Other Costs.....	30
Practical Nursing.....	106
Pre-Dental Hygiene Curriculum.....	89
Pre-Law Curriculum.....	77
Pre-Medical Curriculum.....	90
Pre-Nursing Curriculum.....	90
Pre-Optometry Curriculum.....	91
Pre-Pharmacy Curriculum.....	92
Pre-Physical Therapy Curriculum.....	93
Pre-Veterinary.....	93
Public Relations.....	29
Quality Points.....	55
Radio and Television Broadcasting Curriculum.....	80
Readmission of Former Students.....	49
Recreation.....	83
Refunds Policies.....	31
Registration.....	51
Religious Life.....	67
Repeated Courses.....	55
Residency Requirements.....	61
Reports to the Veterans Administration.....	61
Satisfactory Progress for Financial Aid.....	35
Schedule of Student Expenses.....	30
Scholarships.....	40
Science Education Curriculum.....	94
Semester Hours Credit.....	53
Single Parent, Displaced Homemaker Program.....	107
Skill-Tech Center.....	108
Social Science Curriculum.....	77
Social Science Education Curriculum.....	78
Social Work Curriculum.....	79

Sources of Financial Aid.....	33
Special Vocational Programs/Activities.....	107
Standard of Satisfactory Progress.....	36
Student Development Services Objectives.....	64
Student Eligibility Requirements.....	38
Student Load.....	52
Summer School.....	59
Summer School Fees.....	31
Table of Contents.....	1
Terminal Functions.....	22
Transcripts.....	59
Upward Bound Program.....	96
Veterans.....	60
Vocational/Technical Course Descriptions.....	123
Welding Curriculum.....	107
Withdrawal, N and F Grades.....	37
Withdrawal Procedures.....	58

Source of financial aid	10
Social Vocational Program Activities	11
Standard of Satisfaction Program	12
Standard of School	13
Student Development Service Objectives	14
Student Eligibility Requirements	15
Student Load	16
Student School	17
Student School Fees	18
Student School Fees	19
Table of Contents	20
Table of Contents	21
Table of Contents	22
Table of Contents	23
Table of Contents	24
Table of Contents	25
Table of Contents	26
Table of Contents	27
Table of Contents	28
Table of Contents	29
Table of Contents	30
Table of Contents	31
Table of Contents	32
Table of Contents	33
Table of Contents	34
Table of Contents	35
Table of Contents	36
Table of Contents	37
Table of Contents	38
Table of Contents	39
Table of Contents	40
Table of Contents	41
Table of Contents	42
Table of Contents	43
Table of Contents	44
Table of Contents	45
Table of Contents	46
Table of Contents	47
Table of Contents	48
Table of Contents	49
Table of Contents	50
Table of Contents	51
Table of Contents	52
Table of Contents	53
Table of Contents	54
Table of Contents	55
Table of Contents	56
Table of Contents	57
Table of Contents	58
Table of Contents	59
Table of Contents	60
Table of Contents	61
Table of Contents	62
Table of Contents	63
Table of Contents	64
Table of Contents	65
Table of Contents	66
Table of Contents	67
Table of Contents	68
Table of Contents	69
Table of Contents	70
Table of Contents	71
Table of Contents	72
Table of Contents	73
Table of Contents	74
Table of Contents	75
Table of Contents	76
Table of Contents	77
Table of Contents	78
Table of Contents	79
Table of Contents	80
Table of Contents	81
Table of Contents	82
Table of Contents	83
Table of Contents	84
Table of Contents	85
Table of Contents	86
Table of Contents	87
Table of Contents	88
Table of Contents	89
Table of Contents	90
Table of Contents	91
Table of Contents	92
Table of Contents	93
Table of Contents	94
Table of Contents	95
Table of Contents	96
Table of Contents	97
Table of Contents	98
Table of Contents	99
Table of Contents	100



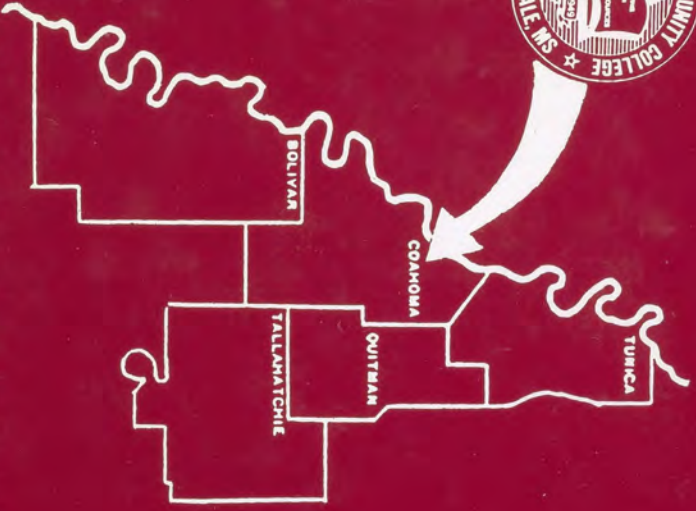




COAHOMA COMMUNITY COLLEGE

3240 FRIARS POINT ROAD

Clarksdale, Mississippi 38614



COAHOMA COMMUNITY COLLEGE

SERVING THE HEART OF THE DELTA